Ahmad Samim
Faqiri

ICT- Specialist

ICT Director
Ministry of Urban Development and Land MUDL

Nov- 2017
Aug- 2021

Here is a brief description of what I did for MUDL with some of my key responsibilities.

- Improve networking backbone and connecting MUDL Provincial directorates.
- Coordinating and guiding of MUDL ICT- staff.
- Monitor and advising MUDH ICT technical team.
- Confirming of improving technology in MUDL.
- Coordinating and communicating with MCIT/ Afghanistan Regarding of E-governance, internet connectivity and other related tasks.
- Technical advising to the top level management in implementing of E-governance.
- Install, configure and implement open sources operating systems.
- Technical instructing of MUDL- MIS team to improve MIS and implement E-governance.
- Technical instructing of MUDL official website officer.

Web and MIS Manager
Ministry of Urban Development and Housing MUDH

Sep-01-2013

Nov- 11- 2017

Here is a brief description of what I did for MUDH with some of my key responsibilities.

- Analyzing clients' existing systems
- Writing user manuals
- Providing training to users of a new system
- Plan a system flow from the ground up.
- Perform system testing.
- Deploy the completed system.
- Responsible to implement new system.

Web and Database Developer
Ministry of Urban Development and Housing MUDH

Nov- 01- 2012

Sep- 01- 2013

Here is a brief description of what I did for MUDH with some of my key responsibilities.

- Here is one of my key achievements
- Responsible to analyze and define the logical database structures for current and future needs of MUDH.
- Design database as per the requirements and monitor system generation, maintenance and tuning of database software.
- Responsible to create database for Archiving Maps and Electronic Filing system of MUDH.

Profile

I was born in August 1989 into a middle-class, educated family. I completed my secondary education at Habibia High School in Kabul, Afghanistan. Following high school, I pursued my higher education at Bakhtar University, specializing in Computer Science.

Upon entering Bakhtar University, I aspired to secure a job at a national or international organization to enhance my professional skills. After a year of searching, I secured a position as an ICT Officer at the Ministry of Urban Development and Housing (MUDH). Over the next two years in this role, my academic focus shifted to Database and Programming. I applied for and successfully obtained the position of Web and Database Manager through a competitive process.

During my time at MUDH, I identified inefficiencies in manual traditional systems and proposed electronic systems to the top management.
This led to the creation of the Management Information System (MIS) position within the MUDH-ICT Department, and I was promoted to the role of Web and MIS Manager. I spearheaded the implementation of E-Systems within MUDH, a contribution that led to the elevation of the ICT department to a directorate. Due to my educational background, professional experience, and innovation in implementing the E-requirement system – a first in Afghanistan – the top management promoted me to the position of ICT Director.

With approximately 7 years of experience as a competent ICT Specialist within the Afghan Government, I bring a wealth of knowledge and skills to the table.

Contact

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Skills

- Excellent leadership, and interpersonal skills
- Advanced decision making and problem solving skills
- Strong team leading skills.
- Ability to effectively priorities and execute tasks in a high- pressure environment
- Knowledge- sharing and open communicator
- Ability to contribute to senior team performance

Languages

Dari	Native
Pashto	Good command over writing and speaking
English	Good command over writing and speaking

- Establish and maintain standards for using databases and database management facilities, insures adequate documentation of database and database usage is available.
- Responsible design procedures for testing databases and prioritize the tasks assigned by the Head of Resource.
- Provide supervision, mentoring and instructional support to two Data Entry Operators for capacity building as well as for smoothly performing their day- to- day jobs.
- Ensure the quality of data entered and helping to produce statistical analyses and undertake routine quality control checking of own and others work.
- Work in the team and engage in a planned program of professional development, coordinated with ongoing responsibilities to maintain continual growth in professional skills and knowledge essential to the position.
- Responsible to create design templates, including graphic design, site navigation, and layout of contents for the MUDH websites.
- Responsible to ensure, that the layout and contents of the site is accessible to users and recommended improvements are necessary.
- Responsible to build, websites using technologies that conform to international standards and make sure that they are smoothly accessible.
- Responsible to perform, maintenance and updates to the website regularly and when special events take place.
- Responsible to, design graphics and fully support the publications of the MUDH.
- Responsible to have meetings with department's in- order to get the specific data for the MUDH website.
- Responsible to optimize images for web user interface and creating HTML/DHTML that matches the design layouts of the website with international standards

ICT Officer and MIS team member
Ministry of Urban Development and Housing MUDH

Jan- 01- 2010

Oct- 30- 2012

Here is a brief description of what I did for MUDH with some of my key responsibilities.

- Performed Troubleshoot and repair of all hardware and network operating system
- Provided solutions to the problems of hardware/software and internet related services
- Maintained and configured LAN/WLAN Performed hardware installation and removal
- Repaired scanners, copy machines, printers and other equipment
- Maintained a system of safety backups and the disaster recovery process
- Installed work stations
- Monitored security of all technology
- Perform other related duties as required during working hours
- Installed, configured, and optimized operating systems
- Developed, tested, documented, implemented and enhanced backup and recovery procedures, including schedule coordination with the Job Scheduling staff.
- Provided technical support and advice to systems administrators, database administrators and network engineers
- Monitored the performance of systems, services and the network. Noted trends and initiated action when necessary
- Communicated and worked with managerial, administrative, and technical staff to determine information needs, data flows, and system definitions and document these requirements.

Education

Master of Computer Science and Technology H.I.T, Harbin, China	Sep 2022 July 2024
Bachelor of Computer Science Bakhtar University, Kabul, Afghanistan	December 2009 March 2013
12th grade, Baccalaureate Degree Habibia High School, Kabul, Afghanistan	April 2003 December 2006
IT Diploma, One Year Diploma in IT Logix Institute of IT , Kabul, Afghanistan	August 2006 August 2007
Certificate of Proficiency in Web Designing Aptech- New Delhi, India	Oct 2013 January 2014
WDDS (Website Designing and Developing Specialist) Aptech- Kabul, Afghanistan	May 2014 Oct 2014

References

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QC- Engineer
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Other References would be
provided upon request.