

Quick Opinion Writing Cheat Sheet (10-Minute Guide)

Quick Opinion Writing Cheat Sheet

(Finish in 10 minutes or less)

Step 1 - Direct Answer (Intro) [Minute 1 & 8]

Start by clearly stating your opinion in 1 sentence.

Example: "I believe technology is making people more isolated."

Step 2 - Brainstorm 2 Reasons [Minutes 2-3]

Ask: "Why do I believe this?"

Write keywords only, not full sentences.

Example:

- Reason 1 -> Less face-to-face interaction -> self-service machines
- Reason 2 -> People glued to gadgets -> talk only when needed

Step 3 - Body Paragraphs [Minutes 4-7]

Write each paragraph with the Reason -> Example -> Result formula.

Reason 1:

Technology reduces human interaction. For example, many stores now use self-service machines. This convenience removes the need to talk with cashiers, limiting social contact.

Reason 2:

People spend more time on gadgets than on personal conversations. They often connect with others only when necessary, not for genuine bonding.

Step 4 - Optional Counterpoint (Add if time)

Show you considered another view.

Example: "While technology helps us connect online, it often replaces meaningful face-to-face conversations."

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Step 5 - Conclusion [Minute 9]

Restate your opinion strongly.

Example: "For these reasons, I believe technology is slowly making people more distant from each other."

Minute 10 - Quick Review

Check: Intro -> Reason 1 -> Reason 2 -> Conclusion

Fix grammar & spelling.

Tip: If stuck, just write Opinion -> Reason 1 -> Reason 2 -> Conclusion. You can always add more later if time allows.