GGR494 Group Project Final Report Instruction

For the group project, each group must submit a final report by the end of the semester. The report must have the title page, main content, and references.

Format:

• Times New Roman font, 12 font size, 1-inch margin on all sides, line spacing: 1.5.

• 1800-2200 words, excluding the title page, references and well-marked appendices (if needed).

• Report must be submitted as a .pdf document.

• Report should include the following sections: Title Page, Introduction, Methodology, Results, Conclusion, and References.

• Spell check and grammar check is required before submission!

Title Page:

o   The title of the paper

o   Team #, Names and student IDs of team members

o   Course name, number, and instructor's name

o   A maximum 200-word abstract

o   Three to five keywords

o   Contributions of each team member

Main content:

The main content of the proposal should at least include the following:

• **Introduction**

What is the problem or topic you wish to investigate? How will you approach this research? Why is this of interest to you and why should we be interested in this topic?

o   Introduce the background and motivation of your work.

o   Discuss research related to yours and make comparison if there are closely related work.

o   Summarize and explain your research question.

• **Methodology**

o   Describe your method in details, including the data source, data preprocessing, analysis methods and other necessary content that you believe it's convincing and clear to summarize your proposed approach to the research question.

- **Results**
  - o Demonstrate/illustrate the results of your project (tables, figures, maps, etc.)
  - o You may present your result in any way you want that is convincing and clear.
  - o Provide a brief discussion and analysis of your results.
- **Conclusions**
  - o Summarize your major findings. Make certain that you directly connect this section to the introduction you wrote and to what you said you were going to do in this research. Look at the introduction and make sure that you have clearly stated in that section what you intend to do in this work.
  - o Summarize the significance of your work and possible future studies (optional).
- **References**
  - o List of References, minimum of 8 works cited (majority must be peer-reviewed!)
  - o You will lose marks for each dangling reference (i.e., the reference not cited in the main text).

References

You must include a minimum of 8 credible references. References must be cited in-text and in a references section at the end of your document. The majority of your references must be peer-reviewed scholarly sources (at least 5). Choose your own citation format (i.e. APA, MLA), but make sure you remain consistent. Consult this website for help in properly citing your sources.

https://guides.library.utoronto.ca/ReferenceUTML/REFCitations

Submission and Deadline:

The strict deadline to submit your report via Quercus is **5:00 pm on April 3, 2020**. Please note that this deadline is rigid and that a full day late penalty applies immediately (e.g. a 10% penalty at 5:01 pm., 20% at 5:01 pm. the following day, and so on). Assignments submitted five calendar days beyond the due date will be assigned a grade of zero.

Only one submission of the final report is necessary for each team by any team member.
Once uploaded to Quercus, we will scan your paper for plagiarism through *Turnitin*. We will adhere strictly to University policies on copying and plagiarism as outlined in the syllabus.

Plagiarism will result in a zero on any assignment! We treat cases of cheating and plagiarism very seriously!