

**Subject:** Polydocs - Welcome to DOC<sup>2</sup>

**Date:** Thursday, 2. June 2022 at 09:27:03 Central European Summer Time

**From:** no-reply@polydocs.io

**To:** kerstin.mende@fellow-consulting.de



We're happy  
you're here.

In this email you will find first steps  
with the app and links to the  
documentation

Open App

The screenshot shows the Polydocs dashboard. At the top, there's a navigation bar with links like HOME, SETTINGS, SUPPORT, ENGLISH, and ACCOUNT SETTINGS. Below this, a 'DOCUMENTS' section displays various statistics: 3 RE DOCUMENTS, 0 Automatically processed, 0 Manually processed, 0 Completed, 0 In progress, 3 Pending, and 0 Error. A search bar is available. Below the statistics is a table with columns: DOCUMENT NAME, PAGES, IMPORTED ON, STATUS, TYPE, ASSIGNED TO, IMPORTED AT, MATCHED, and ACTIONS. The table lists three documents: 'Banana\_Invoice 1.pdf', 'Wahl\_202020-05040-RE copy.pdf', and 'Wahl\_202020-05040-RE copy 1.pdf'. Each document has a status of 'Ready for Validation' and is assigned to 'Hendrik Armer'.

DOCUMENT NAME	PAGES	IMPORTED ON	STATUS	TYPE	ASSIGNED TO	IMPORTED AT	MATCHED	ACTIONS
Banana_Invoice 1.pdf	1	2022-05-25 13:13:05	Ready for Validation	INVOICE	Hendrik Armer	2022-05-25 13:13:47	0	Import
Wahl_202020-05040-RE copy.pdf	2	2022-05-25 12:55:06	Ready for Validation	INVOICE	Bergmann-Röder	2022-05-25 12:54:59	0	Import
Wahl_202020-05040-RE copy 1.pdf	2	2022-05-25 07:54:21	Ready for Validation	INVOICE	Hendrik Armer	2022-05-25 07:54:38	0	Import

## Dashboard

- Dashboard is the main page of the app
- Here you can work and manage the documents
- You can filter the documents
- By clicking the import button, you can import the documents directly onto the app

Read Docs

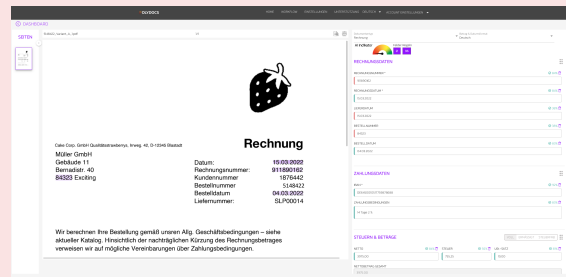
## Document Validation

- When clicking on the doc name you can open the

### validation window

- There you can change the Document Type and Document Origin
- You can also see all the extracted values of the fields
- If the values are fine you have to approve them
- If the values are wrong you can select the right one

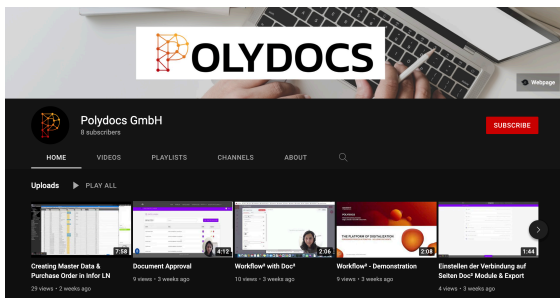
[Read Docs](#)



## Infor OS

- For Infor OS we have created a playlist on YouTube
- There we show the implementation with DOC<sup>2</sup> step by step
- For this check out our YouTube channel

[Open YouTube](#)



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