

Meeting Minutes 1

Date and Location

19 October, 2025 on Discord

Attendees

- Rishat Bin Sultan (RS)
- Fariha Islam (FI)
- Nawsin Hossain Barta (NHB)

Start Time: 9:00 PM

End Time: 9:45 PM

Note Taker: Nawsin Hossain Barta (NHB)

Decisions

- We will use Python as our programming language and Django as the framework for our project.
- We have identified the user stories and finalized all the functional and non-functional features for our project.

Actions

Action	Allocated Team Members	Deadline
Research on coding standards	NHB,FI	20/10/2025
Research on documentation tools	RS,FI,NHB	20/10/2025