

# HW 1

- Due Sep 12, 2024 by 11:59pm
- Points 100
- Submitting a file upload
- Available Aug 23, 2024 at 12am - Dec 13, 2024 at 11:59pm

This assignment was locked Dec 13, 2024 at 11:59pm.

## 1. Set the time zone

Make sure due dates and deadlines are displayed correctly in canvas. Take a screenshot

1. Click on "Account" (or go to <https://canvas.instructure.com/profile/settings>.)
2. Click on "Settings"
3. Click on "Edit Settings" (you may need to scroll down to the bottom of the page)
4. Set the Time Zone to Eastern Time (or select your own local timezone as an alternative).
5. Take a screenshot #1, make sure the time zone is visible

Example:

The screenshot shows the Canvas LMS interface for a user named Damian Thomas. The page title is "Damian Thomas's Settings". The sidebar on the left contains navigation links: Account, Profile, Files, Settings, ePortfolios, Shared Content, QR for Mobile Login, Global Announcements, Dashboard, Courses, Calendar, Inbox, History, Commons, and Help. The main content area displays the user's settings, including Full Name, Display Name, Sortable Name, Pronouns, Language, and Time Zone. The Time Zone is set to "Eastern Time (US & Canada)". The right sidebar shows "Ways to Contact" with email addresses and other contact methods. Red arrows and numbers 1, 2, and 3 highlight the steps: 1. Click on 'Account' in the sidebar, 2. Click on 'Settings' in the sidebar, and 3. Click on 'Edit Settings' at the bottom right.

The screenshot shows the 'Damian Thomas's Settings' page in the Canvas LMS. The left sidebar contains navigation links: Account, Dashboard, Courses, Calendar, Inbox, History, Commons, and Help. The main content area is titled 'Damian Thomas's Settings' and includes sections for 'Notifications', 'Profile', 'Files', 'ePortfolios', 'Shared Content', 'QR for Mobile Login', and 'Global Announcements'. The 'Profile' section contains fields for 'Full Name', 'Display Name', 'Sortable Name', 'Pronouns', 'Language', and 'Time Zone'. The 'Time Zone' dropdown is highlighted with a red arrow labeled '4'. Below the 'Time Zone' field, there is information about maintenance windows. At the bottom of the settings form, there is a 'Cancel' button and an 'Update Settings' button, which is highlighted with a red arrow labeled '5'.

## 2. Enable notifications for your Canvas account

Enable notifications for announcements for your account in general. Take a screenshot

1. Click on "Account" (<https://canvas.instructure.com/profile/communication>)
2. Click on "Notifications"
3. Select "Account" from the drop down menu (under the heading "Settings for").
4. Click on the icon next to "Announcement", to display options then select "Notify Immediately"
  - *The Indicator should be green when you are done.*
5. Take a screenshot #2 to confirm.

Example:

The screenshot shows the Canvas LMS interface. A sidebar on the left contains navigation links: Account, Dashboard, Courses, Calendar, Inbox, History, Commons, and Help. The main content area is titled 'Notification Settings' for 'Damian Thomas'. It includes a 'Settings for' dropdown menu set to 'Account'. Below this is a table titled 'Course Activities' with columns for 'Email' (damian.r.thomas@frb...) and 'Push Notification For All Devices'. The table lists various activities with their notification status: Due Date (Email: on, Push: off), Grading Policies (Email: on, Push: off), Course Content (Email: off, Push: on), Files (Email: off, Push: off), and Announcement (Email: on, Push: on). Red arrows with numbers 1 through 4 highlight the steps: 1. Click 'Account' in the sidebar; 2. Click 'Notifications' in the left menu; 3. Click the 'Account' dropdown menu; 4. Click the bell icon next to 'Announcement' in the 'Course Activities' table.

### 3. Enable notifications for the course

Confirm notifications for the course. Take a screenshot

1. Click on "Account" (<https://canvas.instructure.com/profile/communication>)
2. Click on "Notifications"
3. Select the current semester of the course from the drop down menu (under the heading "Settings for").
4. Click on the icon next to "Announcement", to display options then select "Notify Immediately"
  - *The Indicator should be green when you are done.*
5. Take a screenshot #3 to confirm.

Example:

1/16/25, 1:49 PM HW 1

https://canvas.instructure.com/profile/communication

110% Search

Damian Thomas > Notification Settings

Account

Dashboard

Courses

Calendar

Inbox

History

Commons

Help

Notifications

Profile

Files

Settings

ePortfolios

Shared Content

QR for Mobile Login

Global Announcements

## Notification Settings

Settings for

ON181/ECOG315 Fall 2024

Enable Notifications for ECON181/ECOG315 Fall 2024

You are currently receiving notifications for this course. To disable course notifications, use the toggle above.

Course Activities	Email damian.r.thomas@frb...	Push Notification For All Devices
Due Date		
Grading Policies		
Course Content		
Files		
Announcement		

## 4. Introduce yourself in a discussion post

1. Navigate to the Discussions page
2. Locate the discussion "[Introduce yourself: student edition!](https://canvas.instructure.com/courses/9927754/discussion_topics/22720564)"  
([https://canvas.instructure.com/courses/9927754/discussion\\_topics/22720564](https://canvas.instructure.com/courses/9927754/discussion_topics/22720564))"
3. Follow the instructions on the page and submit a post

## 5. Send an email to the course mailbox

Make sure that you can contact course staff directly

1. Think of a question about the course or careers in economics
2. Send an email message to [econ181@frb.gov](mailto:econ181@frb.gov), (<mailto:econ181@frb.gov>) include your question.

*Make sure that you have completed this assignment:*

- Upload all 3 screen shots, refer to Questions 2, 3, and 4 above

- *Post in the Discussion board*
- *Send an email message to econ18@gmail.com*

