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Code of Conduct

All registered Freelancers are bound to conform to the Code of Conduct:

Relationship with Client: Dealings with clients must be conducted ethically; terms of agreements should be clearly and precisely expressed and fulfilled in good faith; work undertaken should be carried out promptly and efficiently and client's interests properly safeguarded and confidentiality maintained. The tasks should be completed according to the delivery date committed to client.

Relations with Fellow Freelancers: Dealings with fellow freelancers must be conducted positively and professionally and in utmost courtesy and fairness; property rights, work results, confidential data and vendor/client relations of fellow freelancers ought to be respected; and no engagement in harmful, disparaging or predatory tactics will be entertained.

Relations with Principals: Freelancers shall represent Principals in a fair and business-like manner according to their contract, their proprietary and other rights; and provide full and accurate business records.

Relations with Employees (if any): Freelancers shall strive to employ high-caliber staff and offer fair and equal opportunities for growth and development. Relevant training and constant upgrading of the employees has to be provided in line with job responsibilities. Also, employees have to be informed of their obligation to keep critical data confidential. And of the fact that any professional misconduct constituting of unauthorized disclosure of confidential nature or violation of copyright laws will cause employers to take disciplinary action.

Relations with Public: Freelancers shall promote effective use of information technology as an instrument for social and economic good and act as good corporate citizens and fulfill their responsibilities to the community.

Relations with International Community: Freelancers shall promote communication with foreign countries, based on international cooperation. They would not harm Pakistan's image, while conducting business abroad. Financial Reporting: For accurate sizing of Freelancers in Pakistan, all members should accurately indicate their annual foreign revenue/earnings in US dollars and domestic revenue in PKR. Acceptance by Freelancer (*) **✓** I have read the 'Code of Conduct' applicable to registered freelancers of PSEB, and I agree to abide by it in complete letter and spirit. Freelancer's Details Full Name: (*) e.g John Smith Date of birth (DOB): (*) mm/dd/yyyy Address: (*) e.g Harley Street City: (*) Select City Province:(*) Select Province Landline: e.g 051-1234567 Freelancer Since: (*)

Year

| Education: (*) | |
|--------------------------------------|--|
| Select Education | |
| | |
| Certifications(if any): | |
| e.g CCNA, CCNP | |
| Required Attachments | |
| CNIC Number: (*) | |
| e.g 33111-111111-1 | |
| | |
| CNIC Copy: (*) | |
| Upload Both Sides | |
| Choose File No file chosen | |
| NTN Number: (*) | |
| e.g 1234567-1 | |
| NTN Copy: (*) | |
| Choose File No file chosen | |
| | |
| Bank Account Letter/Certificate: (*) | |
| Choose File No file chosen | |
| Alternative Contact Details | |
| 7 HOTHAN OF HAVE BOLANO | |
| Name: (*) | |
| e.g John Smith | |
| | |
| Email: (*) | |
| e.g abc@xyz.com | |
| | |

| e.g 0311-123456 | 67 | | | | |
|---------------------------------------|--|-----------------------------|--------------------------------------|---------------------|---------------|
| ındline: | | | | | |
| e.g 051-123456 | 7 | | | | |
| reelancing | g Career | | | | |
| | | | | | |
| eelancing Platfo | rms: (*) | | | | |
| Select an Option | | | | | |
| eas of Expertise | e: (*) | | | | |
| Select an Option | ., | | | | |
| | | | | | |
| | | | | | |
| | International Free | elancing Export F | Revenue: (*) | | |
| sst Fiscal Year's Select Export Re | | elancing Export F | Revenue: (*) | | • |
| | | | Revenue: (*) evenue in % | | • |
| | | Export R | | Asia Revenue (*) | |
| Select Export Re | evenue South America | Export R | evenue in % Middle East | | Other Revenue |
| North America Revenue (*) | South America Revenue (*) | Export R Europe Revenue (*) | evenue in % Middle East Revenue (*) | (*) | Other Revenue |
| North America Revenue (*) | South America Revenue (*) | Europe Revenue (*) | evenue in % Middle East Revenue (*) | (*) | Other Revenue |
| North America Revenue (*) | South America Revenue (*) | Europe Revenue (*) | evenue in % Middle East Revenue (*) | (*) | Other Revenue |
| North America Revenue (*) | South America Revenue (*) | Europe Revenue (*) | evenue in % Middle East Revenue (*) | (*) | Other Revenue |
| North America Revenue (*) | South America Revenue (*) 0 Domestic Freelan | Europe Revenue (*) | evenue in % Middle East Revenue (*) | (*) | Other Revenue |

| lon IT Professionals: | |
|---|--|
| ton n notessionals. | |
| | |
| Others: | |
| | |
| | |
| Total: | |
| 0 | |
| | |
| Connectivity | |
| | |
| Internet Service Provider (ISP): (*) | |
| e.g. PTCL, Nayatel | |
| | |
| | |
| Bandwidth (Mbps): (*) | |
| Bandwidth (Mbps): (*) e.g. 10 Mbps | |
| | |
| e.g. 10 Mbps Media (DSL, Wireless, Fiber, Other): (*) | |
| e.g. 10 Mbps | |
| e.g. 10 Mbps Media (DSL, Wireless, Fiber, Other): (*) | |
| e.g. 10 Mbps Media (DSL, Wireless, Fiber, Other): (*) Select an Option | |
| e.g. 10 Mbps Media (DSL, Wireless, Fiber, Other): (*) | |
| e.g. 10 Mbps Media (DSL, Wireless, Fiber, Other): (*) Select an Option | |
| e.g. 10 Mbps Media (DSL, Wireless, Fiber, Other): (*) Select an Option | |
| e.g. 10 Mbps Media (DSL, Wireless, Fiber, Other): (*) Select an Option Backup (If any) | |
| e.g. 10 Mbps Media (DSL, Wireless, Fiber, Other): (*) Select an Option Backup (If any) Connection Type (Shared, Dedicated): (*) | |

