



PROFILE

Berdasarkan pengetahuan & pengalaman yang saya miliki, saya yakin dapat menangani pekerjaan yang berhubungan dengan *software* perkantoran seperti Ms. Office Word, Excel, Power Point dengan sangat mahir dan menguasai *software graphic design* seperti CorelDraw dan Photoshop. Saya juga menguasai teknisi listrik, elektronika, ataupun IT.

- ✓ Bahasa Indonesia
- ✓ Bahasa Inggris

INFORMATION

+62 87742614015

Balun Saudagaran No. 33, Cepu.

INTERESTS

- Graphic Design
- Visual Communication
- Layouting
- Journalism
- Photography

CONNECT

imaniadiiah@gmail.com

CURRICULUM VITAE

PERSONAL

Nama Lengkap : Imania Diah Rachma
Tempat, Tgl. Lahir : Blora, 26 Juni 1998
Alamat : Balun Saudagaran No. 33, RT. 01/ RW. 07, Cepu.
Jenis Kelamin : Perempuan
Agama : Islam
Kewarganegaraan : Indonesia
Status : Belum Menikah

EDUCATIONS

- **2002 - 2009**
SD NEGERI 10 CEPU
- **2009 - 2012**
SMP NEGERI 1 CEPU
- **2012 - 2015**
SMK NEGERI 1 CEPU |
Multimedia
- **2015 - 2019**
Fresh Graduate from UNIVERSITAS
NEGERI YOGYAKARTA | Pendidikan
Teknik Elektronika dan Informatika |
Teknik Elektronika

SKILL

100%

Teknisi Kelistrikan,
Elektronika
dan IT



Team Works
Experience

100%

Administration,
Marketing dan
Publishing



Multitasking

100%

Graphic Design
CorelDraw,
Photoshop



Work
Hard

100%

Ms. Office
Word, Excel,
Power Point



Create unique
ideas

100%

Creativity

85%

Communication

Team Work

90%

Deadline-able

85%

EXPERIENCE

- **2015 - 2016**
LAYOUTER
TeknoPost Magazine
and GETAR bolletin
at LPMT Fenomena
Journalism
- **2016 - 2017**
LAYOUTER
JAWARA POST Magazine
at BEM FT UNY
Journalism
- **2016 - 2017**
**PUBLISHING & MARKETING
CONTENT**
BSO PJE at HIMANIKA FT UNY
- **2016 - 2017**
**Media and
Communications
Staff** at BEM FT UNY
- **2017**
Correspond Secretary
in BSO PJE at HIMANIKA
- **2018-NOW**
FREELANCE
Graphic Designer

PROFESSIONAL EXPERIENCE

- Juli 2019 - Juni 2021
**ADMINISTRATION STAFF
OPERATING CERTIFICATION
OF DIESEL POWER PLANT**
at PT. CENTRAL ENEGRY POSITIVE
- Juni 2021 - Oktober 2021
**ADMINISTRATION STAFF
OPERATING CERTIFICATION
OF DIESEL POWER PLANT &
OCCUPATIONAL HEALTH AND SAFETY**
at PT. HIKMAH BENSONINDO KARUNIA