Faisal Pervez

Safety Officer/Health & Safety Executive

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Proactive and detail-oriented Safety Advisor with extensive experience in health, safety, and environmental (HSE) management across oil & gas, construction, and logistics industries. Expertise in risk assessment, regulatory compliance (OSHA, ILO, Aramco), and emergency response planning to ensure safe and efficient operations. Led the safe relocation of 28,461 drilling equipment items for Saudi Aramco, achieving a zero-incident record through rigorous safety protocols. Adept at conducting incident investigations, safety audits, and training programs to enhance workplace safety culture. A strategic problem-solver committed to minimizing hazards, ensuring compliance, and fostering a safety-first mindset across all operational levels.

**LICENCES & CERTIFICATIONS:**

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| * Saudi Driving License * NEBOSH IGC * IOSH MS * OSHA 30 Hours * Office Safety Awareness **(Aramco)** * Safety Handbook I Emergency Response **(Aramco)** | | | * Safety Management System **(Aramco)** * Environmental Management System EMS **(Aramco)** * Fire safety Awareness **(Aramco)** * Supply Chain Code of Conduct **(Aramco)** * Ethics and Compliance for Upstream **(Aramco)** | | |
| **AREAS OF EXPERTISE:** | | | | | |
| * Emergency Evacuation Plan/Response * Safety Training/Session * Risk Assessment and Management * Leadership & Team Management * Conflict Resolution * Time Management | | * Heavy Equipment Safety Training * Inspection * Incident Investigation Reporting * Proficient in Microsoft Office * Logistics Management Software (SAP) * Adobe Acrobat | | * Regulatory Compliance   (Aramco, OSHA, ILO)   * Safety Audits * Safety Minutes of Meeting * Safety and Compliance Tools Aramco’s Safelife software for reporting observations, near misses | |
| **KEY ACHIEVEMENTS:** | | | | | |
| **Strategic Safety and Operational Excellence in Relocating Aramco Drilling Assets:**  As Secretary to the Drilling Support Unit Supervisor, I played a pivotal role in the seamless execution of a high-stakes project involving the relocation of 28,461 critical drilling equipment items from Aramco Dhahran to the Aramco Industrial Facility SPARK 6602. The project emphasized adherence to Aramco’s stringent safety standards and operational protocols to ensure the safe transportation and handling of vital assets.  **Key Responsibilities:**   * Facilitated the implementation of Aramco safety standards and policies across all phases of the relocation process, ensuring regulatory compliance and operational efficiency. * Advised teams on safety procedures, including forklift operations, equipment loading/offloading, and secure transport practices, aligning with Aramco’s safety benchmarks. * Conducted Weekly safety meetings and provided proactive mitigation strategies to eliminate potential hazards and ensure a zero-incident operation. * Prepared and maintained detailed documentation of safety protocols, compliance records, and project reports to support accountability and continuous improvement.   **Tools and Practices:**   * Comprehensive application of Aramco safety standards and policies in operational workflows. * Advanced safe handling and transportation methodologies. * Industry-standard forklift operation protocols and safe material loading and offloading practices.   **Key Achievements:**   * Successfully managed the safe relocation of 28,461 drilling equipment items without loss or damage. * Achieved a zero-incident record throughout the project, meeting and exceeding Aramco’s stringent safety and operational benchmarks.   **Impact:**  This project underscores my ability to bridge administrative expertise with operational safety and compliance in a high-pressure environment. By aligning closely with Aramco’s standards, I contributed to the successful execution of a large-scale logistical operation while upholding the highest levels of safety and efficiency.  **PROFESSIONAL EXPERIENCE:** | | | | | |
| **Saudi Aramco Service Contractor Secretary to Drilling Support Unit Supervisor, Dhahran, Saudi Arabia**  **Drilling Rig Support & Logistics Department (Full Time) June, 2022-Present**   * Effectively performed responsibilities as Secretary to Drilling Support Unit Supervisor, contributing to the seamless execution of critical operations and safety initiatives. * Supported the safe and efficient relocation of 28,461 critical drilling equipment items from Aramco Dhahran to the Aramco Industrial Facility SPARK 6602, adhering to Aramco’s stringent safety and operational standards. * Assisted in occupational health and safety responsibilities, including Job Safety Analysis (JSA) preparation, risk assessment, and implementation of hazard mitigation strategies. * Played an active role in promoting safety awareness by organizing and supporting safety campaigns, driving compliance with Aramco’s health and safety policies. * Collaborated with logistics teams to ensure safe material handling practices, including forklift operations, secure loading/offloading procedures, and equipment transportation. * Contributed to the successful completion of a Corporate Environmental Audit and Quality System Inspection (QSI), achieving zero findings and demonstrating compliance with corporate and regulatory standards. * Maintained detailed documentation of safety protocols, compliance records, and project reports, ensuring transparency and alignment with Aramco’s safety requirements.   **Safety Advisor Islamabad, Pakistan**  **Khaksaar Developers (PVT) LTD (Freelance) Dec, 2019 – April 2022**  **Projects:**  **Construction of Main campus of Pakistan Medical & Dental**  **Housing Society Construction of PWD Pakistan**   * Developed and implemented health, safety, and environmental (HSE) policies in compliance with the Pakistan Occupational Health and Safety Act, 2018, ensuring alignment with industry standards and legal requirements. * Led the creation and execution of policies to ensure the safety of employees, contractors, and stakeholders across all operations. * Supervised and ensured safety compliance during the construction of key projects, including:   **Main Campus of Pakistan Medical & Dental Society.**  **PWD Housing Society Construction Project.**   * Conducted regular safety audits, risk assessments, and incident investigations to identify potential hazards and implement corrective actions. * Delivered safety training sessions and workshops to employees and contractors, enhancing awareness and reducing workplace incidents. * Coordinated with project management teams to integrate safety measures into project timelines and milestones effectively. * Prepared and maintained comprehensive safety documentation, including reports, logs, and compliance records, ensuring readiness for inspections and audits.   This experience highlights expertise in managing health and safety in large-scale construction projects and demonstrates my ability to ensure compliance and promote a safe working environment. | | | | | |
| **POEPA, Pakistan Overseas Employment Promoters Association Islamabad, Pakistan Senior Admin Operations (Full Time) January, 2011 – March, 2022**   * Successfully managed administrative operations for a membership base of over 4,000, addressing complaints, queries, and ensuring efficient membership lifecycle management. * Provided direct administrative and operational support to the Secretary General and Central Chairman, ensuring the seamless execution of high-level initiatives and strategic goals. * Planned and organized the Annual General Body Meeting (AGM), including agenda preparation, logistics coordination, and adherence to organizational protocols. * Coordinated and executed the association's annual elections, ensuring transparency, compliance with regulations, and active member engagement. * Oversaw the organization of large-scale events, meetings, and conferences, implementing strict health and safety protocols and delivering high-quality experiences for participants. * Maintained detailed and accurate documentation, including safety meeting records, financial files, and inventory control, ensuring compliance with organizational and regulatory standards. * Collaborated with the International Labor Organization (ILO) to conduct communication and awareness sessions, fostering compliance and professional development. * Streamlined day-to-day operations, proactively resolving issues and optimizing processes to align with the association’s objectives.   This role highlights my expertise in high-level administrative operations, event planning, leadership support, and member relationship management within a dynamic, high-volume organizational setting.  **EDUCATION:** | | | |
| **NEBOSH Level 6 International Diploma for Occupational Health and Safety**  **Management Professionals. Grade: Credits** | | | |