

# Ferrell L. Cooper IV

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## OBJECTIVE

To perform at my best in any given assignment, while executing commands from management

## EDUCATION

### **Bachelor of Science in Computer Science**

*Rowan University (RU)*

December 2023

Glassboro, New Jersey

### **Rutgers Coding Bootcamp**

*Rutgers University*

December 2022

New Brunswick, New Jersey

## RELATED EXPERIENCE

### **Forensic Investigations and Intelligence**

April 2022- Current

*Cannot disclose at this time*

- Write well structured, logical, and objective reports which present the research in a client focused manner and addresses the clients' central questions and concerns
- Assist in carrying out research by using databases, internet, and public domain tools
- Perform detailed reviews of subjects' digital footprints
- Communicate with international colleagues as required
- Maintain effective time management to meet client deadlines

### **Server**

November 2021- July 2022

*The Riverwinds Restaurant*

West Deptford, NJ

- Provide Fine Dining experiences to all guests
- Exercise mastery of the menu when assisting guest in choices
- Upsell in order to make daily sales goal
- Relay information via Touchbistro with perfect accuracy
- Deliver food to guests, while providing information on each dish prior to serving
- Insure the guests are aware of all possible allergies in every dish
- Break down food running station and check-in with management for various closing duties

### **Manager**

May 2015- September 2019

*OB House*

Fort Lauderdale, Florida

- Pull Sales, Employee Revenue, and Labor Reports from the POS vendor and organize the information into a Daily Report on Excel
- Input accurate payroll data on QuickBooks for Commission, Bonus, and Hourly employees
- Enter all incoming invoices into QuickBooks and create/mail checks in accordance to payment terms and deadlines
- Audit daily cash drops before depositing the money into the bank
- Organize and respond to all emails and voicemails sent to the OB House
- Hire and organize the training of new employees

## HONORS & SKILLS

### **Nova Southeastern University Men's Track and Field**

February 2011

*Athletics Department, NSU*

Fort Lauderdale, Florida

- Awarded a full athletic scholarship