Subject: Request for a Reference Letter for Computer Science Instructor Position

Assalam Alikum Dear Ebrhim,

As you know, I need your support in my application for the position of Instructor I/II [Link below] in the Computer Science Department at Carleton University. The application deadline is approaching soon, on April 1, 2024.

The position requires strong teaching skills and a background in teaching core computer science.

I don’t really know what you should emphasize in your letter, yet I just gave a list of points that could be beneficial if you could emphasize:

1. My excellence in teaching and ability to deliver tutorials and lab sessions as I was a TA for several courses at Carleton University, and as demonstrated in the group presentations.
2. My industrial experience and my strong background in mathematics and computer engineering.
3. My passion toward teaching and eagerness to learn from other experience.
4. My strong understanding of system design, data structures & algorithms as well as Combinatorial optimization algorithms.
5. My strong software engineering and programming skills.
6. My research quality and impact (+1100 citations), and our scientific discussions and academic activities such as reviewing articles.
7. My mentorship of undergrad and postgrad students during my Ph.D. while you were a postdoctoral fellow.

I understand that writing a reference letter requires a significant amount of your time and I truly appreciate your support. Please send your letter directly to [teachingstream24@scs.carleton.ca](mailto:teachingstream24@scs.carleton.ca) by April 1, 2024. Please keep a copy of the letter as I might request it again for other Universities in the future.

Thank you very much for considering my request. As you may need any additional information, I attached my CV to this email.

[\*\*] Computer Science Instructor I/II: <https://carleton.ca/deputyprovost/2024/instructor-i-ii-computer-science/?utm_source=Indeed&utm_medium=organic&utm_campaign=Indeed>

Best regards,

Faraj Lagum