Team Meeting

Meeting called by:	Esteban Martinez	Type of meeting:	Working on the Powerpoint
Facilitator:	Robert Hall	Note taker:	Fenil Rana
Timekeeper:	William Kaminski		

Attendees: William Kaminski, Robert Hall, Fenil Rana, Esteban Martinez Mesa

4/8 Meeting Minutes

Agenda item: Discuss a structure for presentation   **Presenter:**   Esteban Martinez Mesa

Discussion: Discussed a structure for our presentation and Ideas that will attract users to the app

Conclusions: We decided that the best structure for our case is the problem-solution structure, and discussed several ideas that would attract users to our app and gain a competitive edge.

Action items	Person responsible	Deadline
✔ Decide on a presentation style	Everyone	4/15
✔ Discussed ideas for our app	Everyone	4/15

Agenda item: Setting up the presentation   **Presenter:**   William Kaminski

Discussion: Setting up the presentation on GitHub

Conclusions: We will have slides set up by next week to begin drafting our presentation

Action items	Person responsible	Deadline
✔ Add slides to GitHub and share with team members	William Kaminski	4/15