

## Feng-Yuan Lee

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### Capabilities & Skills

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- Experienced in managing finance & data, planning events and facing clients
- Very conversant with greeting customers, facing and solving their problems
- Fluent in English, Mandarin and Chinese

### Experience

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#### Karl Consulting Co., Ltd

Zhubei, Taiwan

Consultant, English teachers and Receptionists

December 2020 - January 2022

- Receive inquiries from clients and listen to their opinions, organize data, analyze their requirements and provide solutions
- Facing students and parents, observing and matching the teaching methods that suit them, so as to make the most efficient teaching
- Receiving clients and dealing with their needs to increase the company's results by 15%

#### Liu Shuo Mathematics

Zhubei, Taiwan

Mathematics Teaching Assistant

January 2020 - October 2021

- Teach students and manage their progress in the classroom and make sure they are keeping up with the teaching schedule
- Manage and plan students' assignments and grades

#### Global Asia Youth Association

Toronto, Ontario

Secretary General

Januray 2024 - now

- Responsible for communicating and cooperating with diplomats in various regions and foreign countries
- Use information technology to find out what kind of cooperation diplomats from different countries or regions would like to organize

### Education

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#### York university

Toronto, Ontario

Bachelor of Art with honors, Information Technology

May 2022 - now

### Special certificate and project

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Canadian English Teacher Certification - TESOL

- Successfully earn this certification by completing 100 hours of training and 20 hours of internship, can teaching in Canada through English

York University- Dating app

- Through four months of collaboration with friends at York University, a dating matching program named "Cinder" was built and tested to be functional with a large number of databases.
- It is expected that there will be opportunities to update and try to market in the future