**Meeting Minutes**

Group 2 - MySurvey

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## November 27, 2013

### Attendees:

Chih-Chi (Vincent) Hsu; Gloria Jensen;Beth Haines; Mohammed (Imaad) Khan; Chao-Te Yang; Fyodor Wolf; Fliden Demiri

### Minutes Taker:

Fyodor Wolf

### Agenda Items:

- We Finished everything.

- Documentation wrap up.

- Presentation preparation.

- Code cleaning and consolidation.

- Tasks for everyone next week.

### Discussion:

- Everything seems to be working but it’s not over yet!

- We still need Fyodor and Vincent to sign off on the SSD and Fyodor to complete the implementation section.

- The presentation tasks have been broken up in the following categories/presenter combinations : Overview & Requirements - Beth; Soft. Arch. & Soft. Des. - Fyodor; Design & UX - Gloria; Implementation - Imaad & Vincent; testing - Chau-te & Samuel; Demo - Vincent & Imaad.

- We will stop developing anything new, and only clean existing code and debug existing functionality.

- Prepare the presentation for next week’s class.

### Action Items:

Fliden - Browser Testing.

Fyodor - Browser Testing.

Beth - Wrap up Documentation, Complete surveyTaker count in reports..

Gloria - Prepare the presentation for Thursday. Complete Browser style fixes.

Everyone - Send Gloria Content for presentation by Monday.

## November 21, 2013

### Attendees:

Chih-Chi (Vincent) Hsu; Gloria Jensen;Beth Haines; Mohammed (Imaad) Khan; Chao-Te Yang; Fyodor Wolf; Fliden Demiri

### Minutes Taker:

Chao-Te Yang

### Agenda Items:

- Finish the project, don’t add new features.

- Should we keep both survey version and hash? Or just the survey hash?

- What should be displayed on reports?

- Plan for the final presentation.

- Tasks for everyone next week.

### Discussion:

- We don’t keep old versions of the survey now. When the user unpublish a survey, all the responses will be deleted from database. The user can publish that survey again as a new version. The user can also preview the published survey.

- The user cannot edit a survey once it is already published. Add confirmation dialog before canceling a survey without saving updates.

- The SPMP is completed, the SDD needs everyone’s signature.

- For each survey question, the report will show how many people choose a specific answer (using bar charts or pie charts).

- Finish all works before next weekend.

- Send the presentation content to Gloria before 12/2 (Mon).

- Next meeting at 11/27 (Wed) 7:00 PM.

### Action Items:

Fliden - Add preview link for published survey. Add message before deleting survey.

Fyodor - Export report data.

Beth - SDD document.

Gloria - css for contact page.

ChihChi - Delete survey responses for unpublished surveys.

Imaad, ChaoTe - Finish report page (Both). Testing document (ChaoTe)

Samuel - Testing documents.

## November 14, 2013

### Attendees:

Chih-Chi (Vincent) Hsu; Gloria Jensen;Beth Haines; Mohammed (Imaad) Khan; Chao-Te Yang; Fyodor Wolf; Fliden Demiri

### Minutes Taker:

Chih-Chi Hsu

### Agenda Items:

1. Reviewed each member’s weekly report.

2. From now on, we will focus on implementation. No new features but simple improvements are still allowed.

3. Database table migration for survey response: Add new column to store a hash value, it is used to help us recreate a complete survey taken by each survey taker.

4. What are the tasks for everyone for next week?

### Discussion:

Should we allow answers to be empty? Might be up to the survey creator to decide, but not a priority for us now.

How many reports should we create for each survey? Each survey will receive only one full report.

Should we add a confirmation dialog when deleting a survey? Yes, should be added in this iteration.

### Action Items:

Fyodor -Bug fix and code optimization and resolve database model dependency.

Imaad and Chih-Chi and Samuel- Continue working on survey-taker piece.

Gloria - Create css for new pages, content for the footer, custom 404 and thank you page.

Chao-Te and Fliden and Beth - Start on survey report page.

## November 7, 2013

### Attendees:

Chih-Chi (Vincent) Hsu; Gloria Jensen;Beth Haines; Mohammed (Imaad) Khan; Chao-Te Yang; Fyodor Wolf; Fliden Demiri

### Minutes Taker:

Beth Haines

### Agenda Items:

1. How do we handle a question with no answer text (short answer) since the link to the answer is stored in the response table?

2. How do we track the survey-takers so we know all the responses that he’s entered?

3. What do we have left to do on the project?

4. What are the tasks for everyone for next week?

### Discussion:

We decided the solution to having a question with no answer text is to create a blank answer for short-answer questions. This way the link will be created, and the relationships between questions-answer-response will remain the same for all question types.

Two issues came up about the survey taker piece, tracking all his answers together and ensuring that he doesn’t take the survey more than once.

To make sure he doesn’t take the survey more than once, we’ll put a cookie on his machine when he starts the survey.

To keep his answers together, we’ll create a hash field to store in the response table when he hits submit and submits the survey.

We have two major pieces left to develop on the project, the survey-taker piece and the report. We’d also like to include more question types and fix the bugs.

### Action Items:

Fyodor - create new question types and add migration to add survey-taker tracking to the response table.

Imaad and Chih-Chi - start survey-taker piece

Gloria -update SDD and create wireframe for survey-taker piece

Chao-Te - create functional use cases

Fliden - documentation and testing, refactoring code

Beth - update SDD, update documentation and help Chao-Te create functional use cases

Samuel - review functional testing

## October 31, 2013

### Attendees:

Chih-Chi (Vincent) Hsu; Gloria Jensen‎‎; Elizabeth (Beth) Haines; Mohammed (Imaad) Khan; Samuel Tan; Chao-Te Yang‎; Fyodor Wolf; Fliden Demiri

### Minutes Taker:

Samuel Tan

### Agenda Items:

- Review PHP Documentation

- Implementation of Question Types (multi choices)

- Review everyone’s progress

- Plan for next week

Discussion:

- PHP Documentation (framework & structure, focus on entities, models)

- Latest requirement (documents in Github + PivotalTracker updates)

- Implementation issues

- Multi-choice question

- Issue fixing (avoid regression)

- Survey taker will be in next iteration

- Prepare the presentation for next week (Iteration 2))

- Status of Testing

- Use Selenium RC server + php (Andrew)

- Use Selenium IDE (Selenium scripts, recording supported) (Samuel)

- Pay attention to the regression test

- Communication issue, daily status update is recommended, more communication is required

### Action Items:

- Fliden will list the tasks for team for next week

- Prepare the presentation for next week

- Submit and merge the latest change by Tuesday for the demo

- Wireframes for adding question types (Gloria)

- Continue on PHP Documentation

- Team can try the functional test (Andrew’s or Samuel’s solution), the sample scripts can be found under source folder protected/tests/functional

- Update SPMP with updates from Pivotal Tracking (Beth)

- Implementation of adding a multiple choice question (Development team)

- Update status on daily basis

## October 24, 2013

### Attendees:

Chih-Chi (Vincent) Hsu; Gloria Jensen‎‎; Elizabeth (Beth) Haines; Mohammed (Imaad) Khan; Samuel Tan; Chao-Te Yang‎; Fyodor Wolf

### Minutes Taker:

Gloria Jensen

### Agenda Items:

- Review PHP Documentation

- Implementation of Question Types

- Review everyone’s progress

Discussion:

- PHP Documentation & Yii Documentation Generator

- What should we document?

Controllers (6): Actions, Parameters, Authors, Version *(Fyodor)*

Views: Attributes, Variables they are accepting, forms generated *(Gloria)*

Model (7) *(Fyodor)*

Unit Tests (3) *(Development Team)*

Components (3) *(Fyodor)*

Configs (3) *(Fyodor)*

- Status of Testing

Use PHP Unit 3.5+ & Selenium Remote Controller 1.0+ *(Samuel, Chao-Te)*

### Action Items:

- Wireframes for adding question types (Gloria)

- Determine which PHP Documentation Platform to use

- Get everyone update to speed on PHP Unit Testing

- Update SPMP with updates from Pivotal Tracking (Beth)

- Implementation of adding a multiple choice question (Imaad)

## October 17, 2013

### Attendees:

Fliden Demiri ‎; Chih-Chi (Vincent) Hsu; Gloria Jensen‎‎; Elizabeth (Beth) Haines; Mohammed (Imaad) Khan; Samuel Tan; Chao-Te Yang‎; Fyodor Wolf

### Minutes Taker:

Chao-Te Yang‎

### Agenda Items:

- Update and test the code we have so far

- Fix bugs and issues

Discussion:

*General*

- Every member continue doing their tasks (Implementation, design, test...etc).

- Merge branch “design” to master.

- User story tracking.

*Database*

- Remove survey URL from the database table.

- Generate shorter URL based on survey ID.

- Keep the design simple, change some foreign keys.

*Implementation*

- Implement different survey question type (single / multiple choices).

- Minimum length for survey title (required field).

*Test*

- More unit tests, more test cases for existing code.

- Understand “Selenium Server” for automated UI tests.

*Documentation*

- Generate formatted document using “PHPDoc” or “phpDocumentor”.

### Action Items:

- Everyone to fill out Weekly Report (due Friday).

- Everyone continue working on their tasks.

- Everyone try to generate some PHP document.

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## October 10, 2013

### Attendees:

Fliden Demiri ‎; Chih-Chi (Vincent) Hsu; Gloria Jensen‎‎; Elizabeth (Beth) Haines; Mohammed (Imaad) Khan; Samuel Tan; Chao-Te Yang‎; Fyodor Wolf

### Minutes Taker:

Mohammed Imaad Khan

### Agenda Items:

1. Focus on next week’s presentation and testing

2. Changes and updates to the code we have so far

3. Assign individual work for next week

Discussion:

* Need to commit the ASSETS folder to github so that yii framework images can show up on our applications
* Get rid of ‘username’ from the entire application and database, just use email for authentication and registration.
* Need to integrate our current code with the UI front end created by Gloria so that the login, registration and survey creation pages look like the final design.
* We need to add a ‘survey name’ for each survey.
* For this iteration, adding questions will happen on new pages, but we might change that later, so adding questions could be done through a frame that pops up on the same page.
* **Next week’s presentation:** Fliden, Vincent, Beth and Samuel will be presenting.

**Fliden**: Metrics, Project Management, Progress, Future work

**Vincent**: Login and Registration + DEMO (Also show the new user created using gii)

**Beth**: Talk about the requirement analysis and user stories

**Samuel**: Testing

Everyone will prepare the basic points on their topics and mail them to Gloria, who

will then prepare the final presentation with graphs, transitions, etc.

The final presentation should be ready by Wednesday night.

* Need to start on unit testing for the login/registration and survey creation.
* Add an admin account for the application with all privileges and disable gii url’s for non-admin users.
* Everyone should subscribe to all the user stories on pivotal tracker and issues on github. We should start communicating more using pivotal tracker and also report all issues and bugs using github.

**Task Assignment :-**

**Fyodor:** Commit assets folder, remove username from the project, Integrate current

code with the designed UI.

**Gloria:** Help Fliden with the survey creator UI, create the final presentation for next

week .

**Fliden**: Work on the survey creation, presentation, mail individual presentation tasks

to the team, plan for the next phase, rebase the design branch so Gloria can

continue her design work, try one unit test to help others get going with tests.

**Vincent &**

**Samuel:**  Presentation, complete unit testing (each picks one of the four tables) and

test all CRUD operations.

**Beth:** Presentation, Add a glossary section to the document, review class

diagrams and give feedback to Gloria.

**Imaad &**

**Chao-Te:** Work on the unit testing (each picks one of the four tables) and test all CRUD

operations.

### Action Items:

* Everyone to fill out Weekly Report by Friday
* Everyone work on their distributed jobs
* Prepare presentation for next week
* Complete testing

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## October 3, 2013

### Attendees:

Fliden Demiri ‎; Chih-Chi (Vincent) Hsu; Gloria Jensen‎‎; Elizabeth (Beth) Haines; Mohammed (Imaad) Khan; Samuel Tan; Chao-Te Yang‎; Fyodor Wolf

### Minutes Taker:

Fyodor Wolf

### Agenda Items:

1. Layout project requirement

2. Team member local environment status check-in

3. Next week’s task assignment

### Discussion:

#### Requirements

|  |  |  |
| --- | --- | --- |
| Minimum: | Nice to have: | Reach: |
| Login / Logout  Registration  Create survey  Basic question   * multiple choice * comments * single choice   take survey | reports  advanced questions   * scale   question ordering | question branching |

#### Commenting:

As you code, make sure that things are easy to read that your comments explain your logic flow.

#### Review requirement handback:

· Overall good document.

· QA needs a little bit of work with quantifying success

#### Status Check-in:

Fliden Demiri ‎- up to date

Chih-Chi (Vincent) Hsu ‎- up to date

Gloria Jensen‎‎ - needs to set up mySQL / Migrations

Elizabeth (Beth) Haines ‎- up to date

Mohammed (Imaad) Khan ‎- up to date

Samuel Tan ‎- needs to set up mySQL / Migrations

Chao-Te Yang ‎- up to date‎

Fyodor Wolf ‎- up to date

#### Task Assignment:

· Gloria: Work on completing setup, Start implementing login UI

· Beth: Generate remaining migration scripts.

· Imaad: Login/Registration function

· Chih-Chi: Login/Registration function

· Chao-Te: Login/Registration function

· Fliden: Work on survey creation and adding a single question. Update requirements.

· Fyodor: Work on survey creation and adding a single question. Update requirements. Merge mySql branch to master.

· Samuel: Review Yii unit testing & PHPUnit

### Action Items:

Everyone to fill out Weekly Report (**Due Friday**)

Login/Registration function / UI

Survey Creation

Requirements completion

## September 27, 2013

### Attendees:

Fliden Demiri ‎; Chih-Chi (Vincent) Hsu; Gloria Jensen‎‎; Elizabeth (Beth) Haines; Mohammed (Imaad) Khan; Samuel Tan; Chao-Te Yang‎

### Minutes Taker:

Chih-Chi Hsu

### Agenda Items:

1. Next weeks job assignment

2. Update project requirements

### Discussion:

We will follow the steps stated on our SPMP document, and start working on the first iteration of our project.

On the first week of this iteration, we will create all the tables for our database and upload the scripts to GitHub so everyone will have the same structure.

In addition, we will also start building the web site’s login and registration functions, test it and makes sure it is compatible with the Yii framework.

Job distribution:

● Gloria: Website UI wireframe and CSS

● Beth: Generate database script and upload to GitHub

● Imaad: Login and registration function

● Chih-Chi: Login and registration function

● Chao-Te: Yii framework and database integration and research on how to prevent sql injection

● Fliden: Yii framework and database integration

● Fyodor: Yii framework and database integration

● Samuel: Come up with test cases for login and register functions

Requirements and design proposal update:

● Email accounts will be used for login id

● Once a survey is published and at least one survey is submitted, it can not be modified any more.

● Timer will not be visible to the survey-taker, it will be a background variable.

● Implementation for non-linear survey workflow needs more discussion.

### Action Items:

Everyone to fill out Weekly Report (**Due Friday**)

Everyone work on their distributed jobs

Everyone read through the database design and provide feedback to Beth

Everyone help complete updating the SPMP to include non-functional requirements and risk management.

## September 19, 2013

### Attendees:

Fliden Demiri ‎; Chih-Chi (Vincent) Hsu; Gloria Jensen‎‎; Elizabeth (Beth) Haines; Mohammed (Imaad) Khan; Fyodor Wolf; Samuel Tan

Chao-Te Yang‎ (out sick)

### Minutes Taker:

Gloria Jensen

### Agenda Items:

1. Tools

2. Requirements

3. Presentation Preparation

### Discussion:

Reviewed related site, Visimojoto, to discuss how the survey will work—will it have sample templates?

Everyone is all set with tools!

Reviewed, discussed and updated requirements document including:

● Related Projects for Reference

● Project Description

● Identify Users

● Functionality & Authentication

● Reporting Results

● Localization (nice to do)

● How do we identify unique users and prevent multiple submissions? Cookies and IP Session

● Non-Functional Requirements

Split up work for completing the Requirements Document. Everyone will review.

### Action Items:

Everyone to fill out Weekly Report (**Due Friday**)

Everyone do a commit on GitHub to become familiar with Git

Everyone create several (2 minimum) User Stories on Pivotal Tracker

**Due Monday**, 5pm: Complete Requirements Document (excluding Risk Management section)

Fliden to set up project on Pivotal Tracker

Fyodor to upload docs from Google Drive to GitHub (weekly)

Gloria to create logo for project

Gloria to start User Flow and Wireframes

Gloria to create presentation doc for Thursday’s group presentation

## September 12, 2013

### Attendees:

Fliden Demiri, ‎; Chih-Chi (Vincent) Hsu; Gloria Jensen‎; Chao-Te Yang‎;Elizabeth (Beth) Haines; Mohammed (Imaad) Khan, Fyodor Wolf, Samuel Tan

### Minutes Taker:

Beth Haines

# Agenda Items:

Decide on a project

Assign roles

Set up future meeting times

### Discussion:

We discussed four major possibilities for projects

1. A parking app using crowdsourcing to find available parking spaces

2. A picture/phonetic app for speech therapy

3. An online quiz app

4. A survey building tool

We settled on the survey building tool since it was easy to modularize, easy to extend if need be, and Fliden had some experience with this kind of project.

We sketched out some basic functional requirements, and decided on the framework (YII) and the language (PHP). The group decided it was ok to use any IDE that seemed to work.

We also assigned roles. Fyodor updated them on Google mail. They were as follows:

Project Leader – Fliden

Backup project leader – Fyodor

Environment and Integration Leader – Chao-Te

Requirement Leader – Beth

Design Leader – Gloria

Implementation Leaders – Imaad and Vincent

QA Leader – Sam

The group decided we would meet after class on Thursday nights.

### Action Items:

Fliden – set up a Google group so we can share documents

Fyodor – establish a GitHub repository, and send out directions about installing Mamp or Wamp.

Beth – send out minutes and functional requirements for review