

FATIN ISHMAM MAZUMDAR

SUMMARY Motivated and extremely dedicated Content Writer with 3.5+ years of experience. Ability to generate highly efficient contents that are eye-catching, engaging, and easy to grasp for all readers. Eager to writer for Appifylab and help enhance the learning experience of users.

PROFESSIONAL EXPERIENCE

1. FREELANCE CONTENT WRITER, STAFF ASIA

1st February, 2022 - 31st August, 2022

- ✓ Worked in collaboration with a knowledgeable team of expert writers.
- ✓ Kept fully up-to-date with emerging technologies, platforms, and best practices to meet client objectives.
- ✓ Edited existing content to better align with brand style guides and provide constructive feedback on content ideas to other writers.
- ✓ In-depth research into topics to write clear, concise, and accurate copy.
- ✓ Managed own workload efficiently to produce high-quality work within agreed deadlines.
- ✓ Blogs, keyword research, Amazon listing, product review, SEO, and more.
- ✓ Ensured each contents are comprehensive, user-friendly, and always below a readability of 5.

2. CONTENT WRITER, TIMES IT

1st March, 2019 - 31st December, 2021

- ✓ Oversaw a team of writers and improved their development while providing necessary training.
 - ✓ Solved industry related issues and helped the company to make a profit of over \$1000 in a single month.
 - ✓ Communicated complex information in a clear and easy to understand manner in How-to guide articles.
 - ✓ Updated existing articles according to industry best practices to engage users and attract more traffic.
 - ✓ Thoroughly researched into topics and gained deep understanding of topics before creating desired content.
 - ✓ Worked closely with graphic design team to transform large text into clear and concise text for infographics.
 - ✓ Applied strong writing, editing, and proofreading abilities to each assignment to produce best possible content.
 - ✓ Hands on experience using publishing tools like Elementor, MS Word, Excel, etc.
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- SKILLS**
- Problem solving
 - Technical writing
 - Thorough research ability
 - Editing proficiency
 - Creative writing
 - SEO & keyword research
 - Meeting deadlines
 - Communication and teamwork
 - Programming languages: C, C++, php*, Java, JavaScript
 - HTML, CSS, Bootstrap, etc.
 - MySQL database
 - 45+ words per minute typing speed
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EDUCATION LEADING UNIVERSITY – SYLHET, BANGLADESH

Bachelor of Science, Computer Science & Engineering, 2023

CGPA: 3.66

THE SYLHET KHAJANCHIBARI INT. SCHOOL & COLLEGE – SYLHET, BANGLADESH

Higher Secondary Certificate, Science, 2018

GPA: 3.75

SUNNY HILL INT. SCHOOL & COLLEGE – SYLHET, BANGLADESH

Secondary School Certificate, Science, 2016

GPA: 4.39

- HOBBIES**
- Writing
 - Coding
 - Sharing knowledge
 - Listening podcasts
 - Reading Books on religion, philosophy, self-improvement, etc.
 - Sports
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REFERENCES

1. Arafat Habib Quraishi

Senior Lecturer in Computer Science & Engineering,
Advisor, Leading University Computer Club (LUCC),
Leading University, Sylhet.
Phone: 01914487146

2. Md. Mahfuzul Ilah Omar

English Teacher,
Senior Content Writer,
Times IT, Sylhet.
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