



Faris Niyazi

Management Information System

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🌐 Saudi
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PERSONAL SKILLS

Leadership

Planning and Implementing

Self-motivation

Decision Making

Data analysis and Mining techniques

Business analysis

Database Management

SQL Analyzing and Reporting techniques

Python Language

Tableau visualizing

Microsoft Office

LANGUAGES

Arabic



English



MOST PROUD OF



Physical Organization

Creative Thinking, Effectiveness, Productivity



Planning

Analyzing Issues, Decision Making, Project Management, Strategic Planning



Team Work

Collaboration, Delegation, Goal Setting, Group Leadership

HOBBIES



Travel



Swimming



Gaming



Learning



SUMMARY

Hard-working Management Information System Graduate skilled in recording, interpreting, and analyzing data. Offering accurate problem-solving skills and innovative solution synthesis



EDUCATION

Bachelor Degree in Management Information System (MIS)

Jan 2016 - Jul 2018

Yanbu University College

📍 Yanbu City, KSA

My GPA is 2.99 out of 4

Associate Degree in Accounting and Financial Management Technology

Jan 2013 - Jul 2015

Yanbu Industrial College

📍 Yanbu City, KSA

GPA is 2.97 out of 4

English Language Proficiency Test (STEP)

National Center for assesment

📍 Taif, KSA

My Result: 81 out of 100



WORK EXPERIENCE

Participant Data Analysis

Dec 2020 - Jan 2021

General Assembly & Misk Academy

📍 Taif, KSA

Accomplished the following in 240H / 6 weeks project-based program:

- Collect, Scrape, Clean, and aggregate data for analysis
- Perform visual and statistical analysis using Python
- Apply question, modeling, and validation problem- solving processes to data sets
- Provided recommendations and solution synthesis
- Performing analytical techniques using excel, tableau, and SQL

Recruitment specialist

Feb 2020 - Aug 2020

Taiba Recruitment

📍 Madinah City, KSA

Accomplished the following in 6 months project-based program:

- Managing a full recruitment cycle to include candidate review and selection.
- Interviewing, scheduling, and negotiating salaries as well as coordinate hire dates for candidates.
- Research, establish, and implement sourcing plans including utilization of all social media outlets.



INTERNSHIP PROGRAMS

Project Management

Jan 2018 - Apr 2018

Saudi Arabian Parsons Ltd (SAPL)

📍 Yanbu City, KSA

- Activity and resource planning
- Controlling time management
- Ensuring customer satisfaction
- Analyzing and managing project risk
- Managing reports and necessary documentation

Invoice Processor

Jan 2015 - Apr 2015

Yanbu Aramco Sinopec Refining Company (YASREF) Ltd

📍 Yanbu City, KSA

- Processes company's payroll every pay
- Computes employee take-home pay
- Performs the distribution of wages