



# FEDRICO SIMATUPANG

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Perumahan Villa Kencana blok J32 no 25 Cikarang, Jawa Barat, Kab. Bekasi

Bachelor of Information Engineering from Adventist University of Indonesia with a specialization in data analyst. I am passionate about the analytical process that involves data and numbers, managing them into useful knowledge for the company. In recent times I also participated in online courses or bootcamps, where I learned about data visualization, python programming language, relational database, as well as formula functions in excel, such as hlookup, vlookup and pivot table, as a process of data analyst.

## Work Experiences

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### SDA Media - Bandung

Mar 2023 - Apr 2023

#### Software Quality Assurance Tester

- Tester: tests simple things from a project that is being worked on by the programmer, where there are already provisions that have been given by the supervisor for a program declared an error or not, using Postman to test for problems/errors in an API integrated with dbeaver, which is database management software.
- Technical writer: in charge of helping developers check and write what is missing from the program being created, so after testing a program that has been created, the task of the technical writer is to record using Jira software, which is complete starting from the work list, progress, tested, and done.
- Project Admin: responsible for various administrative tasks related to the project; take notes and document projects that have been or are being worked on, reported during the Zoom meeting, which is held once a week.

### PT. Kartbes Data Solusi - Bandung

Jun 2022 - Aug 2022

#### Wordpress Developer

- I developed two different websites using WordPress: the first website as a medium of information for interns, in the form of job desk updates per week, documentation of information about internships, etc.; and the second website as a medium of information for customers who want to take part in seminar programs, public training, or workshops provided by the company.
- Editing video tutorials for interns in the form of some guidance on the work done each week by the company.
- increased apprenticeship participants by about 10–20% from last year
- curate the miss of information between the company and interns, ranging from company information, job descriptions, etc., up to 90%.

### Custodial Department UNAI - Bandung

Jan 2021 - Dec 2021

#### Supervisor of the student

- Duties as a supervisor of the custodial department, namely controlling the attendance of students who work in the custodial department, organizing buildings in UNAI that will be cleaned, and providing attendance reports and the number of hours worked for 1 month to the head of the department.

## Education Level

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### Adventist University of Indonesia - Bandung

Aug 2019 - Dec 2023

Bachelor Degree in Information Technology, 3.75/4.00

### SMK Merah Putih - Bekasi

Jul 2016 - May 2018

vocational high school in, 81.00/100.00

## Organisational Experience

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### Witnessing Sound Choir - Bandung

Aug 2019 - Dec 2022

#### Vice President & Member

- I served as Vice President of Witnessing Sound Choir for 1 year. The vice president of Witnessing Sound Choir has the duty and responsibility to carry out activities that build the spirituality of witnessing sound members, such as creating and organizing the schedule of participants who take part in witnessing sound spirituality events. and as a regular member for the remaining 3 years, you will only have tasks such as memorizing and exploring songs that will be sung as hymns in a disciplined manner.

### Master Guide UNAI - Bandung

Aug 2021 - May 2022

#### as a member

- Master Guide is a leadership program in the Adventist church that is useful for training youth in leadership, focusing on personal spiritual growth, leadership skills, understanding the natural world, service to others, and a lifestyle that demonstrates healthy living. I have been a member of Master Guide UNAI for 1 year.

*Multimedia Department*

- Prayer circle is one of the other activities in unai that aims to build spirituality as well, such as sharing biblical learning, sharing experiences of walking with God, and praying. The task as a multimedia department is to document the events that take place, make event posters that are always updated every week, and organize the course of the event (zoom). And as a multimedia department for 1 year

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**Skills, Achievements & Other Experience**

- **Hard Skills** 📌 (2022): Analytic skill, Data analyst, R Programming Language, Python, Data Scientist, Database, MySQL, Tableau, Data Visualization
- **Hard Skills:** Able to operate Microsoft Office, such as Ms. Word, Ms. Excel, and Ms. PowerPoint
- **Hard Skills** (2023): while being a QA Tester with several tools such as Jira, Dbeaver, Postman, and Notion
- **Hard Skills** (2021): Basic Programming / Web Developer (HTML, PHP, CSS, JavaScript, Wordpress)
- **Soft Skills:** Fast Learner, Team Work, Willing to Learn Attitude, Good Communication Skills, Analytic Skill, Problem Solving, Leadership