

SF-Agriculture

1. Purpose

The purpose of this Memo of Understanding (MOU) is to serve as a written understanding between Federal Communications Commission and the Federal Agency offering services. This document has the responsibilities of the principal organizations involved in the deployment of System Name being deployed.

2. Objectives, Scope, and Major Activities

- **Objective:** the goal of system deployment is to provide integrated automation of the list system functions and who will use the system. The distributed system will provide some information to make accessible to the lists of groups within our company and the agencies that will access the data.
- **Scope:** the purpose of the system being deployed is to provide a short statement of the data managed within this system. The distributed system will provide support by integrating the list of all the integration factors considered by SF-Agriculture. Also list any interconnection objectives of the system with the Agency's offer services. The distributed system establishes the means and a standard for integrating existing, developing and future data and system names. The system being implemented will provide information on the type of automated, integrated and automated information addressed to all functional areas, including the functional areas of the list.
- **Major Activities:** the main activities of this system will be the management of the System implemented in accordance with the requirements of the services offered by the federal agency, the Directive on the IT security program, and the instructions. The custodian of the SF-Agriculture system will ensure that the system and design concept are consistent with our policies, including the system development lifecycle and change management processes.

3. Responsibilities

As the main representative for the functional area of the system being implemented, the name of the Custodian Office is the proponent of the system being implemented and is ultimately responsible for the revision and validation of the system documentation and the proposed changes to the system. In addition, the name of the program must:

1. Seek support for, program for, budget, and provide the funding necessary for successful integration of the system, including all

- necessary information assurance, data and computer security requirements;
2. Ensure that our program managers and the Customer Service Representative are kept apprised of any planned or proposed system modifications so that adequate time for consideration can be offered to the system;
 3. Ensure that required strategic functional plan for system name are developed;
 4. Ensure compliance with all applicable Federal mandates with regard to computer-based system usage; and
 5. Sign this agreement and act in the best interest of the FCC (Federal Communications Commission) to ensure continued availability and integrity of system name and associated data.

4. Services

All services provided under this MOU shall be highlighted in this section, including but not limited to:

- Description of the information system architecture;
- Description of communication links
- Description of system specific algorithms to be created
- Advanced notification of any planned system modifications
- Testing that will be done internally at both ends of the interface
- System availability schedule
- System reliability plans
- System security
- Data/system backed-up schedule
- Contingency and Disaster Recovery plans will adequately document system/data recovery efforts
- Systems risk analysis, computer security certification and accreditation, and security test and evaluation overview

5. Duration and Amendments of the Memo of Understanding

This MOU will be reviewed annually from the date signed. The FCC System Program Manager will be responsible for this review.

AGREEMENT/SIGNATURE PAGE

By signing this page, all parties agree to ensure compliance with applicable Federal and respective agency policies, mandates and instructions that will ensure the continued availability, confidentiality, and integrity of information.

Federal Communications Commission

Project Manager

Printed Name: _____

Date: _____

Signature: _____

Telephone Number: _____

E-Mail Address: _____

Customer Service Representative

Printed Name: _____

Date: _____

Signature: _____

Telephone Number: _____

E-Mail Address: _____

Computer Security Officer

Printed Name: _____

Date: _____

Signature: _____

Telephone Number: _____

E-Mail Address: _____

Project Manager

Printed Name: _____

Date: _____

Signature: _____

Telephone Number: _____

E-Mail Address: _____