

Orenn M. Fells

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PROFESSIONAL LICENSES

State Bar of Florida, 2013

EXPERIENCE

FLORIDA A&M UNIVERSITY COLLEGE OF LAW

Assistant Director & Coordinator of Recruitment, Office of Admissions (2014 – Present)

Academic Support Coordinator for Disability Accommodations, Division of Student Affairs (2007 – 2008)

- Works closely with the Assistant Dean of Admissions to implement and manage all aspects of the law school's recruitment, marketing and outreach initiatives.
- Responsible for recruiting future law students by traveling throughout the United States to attend biweekly recruiting events, cultivating relationships with potential applicants, pre-law advisors, and career services personnel, coordinating individual visits as well as open houses for applicants and accepted students.
- Liaison between applicants and the admissions committee, assisting with enrolling a balanced and diverse entering class, and developing recruitment and marketing strategies to broaden the applicant pool and increase national presence.
- Adheres to the U.S. Department of Education's FERPA regulations in relation to the accuracy and privacy of educational records and maintain department procedures in accordance with the provisions of this act.
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- Acted as liaison between university and outside agencies such as, the Florida Developmental Disabilities Council, Vocational Rehabilitation and Florida Disabled Outdoors Association, that service students with disabilities.
- Provided individual case management services related to academic needs of approximately one hundred students with disabilities.
- Maintained and adhered to all confidentiality laws as provided by the ADA, FERPA, etc.

Sloan Curtis Automotive Group

Legal Consultant, (2016 – 2018)

Innovative automotive management company dealing in sales, marketing and insurance claims

- As the legal consultant was responsible for handling the escalated cases of diminished value claims from case managers to achieve an agreeable settlement for clients.
- Administered settlement/counter offer transmissions to insurance carriers such as Allstate, USAA and Progressive.
- Updated company on bad faith statutes pertaining to property damage claims and cases.

COR'REA MANAGEMENT AGENCY

Director of Compliance (2013 – 2017)

Talent agency dedicated to helping entertainment industry professionals better manage their careers

- Advised on day-to-day employment law issues under North Carolina state law for artists, producers and writers.
- Researched applicable real estate and tax law issues, such as state, city, county and federal requirements to start businesses.
- Developed standard formats to clarify contract terms and provisions.

Florida A&M Pro Bono Housing Clinic

Legal Intern (January 2012 - May 2012)

Servicing the legal needs of traditionally underserved portions of the population

- Assisted clients with landlord/tenant and foreclosure issues.
- Researched the applicable laws and drafted legal memorandums tailored to clients' specific issues.
- Maintained client files and assisted with court hearings.

Maple Street Inc.

Legal Intern (2011 – 2012)

Contract management and negotiation firm providing services to credit unions and banks across the country

- Assisted Senior Negotiator in determining the cost of various vendor contracts.
- Read contracts to determine if all the essential terms were present, contract language was clear and fairness of the contract was present.
- Researched and wrote memos on various laws and contract provisions in order to assist Attorneys with negotiations.

COMMUNITY

N.O.W COALITION

Board Chair (2014 – Present)

- Organize yearly events and quarterly rallies centered on civil rights and academic excellence in grade school youth.
- Facilitate community service projects meant to educate citizens of their legal rights and procedures of the legislative process

EDUCATION

FLORIDA A&M UNIVERSITY COLLEGE OF LAW

Juris Doctor, April 2012

FLORIDA STATE UNIVERSITY

Masters of Science, May 2005

FLORIDA STATE UNIVERSITY

Bachelor of Science, May 2004