

CONSULTANT CONTRACT

THIS CONTRACT ("Contract") is entered into this day of 1st August 2022, by and between CABI, Pakistan (A Regional Bioscience Centre of CAB International), an international, inter-governmental organization whose principal place of business is at Rawalpindi, Pakistan ("hereinafter called as **CABI**");

And

Mr. Farhan Aslam S/O Muhammad Aslam CNIC No. 31202-3057869-3 ("hereinafter called the **Consultant for Search Engine Optimization** ") has his principal place of **House No. 58-C, Model Town C, Block Y, Bahawalpur**

Whereas the Consultant is an expert in **IT and digital Tools Development** and Whereas CABI wishes to acquire the services of a consultant in this field.

And whereas, the Consultant is willing to perform the role as detailed in **Annex A**, in accordance with the terms and conditions of this Contract.

NOW, THEREFORE, the parties, intending to be legally bound, hereby agree to the following terms and conditions to govern their relationship:

1. Obligations

- A. The Consultant shall perform the services specified in **Annex A**, "Terms of Reference and key outputs for the work.
- B. The Consultant shall deliver services and provide reports listed in **Annex A** as per schedule given in **Annex A**.

2. Term

The Consultant shall perform the Services as per TORs starting from 1st August 2022 to 31st August 2022

3. Payment

A. Ceiling

For Services rendered pursuant to Annex A, the CABI shall pay to the Consultant, in accordance with the payment schedule (Annex A). This amount has been established based on the understanding that it includes all the costs and expenses etc.

B. Remuneration

The CABI shall pay to the Consultant for Services rendered in accordance with the rates agreed and specified in **Annex A**.

C. Payment Conditions

Payment shall be made in Pak Rupees and shall be made no later than 30 days of issuance of invoices which shall be issued following satisfactory completion of services and upon the CABI's clearance of respective reports due as per Annex. A. CABI shall not be liable to pay any invoice(s) issued without clearance of Consultant's report by its Line Manager as mentioned below.

4. Project Administration

Unless informed otherwise by CABI, **Dr. Muhammad Naeem Aslam**, of CABI will be responsible for the coordination of activities under this Contract. He will be the supervisor and will be responsible for the acceptance and approval of the reports and of other deliverables by the CABI and for receiving and approving invoices for the payment.

5. Performance Standards

The Consultant undertakes to perform the Services with the highest standards of professional and ethical competence and integrity.

6. Confidentiality

The Consultant shall not, during the term of this Contract and after its expiration, disclose any proprietary or confidential information relating to the Services, this Contract or the CABI's business or operations without the prior written consent of the CABI.

7. Ownership of Material

The ownership of any studies, reports or other material, graphic, software or otherwise, prepared by the Consultant ("Material") for the CABI under the Contract shall belong to CABI and all intellectual property rights created in or by the Material shall exclusively vest in CABI.

8. Consultant not to be engaged in Similar Project

The consultant will not engage in a similar Consultancy, during the contract period without mutual agreement between the consultant and CABI.

9. Assignment

The Consultant shall not assign this Contract or sub-contract all or any portion of it without CABI's prior written consent.

10. Law Governing Contract and Language

The Contract shall be governed by the laws of the Pakistan and the language of the Contract shall be English.

11. CABI Policies

Consultant will adhere the CABI Cod of Business Conduct, CABI Code of Management Conduct, CABI Data Protection Policy, Workplace Relationship Policy, Dignity at Work,

Anti-Fraud and Money Laundering Policy and all applicable policies issued by time to time.

12. Force Majeure

Neither party will be in breach of this contract or liable for any failure or delay in performance of its obligations under this contract arising from or attributable to acts, events, omissions or accidents beyond its reasonable control. If such conditions prevail for a continuous period of more one week, either party may terminate this contract by giving 07 days' written notice to the other party.

13. Dispute Resolution

Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the laws of Pakistan.

14. Termination

This Contract shall terminate automatically after 31st August 2022; however, CABI reserves the rights to terminate this agreement at any time by giving one month written notice. Any renewal of Contract beyond that date of expiry will depend upon the future needs of CABI, and Consultant will be advised of this at least one month prior to the Contract expiry date.

FOR THE CABI

Dr. Muhammad Naeem Aslam
Project Manager
(CABI)

Date: 1st August 2022

Abdul Rehman
Deputy Director Programme
(CABI)

Date: 1st August 2022

FOR THE Consultant

Farhan Aslam
Consultant for Search Engine
Optimization (Consultant)

Date: 1st August 2022

ANNEX A

TERMS OF REFERENCE

Consultant for Web Application System Development

Scope of work / Expected Output:

The aim of the consultant will be to provide the Hosting and Domain of the web application, create logos for the dashboard site, and do the search engine optimization of the dashboard site for the Plantwise CABI.

Deliverable 1:

Coordinate and engage Software (Traceability System) developer for following Modules with prior approval from Project Manager;

- Backend Development of the web-based dashboard for the data center.
- Provide Domain and Hosting for the dashboard.
- Provide search engine optimization services.
- Develop logos for the Dashboard.

Reporting Line and Coordination:

- Consultant will report to Dr. Muhammad Naeem Aslam regarding the assigned ToRs.
- A remuneration amounting maximum of PKR 100,000/- lump sum will be paid to per month to the consultant
- All government tax will be included.