

# Pharma A/S Training Program for Operators

Version 1.0

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YR = Present year

## Operator Training Plan Pharma A/S, Lyngby Site

Full Name: *Operator 1*

Hire Date: *01.06.(YR-1)*

### To be trained in operator function:

Production Fermentation X

Maintenance Utility ☐

Production Downstream ☐

Logistics ☐

### Introduction to Pharma A/S

Dates: *01.06.(YR-1)* to: *05.06.(YR-1)*

Initials/ Date; Operator: *Operator 1* HR: *HR person 05.06.(YR-1)*

### Intermediate cross training:

Dates: *03.08.(YR-1)* to: *07.08.(YR-1)*

Responsible: Initials / Date:

Function:

X QC and QA

*QA engineer 07.08.(YR-1)*

☐ Production

X Maintenance Utilities

*Maintenance engineer 06.08.(YR-1)*

X Logistics

*Logistics Manager*

### On the Job Training (OJT):

Start date: *10.08.(YR-1)*

Initials / Date Operator: \_\_\_\_\_ Trainer: \_\_\_\_\_

### Certification obtained:

Date: \_\_\_\_\_

Name and initials:

Operator:

Trainer:

Supervisor:

Manager: