

# Project : Connects - Career service platform

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## Minutes of Meeting 2

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**Subject:** Minutes of Project Plan meeting

**Date:** 09/07/2023

**Venue:** Teleconference

**Minutes taken by:** Tanvi Patel

**Attendee:**

Abhishek Mittal

Arshiya Sahni

Farheen Jamadar

Jai Sahni

Tanviben Patel

Yash Trivedi

**Absent:**

None

**Agenda:**

- Project description review
- Environment setup for used tools and technologies
- User Story backlog
- Task distribution
- GitHub Configuration for Project
- What can the team do to make the project execution efficient?

**Overview of Project Description:**

- The meeting commenced with an overview of the project description and ensured a common understanding among the team members.
- The team reviewed the project description document, highlighting the main objective of creating a career services platform.

**Setting Up the Environment:**

- It was highlighted that setting up the development environment for the project is an essential task that needs attention.
- It was decided that a checklist and guidelines for environment setup would be shared with the team to ensure consistency.
- Tools and technologies for the project execution:

- Spring Boot
- React.js
- PostgreSQL
- Node Package Manager (NPM)
- Build tool - Maven
- Axios
- Postman
- Git

#### Review on User stories:

- Each domain (Employers, Students/Candidates, and Admin) was considered separately.
- The team went through the user stories, discussing and clarifying any uncertainties or ambiguities.
- Arshiya and Jai provided an overview on the user stories build so far and

#### Task Distribution for Iteration 1:

- **Abhishek** - Development of the employer REST APIs
- **Yash** - Development of the student and admin REST APIs.
- **Arshiya** - Building UI for employer portal.
- **Farheen** - Building UI for student and admin portal.
- **Tanvi** - Database design and architecture.
- **Jai** - Functionality integration and quality testing.

#### GitHub Configuration for Project:

- The meeting commenced with a focus on configuring GitHub for the project's development and version control.
- The team discussed the importance of setting up a repository, branches, and necessary permissions.
- It was agreed to create issues for every user story for the current and following sprint.
- The team was educated about how to create a repository, manage a branch, create issues, pull requests, push files and approve reviews by Tanvi and Yash.
- The team assigned Farheen to be responsible for configuring the GitHub repository.

#### Adjournment:

- The meeting concluded with a summary of the key discussion points and action items.
- The team agreed to schedule the next meeting to review the progress of GitHub configuration, discussion of user stories and task distribution for site development.

#### Next Meeting:

- Date: 12/07/2023
- Time: 10:00 am
- Location: TeleConference

