

CURRICULUM VITAE



Personal Data:

Name : Firnas Baabad
Place & Date Of Birth : Jakarta , October 5 , 1970
Residence : Jl.Kebon Nanas Utara I Rt.012/07 Cipinang Cempedak
Jatinegara-Jakarta Timur 13340
Indonesia
Mobile Phone : 081384255389
Religion : Moslem
Gender : Male
Marital status : Married
Height : 170cm
Nationality : Indonesia
E-Mail : firnaspi@gmail.com

Formal Education:

1977-1983 : Muhammadiyah 2 Jakarta, Elementary School
1983-1986 : Muhammadiyah 3 Jakarta, Junior High School
1986-1989 : Muhammadiyah 1 Jakarta, Senior High School
1991-1996 : Diploma, Sekolah Tinggi Ilmu Ekonomi Gunadarma
Majoring Accounting

Training:

- 1991 : English Course at Advent College Jakarta
1996 : Computer Course at University Of Indonesia (MS.OFFICE)

Work Experience:

- Feb 1994-Sept 1995 : PT.TOSANINDO JAYA LESTARI (Meat Supplier)
As Accounting Staff in charge of monthly calculating debts of supplier, stock, paying up cash to bank, making sales invoice.
- Jan 1997 – Dec 1998 : PT.Koin Bumi (Supermarket Korea)
As Administration Staff in charge of making selling Invoice, tax invoice, recapitulating selling invoice, deposit and withdraw money cash in bank
- Jan 1999 – Mar 2000 : PT.Koin Bumi (Supermarket Korea)
As Import Staff in charge of preparing import document, calculating import tax, paying import tax in bank, monitoring import activity with the forwarder, making import report, import document permit in the related government agency, hiring new employees and acting as the duty implementing of the Human Resources Department in the company
- April 2000 – Aug 2012 : PT.Koin Bumi (Supermarket Korea)
As SPV Import in charge of checking import document, PIB and calculating import tax, making company import permit with the forwarder, report on the import activity of the company at the Ministry of Trade, list and counting company's vehicle and assets to be insured, hiring new employees and being the duty implementing of Human Resources Department in the company
- Sept 2012 – May 2015 : PT.Arum Nirwana Global (Food Distributor)
As SPV Import in charge of making company import permit at the related government agency, checking PIB and calculating import tax, monitoring the import activity with the forwarder, making report on the import activity at the Ministry of Trade , Register of food and beverages certificate at BPOM.
- Oct 2017 – July 2018 : PT. Shi Pung Indonesia (F&B Distributor)
As SPV making the company's business license to the relevant Agency , Register of SNI for Natural Drinking Water , Register of food and beverages certificate at BPOM

Oct 2018 – Dec 2019 : PT. Cipta Fastener Indonesia (Construction Fastener)
As Senior Export Import In Charge of :
- Handling Import Permit at Ministry of Finance (NIB)
- Handling Import Permit at Ministry of Industry (PERTEK)
- Handling Import Permit at Ministry of Trade (SPI/Quota)
- Handling Import Permit at Indonesian Customs (Skep PLB)
- Handling Import Sea Freight & Air Freight
- Handling VR/VO / LS at Sucofindo Surveyor Indonesia
- Import Realization Report to INATRADE
- Checking Import Documents
- Checking and Counting Import Tax
- Checking , Counting and Report the Invoice from forwarder
- Making Import Recapitulation
- Coordinate with forwarder team