


# MOHAMMED FARSAN


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SUPERVISOR & STOREKEEPER

## Contact

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 Sri Lanka, Batticaloa / Doha, Qatar

## Career Objective

A reliable and motivated professional with over 3 years of experience in hospitality, storekeeping, and IT support. Seeking a challenging position in a reputable organization where I can utilize my skills in supervision, inventory management, and customer service while contributing to organizational growth.

## Key Skills

- Hospitality & Supervision
- Storekeeping & Inventory Control
- IT Support & Reporting
- Microsoft Excel & Word
- Front-End Web Development
- Graphic Design ( Canva )

## Work Experience

- HOSPITALITY SUPERVISOR & STOREKEEPER – Qatar Fund for Development (QFFD)

2023 – 2025

- Supervised hospitality operations, ensuring efficient daily services.
- Managed storekeeping, including stock control, material delivery, and inventory reports.
- Prepared and submitted monthly reports on work progress and material usage.
- Assisted with IT support tasks and troubleshooting when needed.

- HOSPITAL HOSPITALITY ASSISTANT

2022 – 2023

- Provided high-quality hospitality support within hospital environment.
- Ensured smooth operations and excellent service standards.

## **Education**

Proficient in Microsoft Excel (data entry, formulas, reporting).

Basic knowledge of Word and IT support tasks.

## **Languages**

- English
- Tamil
- Sinhala

## **Certifications**

- Computer Literacy (MS Office)
- Basic IT Support Training

## **References**

Available upon request.