

Fayaz Mahmood

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Education

IT Programming, Nova Scotia Community College, Halifax

09/2021 – Present

- Courses include Software Design & Development, Data Structures, Database Management and System Administration

Skills

Technical

- Proficient in **Windows Administration, Linux Administration and Mac**
- Adept in using **Python, C/C++, Java, Html, CSS, JavaScript**
- Competent at using **Microsoft SQL Server Management Studio**
- Skilled at using **Microsoft Office and Microsoft Outlook**
- Certified **WHMIS** and **OH&S Act**
- Completed Introduction to Network & Security in **Cisco**
- Attended **Robotics** Workshop in Amity University, Dubai
- Attended **Business & Finance** Workshop in Heriot Watt university, Dubai

Professional

- **Strong communication** and **interpersonal** skills acquired during numerous inter-school group projects and activities
- **Detail oriented, excellent analytical** and **research skills** which have been demonstrated throughout the several school projects.
- Exhibited **leadership** qualities as a School representative, House Captain and Vice-Captain fulfilling responsibilities such as managing effective communication between teachers and student body, assigning groups for class activity and mentoring peer.
- **Active listening, public speaking, adaptability** and **teamwork** gained by various school leadership roles as well as competitions held by universities.
- Exceptionally **professional** demeanor and very respectful attitude.
- Effective **team-player** with **attention to detail**.

Work Experience

Telephone Market Research Interviewer, Vision Research, PEI

09/2022 – present

- Was on simultaneous calls taking interviews.
- Engaged with consumers and public on political aspect.
- Conducted market research through standardized phone interviews with the public.
- Entered consumer and business professionals' responses accurately into our survey software.
- Notes taken as interviewee states in professional manner.

Asset Protection, The Loblaw Companies Limited, Halifax

08/2022 – 09/2022

- Greeted customers providing exceptional shopping experience.
- Assisting elderly or disabled customers for easier shopping experience.
- On the lookout for thefts and assisting seniors.
- Noting suspicious activities and checking on security alarms.
- Preventing loss of assets by working along side with the rest of the team.

Administrator / Sales Manager, Coast to Coast Connections, Halifax

05/2022 – 08/2022

- Interviewing new candidates and setting time for 2nd round if selected accordingly.
- Managing new recruits, giving orientation, and offering office tours.
- Developed various customized sales techniques to successfully sell.
- Worked enthusiastically with various teams to hit our target.
- Processed transactions by cash or card by credit card terminal.

Telephone Market Research Interviewer, The Logit Group, Nova Scotia

03/2022– 05/2022

- Was on simultaneous calls taking interviews.
- Engaged with consumers and business all over Canada.
- Conducted market research through standardized phone interviews with the public
- Entered consumer and business professionals' responses accurately into our survey software

Sales Associate / Cashier, RW&Co. (Reithmans), Halifax

09/2021– 03/2022

- Performed all functions regarding receiving, stock, and housekeeping-related tasks.
- Engaged with customers enthusiastically to drive sales.
- Processed cash and credit payments as a cashier, using point-of-sale (POS) systems.
- Assisted customers with computer and electronic purchases in a high-volume store.
- Maintained up-to-date product knowledge by participating in product and vendor training.
- Ensured a clean work area while processing item stock and completing mark downs.

Customer Representative, Pyypl, Dubai

05/2021 – 06/2021

- Sold Cash Advantage International Master Card.
- Worked with the crew to accomplish the shared goal.
- Attracted customers with impulse factors and positioning pitch.
- Exceeded expectations and sold cards more than predicted goal.

Customer Associate, Adidas, Dubai

06/2021 – 08/2021

- Concentrated on assisting people of determination and elderly customers.
- Worked as a team and exhibited leadership qualities.
- Successfully created friendly relationship with clients and provided personalized service further improving customer loyalty and satisfaction.
- Aided colleagues efficiently during rush hours.
- Honored as the **top employee of the month** by customer reviews and store supervisor.

Community Involvement

Environmental and Innovation Leader, English Language Private School

09/2019–06/2020

- Assist and coordinate project events and activities and maintain regular contact with the team.
- Recruit, coordinate volunteers and supervise them to ensure success of our events.
- Encourage and promote leadership by motivating and encouraging volunteers.
- Promote society activities to students, other societies, and departments on and off campus.
- Responsible for handling email account and making posters for events.

Ride Safe (Cyclist), Dubai Police Bike Patrolling Squad

06/2020–07/2020

- Supervise drivers to ride in and under speed limit.
- Confronted and educated civilians who ignored to wear masks and get vaccinated.
- Surveyed area to maintain public decency.
- Controlled traffic to decrease congestion.

Breast Cancer Society of Canada, Halifax

05/2022–07/2022

- Fundraise for the BCSC.
- Interacting with various people to educate about the new method.

Accomplishments

- Attended **Dubai Police certified** summer course programs of 2020 which includes security, cognitive skills, future officer and military programs.
- **Certification** received from **Dubai Ministry of Culture & Youth** for summer programming youth boot-camp.
- **Awarded** for outstanding contribution to environment clean-up “Clean up the world” held by **UNEP** in association with **Dubai Municipality**.
- **Certification** received from Lock&Stock for inter-school business competition.
- **Participated** in **Emirates Art Festival** and **Emirates Readers Cup**
- Awarded 3rd place in 2019 for public speaking at Arab unity School due to good public speaking skills.
- Designated as **Captain** and **School Representative** in the **Year 10 and 11**.