Web Designing Course Orientation

This orientation will introduce the key components of our web designing course, including essential skills in software like MS Word, Excel, PowerPoint, and foundational web technologies such as HTML, CSS, Bootstrap, and JavaScript.

Course Overview

Target Audience

The course is designed for beginners and those looking to enhance their web design skills.

Curriculum Structure

We cover basic software skills followed by web development languages and frameworks.

Learning Outcomes

Participants will gain practical skills to create and manage websites effectively.

MS Word Skills

1 Document Creation

Learn to create professional documents with formatting tools, templates, and styles.

2 Collaboration Features

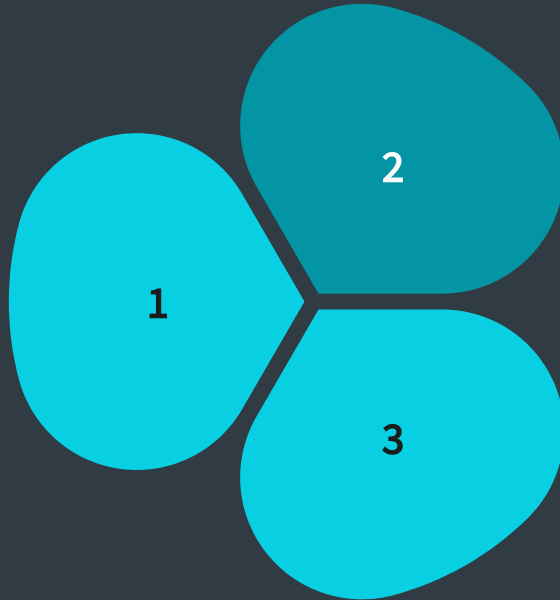Understand how to share and co-author documents for efficient teamwork.

3 Incorporating Visuals

Discover how to insert images, tables, and charts to enhance content presentation.

Essential MS Excel Skills

Data Organization

Master the use of spreadsheets to organize and analyze data efficiently.

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Formulas and Functions

2

Learn essential Excel functions to perform calculations and automate tasks.

Data Visualization

3

Create stylish charts and graphs to visually represent data insights for easier interpretation.

MS PowerPoint Skills

Presentation Design

Understand the principles of design to create engaging slide presentations.

Dynamic Elements

Learn to incorporate animations and transitions to enhance viewer engagement.
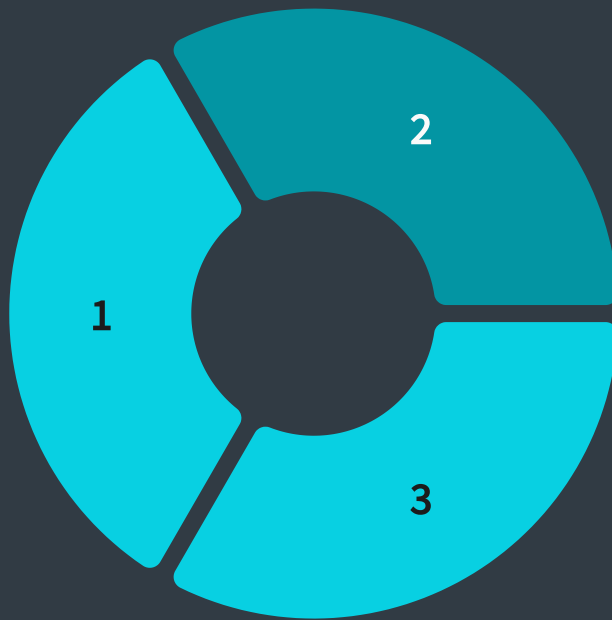
Effective Communication

Develop skills for presenting information clearly and concisely to your audience.

HTML Fundamentals

Structure of Web Pages

Learn the basic structure of HTML, including tags and elements used to build web pages.

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Formatting Content

Understand how to format text, images, and links to enhance web page layouts.
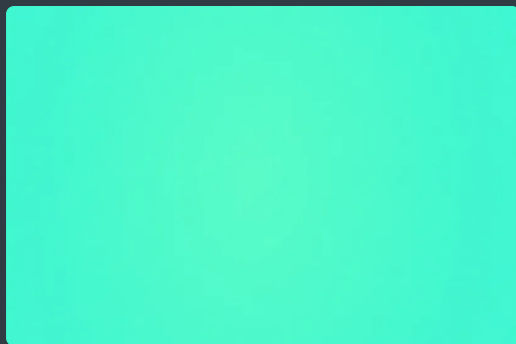
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Semantic HTML

Explore the significance of semantic HTML for improved accessibility and SEO.

CSS for Styling

Styling Basics

Discover how to use CSS to apply styles, colors, and fonts to HTML elements.

Responsive Design

Learn techniques for creating layouts that adapt to different screen sizes.

CSS Frameworks

Introduction to frameworks like Bootstrap for streamlined styling and responsive design.

Introduction to JavaScript

DOM Manipulation

Learn how to manipulate the Document Object Model (DOM) to create dynamic content.

Scripting Basics

Understand how JavaScript operates within web pages to enhance interactivity.

Event Handling

Explore ways to handle user interactions with events to create responsive user experiences.

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Course Conclusion

Review and Q&A

Summary of key topics covered in the course with an opportunity for questions.

Next Steps

Guidance on how to continue learning and enhance skills through practice and additional resources.

Certification

Information on certification and its importance for career advancement opportunities in web design.