
PLANIT TECHNOLOGY, INC

Plan IT

Project Vision Document

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Revision History

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1 Introduction

The Project Vision document for the PlanIT web application outlines the key goals and capabilities of this planning platform, developed for PlanIT Technology, Inc. PlanIT aims to simplify the organization of events by providing a centralized, user-friendly availability management system, offering ideal meeting times and preventing scheduling conflicts. This document serves as a guide to the project's objectives, expected results and core functionality, ensuring that all stakeholders have a clear understanding of the project's vision and intended impact.

1.1 Purpose

The purpose of the project concept document is to clearly define the goals, scope and key functions of the Planet web application, ensuring consistency of actions by all stakeholders. By describing the project objectives, desired results and technical requirements, this document provides a general understanding of the direction and purpose of the platform. For Planet Technology, Inc. The creation of this document is crucial to guide the development process, manage expectations, and ensure that the project meets the basic needs of users in simplifying planning and improving productivity.

1.2 Scope

This section describes the boundaries of the PlanIT WebApp project with a detailed description of what is included (in scope) and what is excluded (outside scope) to ensure clarity for all stakeholders.

1.2.1 In Scope

The project will include the development of the PlanIT web application, a planning platform that allows users to create and manage event planning groups. Scope's key features include the ability to enter and track participant availability, suggest ideal meeting times based on user data, manage schedule conflicts through intelligent time matching, and provide real-time updates. In addition, the platform will include a chat function, calendar reminders and notification systems (email and pop-ups) to inform users.

1.2.2 Out of Scope

The PlanIT web application will not integrate with third-party scheduling systems or external calendars, in addition to certain functions. Processes related to financial transactions, resource management, or payment systems are not included in the scope of this project. In addition, this project will not affect any functions that are not directly related to scheduling, availability tracking, or event management.

1.3 Definitions, Acronyms, and Abbreviations

<This subsection provides the definitions of all terms, acronyms, and abbreviations required to properly interpret the Project Vision document. This information may be provided by reference to the project’s Glossary>

This section explains all of the terms and abbreviations that are being used in this document, for those who are unfamiliar with them. Not everybody who reads this document will understand all of the terms, so this section is helpful.

Term	Explanation

1.4 References

<This subsection provides a complete list of all documents referenced elsewhere in the Project Vision. Identify each document by title, report number if applicable, date, and publishing organization. Specify the sources from which the references can be obtained. This information may be provided by reference to an appendix or to another document>

Reference File Name	Version	Description

This section also contains links to all other places that were referred to in this document. These may include:

- Web sites*
- URLs or network locations*
- Research done for similar products*

Name	Link

2 Positioning

2.1 Business Opportunity

The Planet web application fulfills the need for a simple and efficient scheduling solution in an era when conflicting schedules are a constant problem. By offering features such as real-time availability tracking, intelligent time matching, and group communication tools, the platform helps users easily coordinate meetings and events. This project is provided by Planet Technology, Inc. The opportunity to offer an optimized solution that improves productivity and simplifies time management for both personal and professional use.

2.2 Problem Statement

The Planet web application is designed to solve the problem of coordinating meetings between teams with conflicting schedules, especially when working in different time zones. This project provides a platform that simplifies planning by determining the best available time for all participants.

The Problem of	Coordinate and schedule meetings or events between groups with different availability, especially for teams working in different time zones or with different schedules.
affects	Team members, project managers, event organizers, and many other groups who need to plan meetings or events effectively.
the impact of which is	Time wasted on correspondence, scheduling conflicts, missed deadlines, and reduced team productivity, which prevents effective collaboration.
a successful solution would be	A platform that monitors availability in real time, offers optimal meeting times depending on the availability of group members, prevents scheduling conflicts and simplifies the coordination process, resulting in increased efficiency and collaboration.

Table 1 Problem Statement

2.3 Product Position Statement

The product position statement explains the goals of the Planet web application, identifies its target users, the problems it solves, and its key benefits. This ensures that

all stakeholders understand the purpose and importance of the project, highlighting features such as real-time availability tracking to improve collaboration and productivity.

For	teams, remote workers, and event organizers
Who	need an easy and efficient way to schedule meetings and events
The Plan IT	is a collaborative scheduling platform
That	simplifies the process of determining the mutually available meeting time, reduces scheduling conflicts and improves productivity
Unlike	traditional planning tools or manual email coordination
Our product	offers real-time availability tracking, automatic time offers and integrated communication tools - all in a user-friendly interface

Table 2 Product Position Statement

2.4 SWOT Analysis

<Reference: <https://www.businessballs.com/strategy-innovation/swot-analysis/>>

Strengths	Weaknesses
User control over scheduling and availability.	User adoption not fully tested yet.
Reliable and user-friendly interface.	Limited features for certain sectors.
Superior scheduling features compared to competitors.	New player in the market compared to established competitors.
Scalable platform to handle increased users.	International availability and time zone management are challenging.
Ongoing development of new features.	Limited initial budget.
Opportunities	Threats
Can develop additional features based on user feedback.	New privacy regulations could affect development.
Competitors have gaps in their offerings.	Larger competitors may have an advantage in international markets.
Potential for good profit margins in the long run.	If user engagement is low, core project goals may be at risk.
Users are likely to appreciate new scheduling tools.	Demand could fluctuate seasonally based on industry needs.
Could expand into international markets.	Key development staff retention is critical.

3 Stakeholder and User Descriptions

< This section provides a profile of the stakeholders and users involved in the project, and the key problems that they perceive to be addressed by the proposed solution. It does not describe their specific requests or requirements as these are captured in a separate stakeholder requests artifact. Instead, it provides the background and justification for why the requirements are needed>

3.1 Stakeholder Summary

< There are a number of stakeholders with an interest in the development and not all of them are end users. Describe and list the project stakeholders>

Stakeholder Name	Represents	Role
<Name the stakeholder type >	< Briefly describe what the stakeholder represents with respect to the project >	< Briefly describe the role the stakeholder will play throughout the lifecycle of the project.>

Table 3 Stakeholder Summary

3.2 User Summary

< Present a summary list of all identified users of the system >

User Name	Description	Responsibilities	Stakeholder
[Name the user]	[Briefly describe what they represent with respect to the system.]	[List the user's key responsibilities with regard to the system being developed; for example: captures details produces reports coordinates work and so on]	[If the user is not directly represented, identify which stakeholder is responsible for representing the user's interest.]

Table 4 User Summary

4 Stakeholder Requirements

< Categorize and list the requirements from the perspective of the business stakeholder and potential system users >

ID	Requirement	Stakeholder

Table 5 Stakeholder Requirements

5 System Features

< List and briefly describe the system features. Features are the high-level capabilities of the system that are necessary to deliver benefits to the users. Avoid design. Keep feature descriptions at a general level. Focus on capabilities needed and why (not how) they should be implemented >

ID	Feature	Stakeholder Requirement ID

Table 6 System Features

6 Assumptions

<List all assumptions made about any of the content provided in this document. Assumptions should be applicable to the scope, desired solution, requirements, business process, and stakeholders >

7 Constraints

<List any process constraints, external constraints or other dependencies >