



# FATHIMA NIFA

## ABOUT ME

I am a motivated and adaptable individual with a strong interest in technology, creative design, and problem-solving. Currently pursuing a Higher National Diploma in Information Technology (HNDIT), I have a foundational knowledge of web development and programming in languages such as HTML, CSS, JavaScript, PHP, and C#. Alongside my technical skills, I am passionate about graphic designing and frequently use tools like Canva to create visually appealing content. I am eager to grow professionally, take on new challenges, and contribute positively in any work environment. I believe in continuous learning and am committed to completing tasks efficiently.

## CONTACT

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- 141/1 A3, Mal 6<sup>th</sup> Road  
Vilinayadi-02, Sammanthurai.

## SKILLS

- O365
- MS Office
- C#
- Bootstrap
- Hardware
- JavaScript
- Communication
- Leadership
- Problem-solving
- Operating Systems

## CERTIFICATIONS

### SKILLS PASSPORT

Tertiary & Vocational Education  
Commission- Sri Lanka

## PROJECTS

**FLOWER SHOP WEBSITE DESIGN**  
HTML,CSS

**SFN COSMATICS INVENTORY  
MANAGEMENT SYSTEM**  
C#

**HARDWARE SHOP MANAGEMENT SYATEM**  
C#

## LANGUAGE



English



Sinhala



Tamil



## EXPERIENCE

- Dec 2023  
|  
Dec 2024  
**IT SUPPORT**  
*Friendship Emporium*
  - Perform daily system monitoring, verifying the integrity and availability of all hardware, server resources, systems and key processes, reviewing system and application logs, and verifying
  - completion of scheduled jobs such as backups.
  - Monitoring and maintaining computer systems and networks.
- Feb 2023  
|  
Jul 2023  
**TRAINEE ICT TECNICIAN**  
*KM/ST/Dharussalam maha vidyalaya - Sammanthurai*
  - Working as a System Data operator.
  - Installing and configuring computer hardware operating systems and applications.
  - Provides immediate assistance and problem resolution for service inquiries.

## EDUCATION

- 2023  
|  
2024  
**Higher National Diploma in Information Technology**  
SLIATE - ATI SAMMANTHURAI
- 2022  
**Certificate in Information and Communication Technology (NVQ Level-4)**  
Vocational Training Authority of Sri Lanka, Sammanthurai
- 2020  
**Department of Examinations, Sri Lanka.**  
G C E (A / L) Examination - 2020  
Arts Stream
- 2017  
**Department of Examinations, Sri Lanka.**  
G C E (O / L) Examination - 2017

