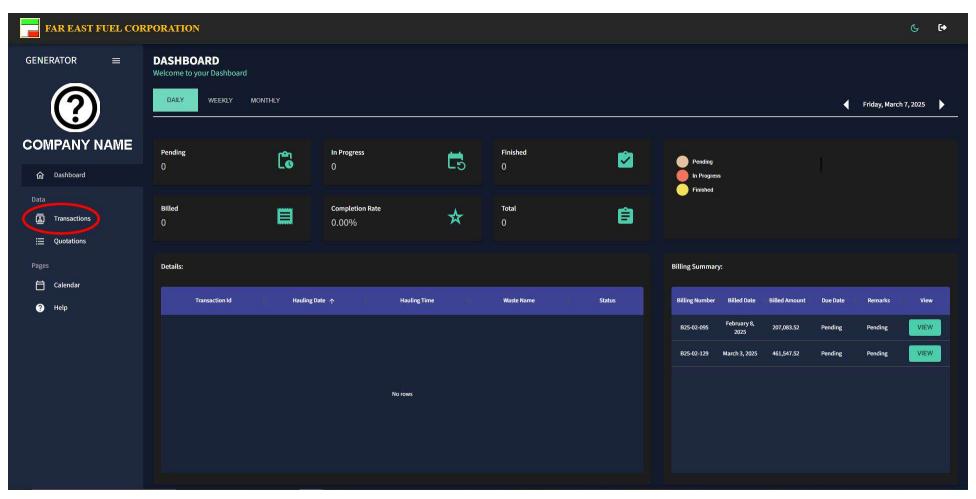
BOOKED TRANSACTION PROCESS

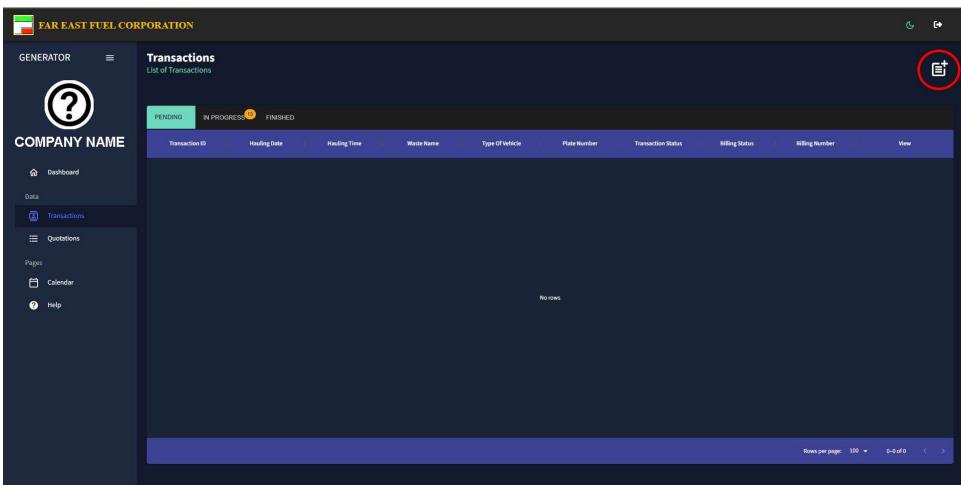
FAR EAST FUEL CORPORATION INTEGRATED SYSTEM (FEFCIS)

CLIENT'S MANUAL

Step 1: Click "Transactions" Section



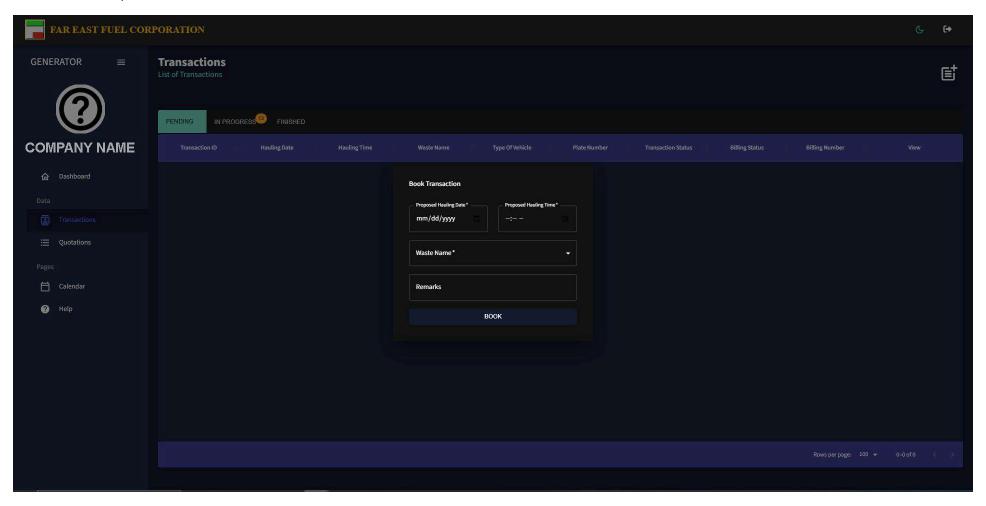
Step 2: Click Add Button on the upper right corner



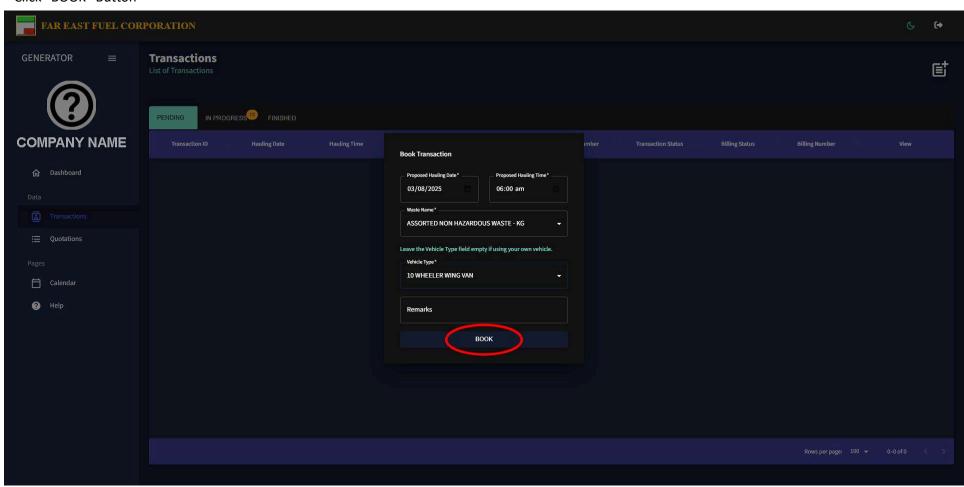
Step 3:

Fill out the transaction details.

- The vehicle type will be displayed after selecting the waste name. (Leave the Vehicle Type field empty if using your own vehicle.)
- Proposed Hauling Date, Proposed Hauling Time, Waste Name and Vehicle Type are required.
- Remarks are optional.



Step 4: Click "BOOK" Button



Step 5:

- A success message will be displayed.
- The transaction will appear in the "PENDING" Tab.
- A system-generated email with the Booked Transaction Details will be sent to the registered email in the system.
- Once the transaction is scheduled by our marketing staff, it will be moved to the "IN PROGRESS" Tab.
- Another system-generated email will be sent after scheduling, confirming the transaction update.

