

Chong Xi (Felix) Situ
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Summary

- Motivated, reliable, and self-driven individual seeking for internships that yield opportunities to learn and broaden my range of experience while contributing to the success and growth of the company.
- High level of computer proficiency and Java programming skills, excellent communication skills, effective multi-tasking, time management, and teamwork skills

Experience

Intern, San Francisco Public Utilities Commission, San Francisco, CA 02/2016 - 05/2016

- Recorded, calculated, and organized the invoices of business supplies.
- Digitalized invoices and documents by scanning or entering into the computer.
- Categorized and managed construction contract files

Volunteer/Certified Eagle Scout, Boy Scouts of America, San Francisco, CA 07/2010 –12/2016

- Participated in multiple leadership courses
- Earned merit badge in Citizenship in the Community, Nation, and World, Communication, Public Speaking, First Aid, Emergency Preparedness, Personnel Management, etc.
- Eagle Scout Project:
 - Designed public assets, such as flower beds and wooden fences
 - Supervised a team to construct these products for a school

Chinese Tutor, SHCP (Sacred Heart Cathedral Preparatory), San Francisco, CA 08/2012 - 05/2014

- Taught high school students Mandarin Chinese
- Prepared lesson plans to help students read, write, and speak the language more efficiently

Extracurricular Activities

Member, Cal Poly Game Dev, San Luis Obispo, CA 08/2016 – Present

- Learned the fundamentals of game development and user interactions
- Experienced in coding games using GameMaker and Unity

Sports, Shaolin Kung Fu, San Francisco, CA 07/2009 - 05/2016

- Achieved a black belt in Shaolin and trained in hand-to-hand and weapon combat

Member, SHCP Networld, San Francisco, CA 08/2012 - 05/2016

- Maintained school devices for student use

President, SHCP Badminton, San Francisco, CA 08/2013 - 05/2016

- Participated in badminton matches with other Sacred Heart students weekly
- Arranged weekly meetings, organized equipment for weekly badminton clubs

Education

California Polytechnic State University

College of Science & Mathematics:

Major in Mathematics

Cumulative GPA: 3.575