



# Analysing Purchase Orders: Trends In Billing & Receipts

*Tools used: • excel pivot tables • data visualization techniques*

Tagline: Showcasing Expertise In Data Analysis

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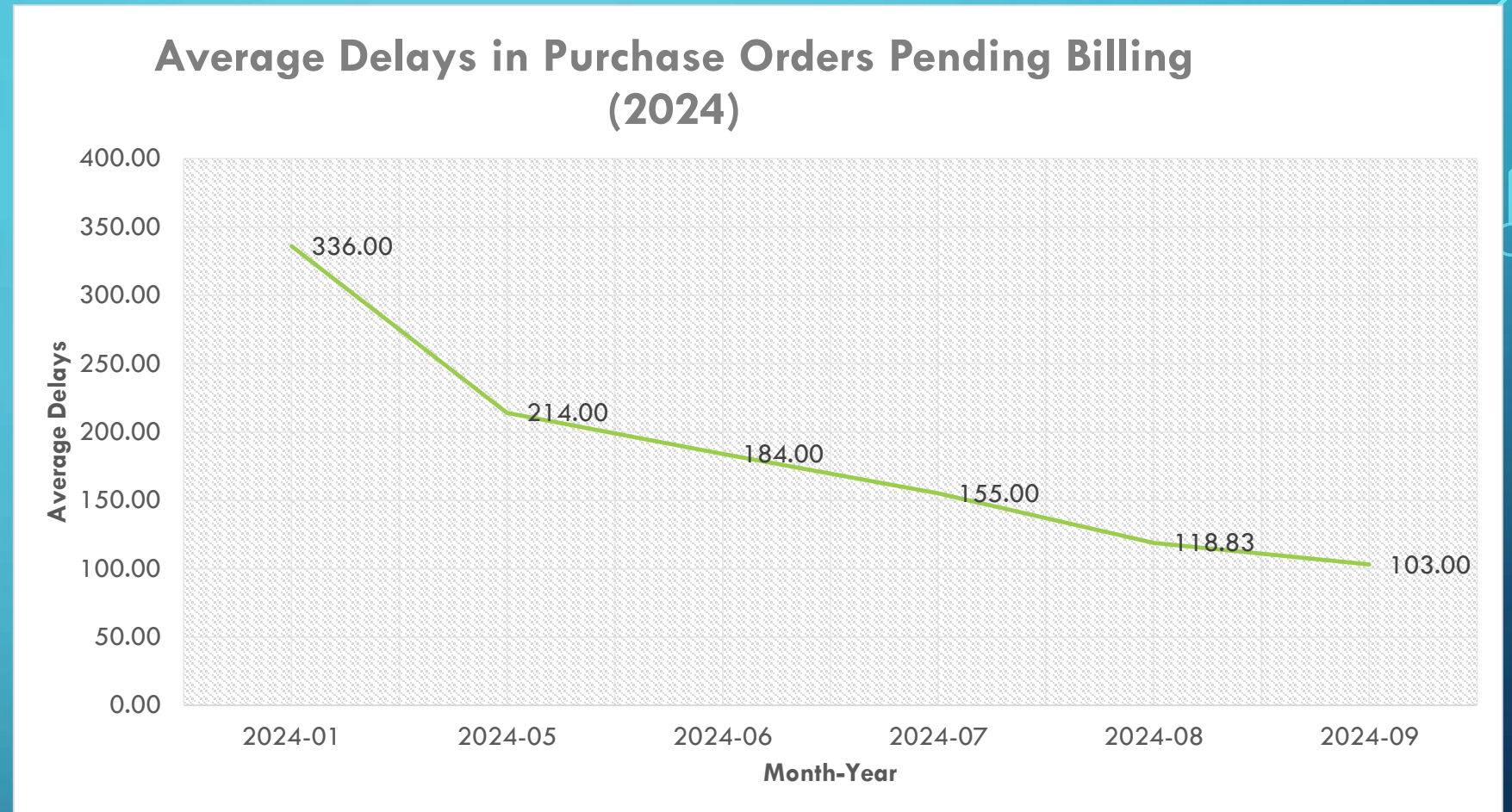
# THE PURPOSE OF THE ANALYSIS

- **Analyze trends in pending purchase orders for billing and receipt**
- **Identify vendor-specific delays and pending amounts**
- **Covered period: October 2023–September 2024**

The background is a blue gradient. In the corners, there are white line-art graphics resembling circuit boards or neural networks, with lines and small circles connecting them.

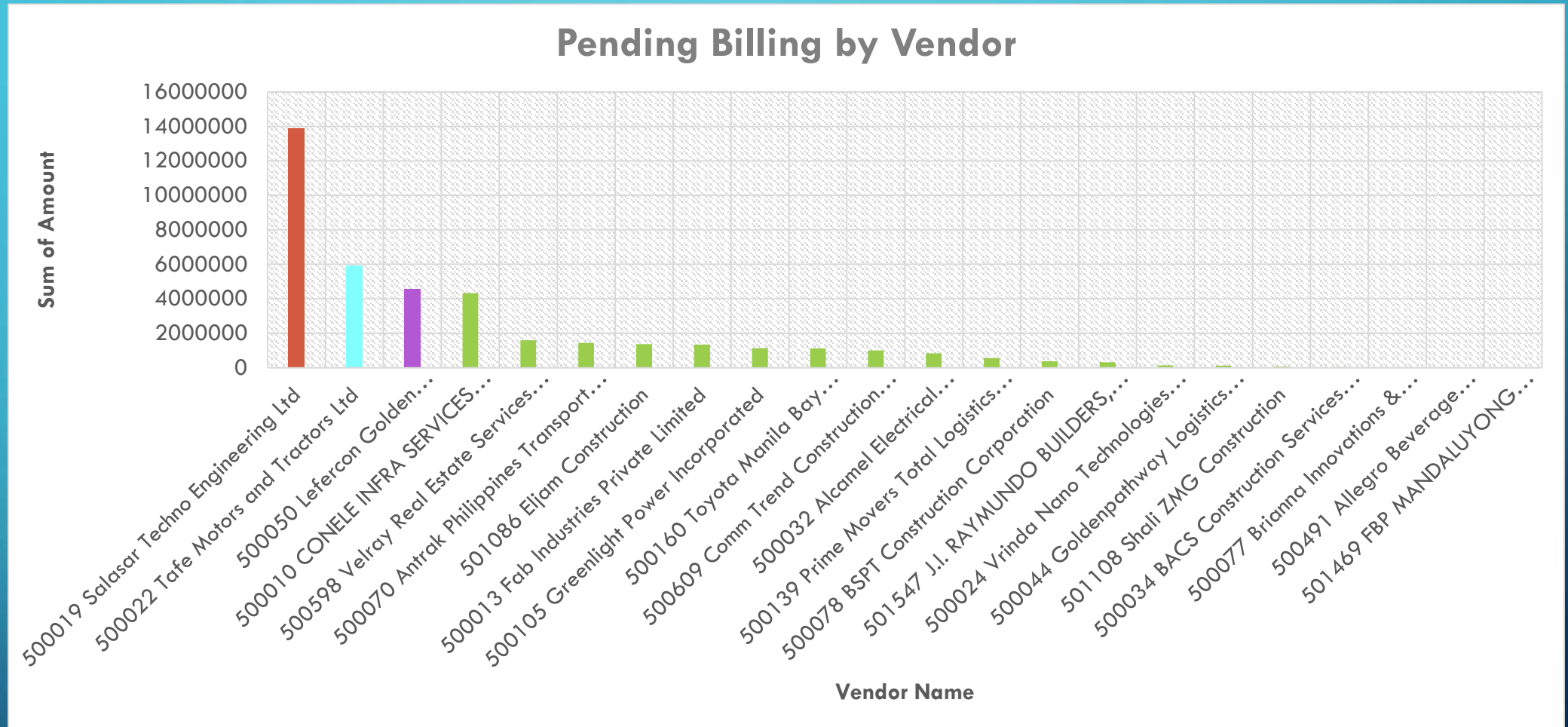
# **PENDING BILLING TREND ANALYSIS**

## Pending Billing Trend Analysis



- The average billing delays show a significant improvement, declining from 336 days in January 2024 to 103 days in September 2024.
- The sharpest reduction occurred between January and May 2024, indicating effective process interventions early in the year, with sustained progress thereafter.

## Pending Billing by Vendor Analysis

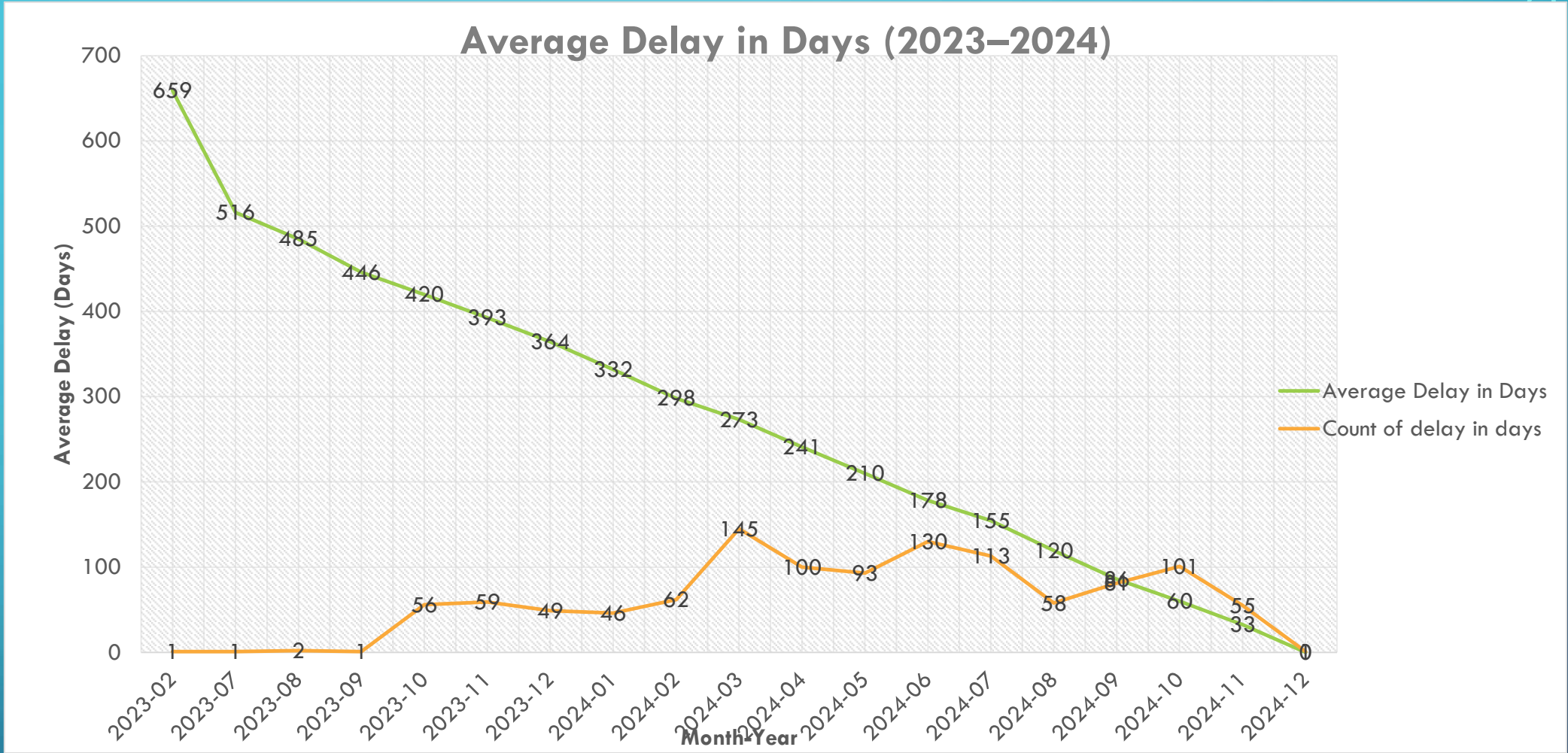


- Salasar Techno Engineering Ltd leads with the highest pending billing amount of 1.6M, making it the top priority for resolution.
- Tafe Motors and Lefercon Golden Construction Supply follow as significant contributors, requiring focused attention to address their pending amounts.

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# **PENDING RECEIPT TREND ANALYSIS**

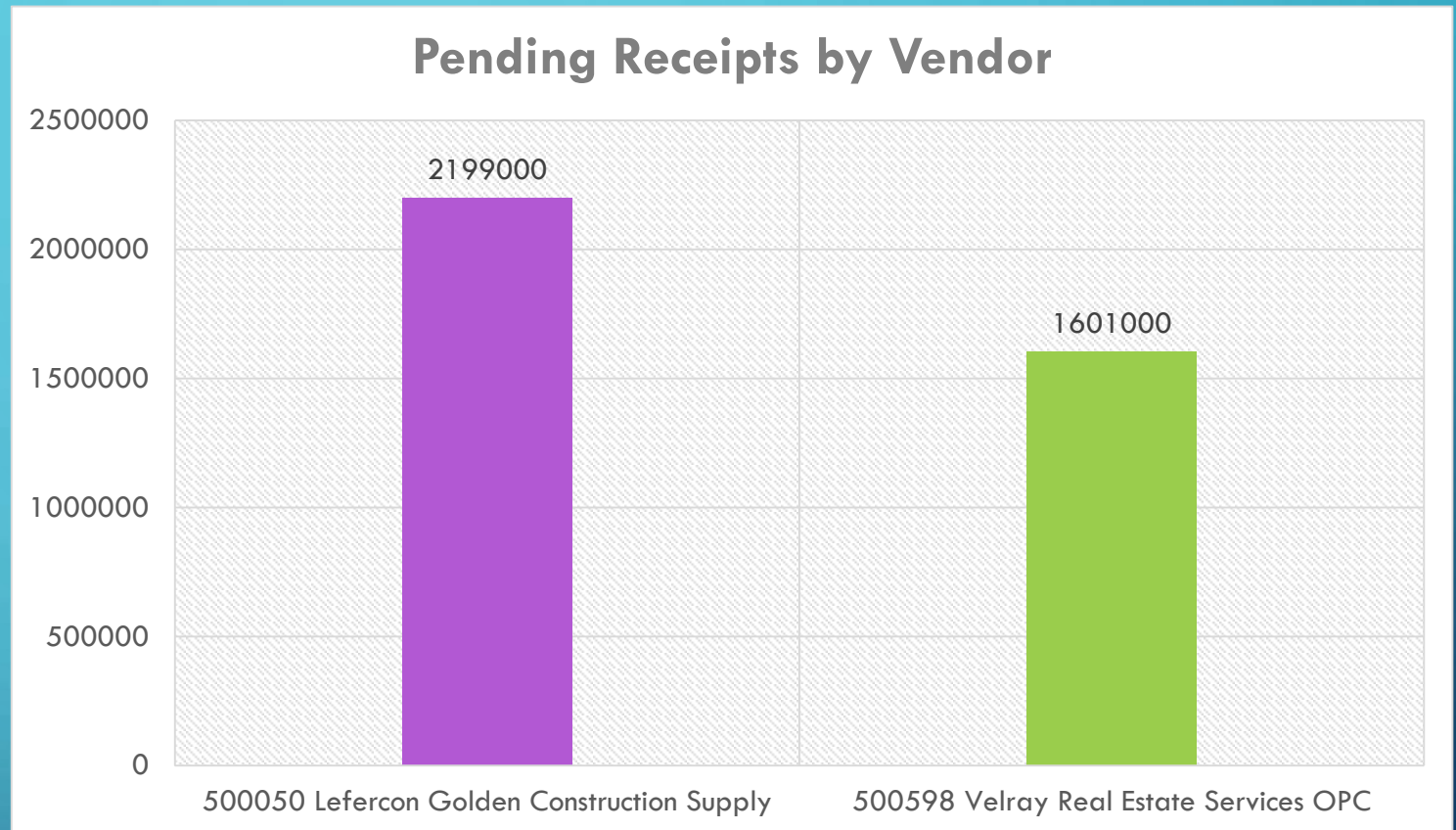
Pending Receipt  
Trend Analysis



- Delays peaked in March 2024 but declined steadily after
- PO counts increased significantly in March and remained high through June 2024



## Vendor Analysis



- There are only two pending receipts.
- Lefercon Golden Construction Supply has the highest pending amount at 2.2M, followed by Velray Real Estate Services OPC with 1.6M.



# SUMMARY AND RECOMMENDATIONS

- **Billing delays decreased by 233 days (69%) from January to September 2024.**
- **Salasar Techno Engineering Ltd accounts for the highest pending billing amount.**
- **March 2024 marked the peak of receipt delays before steady improvements**

# SUMMARY AND RECOMMENDATIONS

- **Focus on resolving pending amounts with Salasar Techno Engineering Ltd and Lefercon Golden Construction Supply.**
- **Review and assess the early-stage process interventions to explore their potential for broader implementation in other areas.**