Chong Xi (Felix) Situ

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Education

California Polytechnic State University
College of Engineering
BS in Computer Science
Cumulative GPA: 3.608

Summary

- Motivated, reliable, and self-driven individual seeking opportunities to learn and broaden my range of experience while contributing to the success and growth of the company.
- High level of computer proficiency and programming skills, excellent communication skills, effective multitasking, time management, and teamwork skills

Experience

Intern, San Francisco Public Utilities Commission, San Francisco, CA

02/2016 - 05/2016

- Recorded, calculated, and organized the invoices of business supplies.
- Digitalized invoices and documents by scanning or entering into the computer.
- Categorized and managed construction contract files

Volunteer/Certified Eagle Scout, Boy Scouts of America, San Francisco, CA

07/2010 - 12/2016

- Participated in multiple leadership courses
- Earned merit badge in Citizenship in the Community, Nation, and World, Communication, Public Speaking, First Aid, Emergency Preparedness, Personnel Management, etc.
- Eagle Scout Project: o Designed public assets, such as flower beds and wooden fences o Supervised a team to construct these products for a school

Chinese Tutor, SHCP (Sacred Heart Cathedral Preparatory), San Francisco, CA

08/2012 - 05/2014

- Taught high school students Mandarin Chinese
- Prepared lesson plans to help students read, write, and speak the language more efficiently

Extracurricular Activities

Staff, Cal Poly Game Dev, San Luis Obispo, CA

08/2016 - Present

- Prepared materials for each club meetings
- Learned the fundamentals of game development and user interactions
- Experienced in coding games using GameMaker and Unity

Member, SHCP Networld, San Francisco, CA

Maintained school devices for student use

08/2012 - 05/2016

President, SHCP Badminton, San Francisco, CA

Participated in badminton matches with other Sacred Heart students weekly

08/2013 - 05/2016

Arranged weekly meetings, organized equipment for weekly badminton clubs