**Meeting Minutes of Group17**

**Meeting ID**: formal meeting 6

**Time**: 17:30 – 18:00, 2019/11/21

**Attended**: LI Mingchen, LI YiMing, WANG Boya, YU Guohao, ZHU Hongyi

**Absence**: None

**Venue:** PMB 432

**Minutes Taker:** Mingchen LI

1. **Quick View Admin UI**
2. Admin should add teaching sessions initially.
3. Able to add teaching session weekly, like every Wednesday morning 9:00 to 11:00.
4. Once it’s able to add something, it should provide importing function as well to increase efficiency.
5. Admin is able to set teacher’s password and reset it. Teachers are allowed to change their password as well. Or another mechanism can be used, using default password to let teacher log in at first time.
6. If there is students who are absent more than three times, a warning will be alerted.
7. Teachers belongs to faculty, add one more level “Faculty” between “Teacher” and “School”.
8. **ONLY ONE** admin!
9. **Quick Review Teacher UI**
10. Generally, it’s fine.
11. **GUI Development Tools Select**
12. **Qtpython** is recommended.