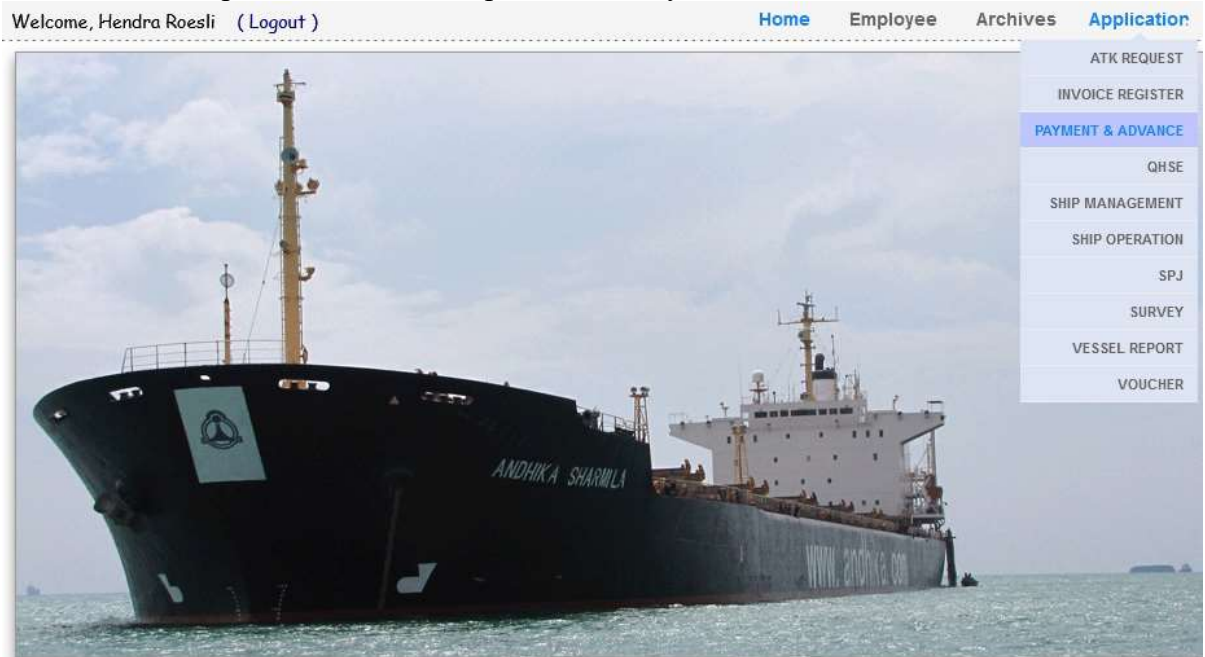
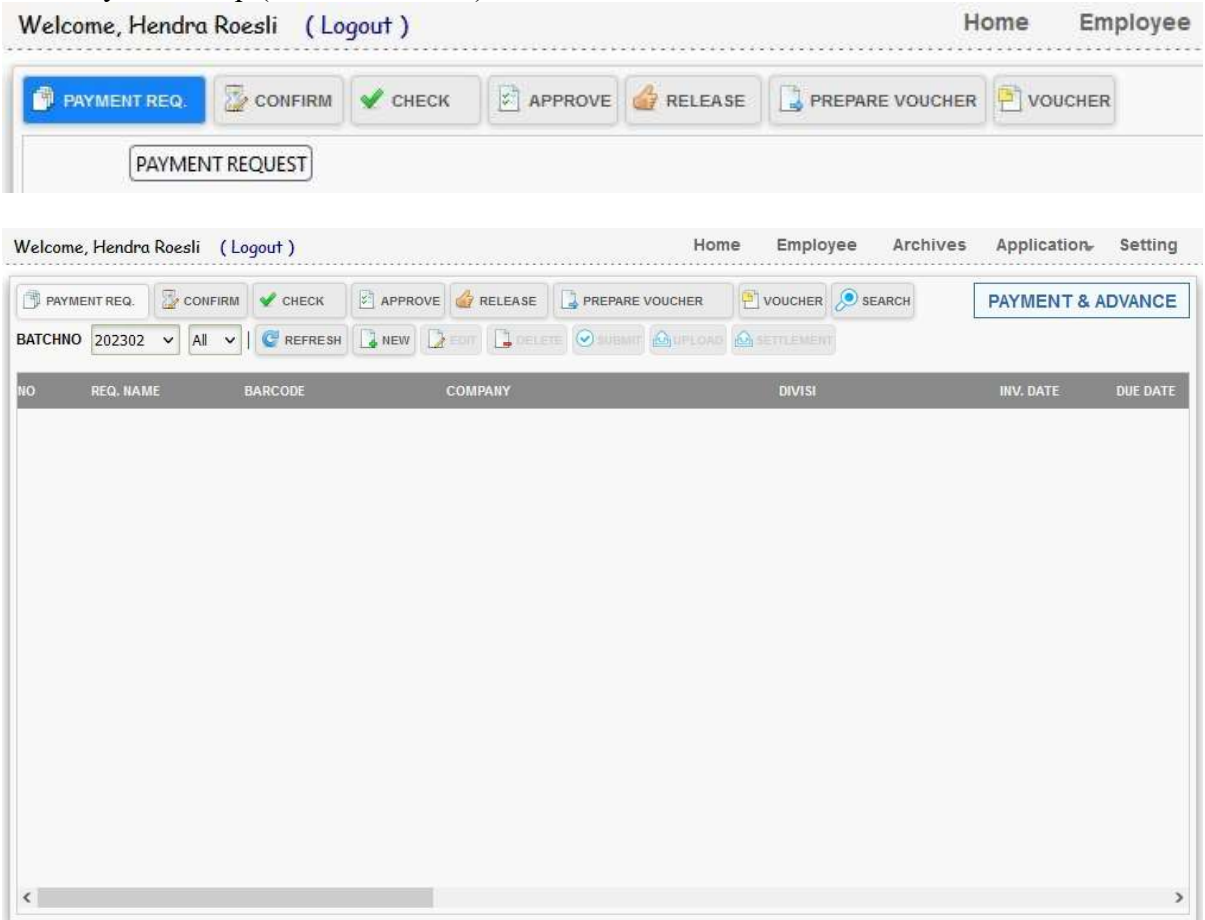


PAYMENT & ADVANCE

- 1 Masuk ke dalam portal.andhika.com, pilih Menu Payment & Advance



- 2 Pilih Payment Req. (sebelah kiri atas)



- 3 Pilih New, Isi dan pilih Save untuk menyimpan data yang di-input.

ADD FORM PAYMENT & ADVANCE

Batchno ☐ Advance

Entry Date (DD/MM/YYYY)

Request Name *

Vessel -- SELECT VESSEL --

Voyage No -- SELECT VOYAGE --

Company * PT. ANDHIKA LINES

Divisi * OFFICE OPERATION

Barcode

Invoice / Letter Date (DD/MM/YYYY)

Due Date (Day) (DD/MM/YYYY)

Mail/Invoice No

Amount *

Currency * IDR - (Indonesia Rupiah)

Remark

File Invoice SD Card.pdf

☐ More Data

- 4 Jika sudah benar, pilih data dan pilih Submit

Welcome, Hendra Roesli (Logout) Home Employee Archives Application Setting

PAYMENT REQ. CONFIRM CHECK APPROVE RELEASE PREPARE VOUCHER VOUCHER SEARCH PAYMENT & ADVANCE

BATCHNO 202302 All REFRESH NEW EDIT DELETE SUBMIT UPLOAD SETTLEMENT

SUBMIT DATA

NO	REQ. NAME	BARCODE	COMPANY	DIVISI	INV. DATE	DUE DATE
1	Hendra	P0000050	PT. ANDHIKA LINES	OFFICE OPERATION	00/00/0000	00/00/0000

- 5 Data Berhasil di-Submit akan berwarna hijau dan menunggu Confirm dari atasan

Welcome, Hendra Roesli (Logout) Home Employee Archives Application Setting

PAYMENT REQ. CONFIRM CHECK APPROVE RELEASE PREPARE VOUCHER VOUCHER SEARCH PAYMENT & ADVANCE

BATCHNO 202302 All REFRESH NEW EDIT DELETE SUBMIT UPLOAD SETTLEMENT

SUBMIT DATA

NO	REQ. NAME	BARCODE	COMPANY	DIVISI	INV. DATE	DUE DATE
1	Hendra	P0000050	PT. ANDHIKA LINES	OFFICE OPERATION	00/00/0000	00/00/0000

6

Pilih tab Confirm

Welcome, Hendra Roesli (Logout) Home Employee Archives Application Setting

PAYMENT REQ. CONFIRM CHECK APPROVE RELEASE PREPARE VOUCHER VOUCHER SEARCH PAYMENT & ADVANCE

BATCHNO 202302 All CONFIRM REFRESH NEW EDIT DELETE SUBMIT UPLOAD SETTLEMENT

NO	REQ. NAME	BARCODE	COMPANY	DIVISI	INV. DATE	DUE DATE
1	Hendra	P0000050	PT. ANDHIKA LINES	OFFICE OPERATION	00/00/0000	00/00/0000

Pilih Confirm untuk menyetujui dan pilih Reject untuk membatalkan permintaan tsb

Welcome, Hendra Roesli (Logout) Home Employee Archives Application Setting

PAYMENT REQ. CONFIRM CHECK APPROVE RELEASE PREPARE VOUCHER VOUCHER CONFIRM PAYMENT

BATCHNO 202302 All REFRESH CONFIRM REJECT

NO	COMPANY	Confirm Data	ME	AMOUNT	BARCODE	DIV
1	PT. ANDHIKA LINES	Hendra	(IDR) 500,000.00	P0000050	OFFICE OPERATION	

Jika pilih Reject, maka dapat menyertakan alasannya

REASON REJECT

Reason Reject :

SAVE CLOSE

7

Data yang sudah di Confirm akan menjadi warna coklat

Welcome, Hendra Roesli (Logout) Home Employee Archives Application Setting

PAYMENT REQ. CONFIRM CHECK APPROVE RELEASE PREPARE VOUCHER VOUCHER SEARCH PAYMENT & ADVANCE

BATCHNO 202302 All REFRESH NEW EDIT DELETE SUBMIT UPLOAD SETTLEMENT

NO	REQ. NAME	BARCODE	COMPANY	DIVISI	INV. DATE	DUE DATE
1	Hendra	P0000050	PT. ANDHIKA LINES	OFFICE OPERATION	00/00/0000	00/00/0000

Welcome, Hendra Roesli (Logout) Home Employee Archives Application Setting

PAYMENT REQ. CONFIRM CHECK APPROVE RELEASE PREPARE VOUCHER VOUCHER SEARCH PAYMENT & ADVANCE

BATCHNO 202302 All REFRESH NEW EDIT DELETE SUBMIT UPLOAD SETTLEMENT

NO	REQ. NAME	BARCODE	COMPANY	DIVISI	INV. DATE	DUE DATE	INV. NUMBER	AMOUNT
1	EVY IMELDA	P0000006	PT. ANDHIKA LINES	HUMAN CAPITAL & GA	02/02/2023	07/02/2023		(IDR) 0 Ri
2	PM Defandra Putra	P0000007	PT. ADNYANA	HUMAN CAPITAL & GA	02/02/2023	09/02/2023		(IDR) 0 Ri
3	Timbul Riyadi	P0000008	PT. ANDHIKA LINES	DRY BULK COMMERCIAL , OPERATION & AGENCY	31/01/2023	03/02/2023		(IDR) 2 0 Bi
4	MITHA	P0000009	PT. ANDHIKA LINES	DRY BULK COMMERCIAL , OPERATION & AGENCY	00/00/0000	00/00/0000		(IDR) 7 0 Er
5	WITONO SUPRAPTO	P0000010	PT. ANDHIKA LINES	HUMAN CAPITAL & GA	03/02/2023	10/02/2023		(IDR) 0 Ri
6	EVY IMELDA	P0000011	PT. ANDHIKA LINES	HUMAN CAPITAL & GA	02/02/2023	07/02/2023	A0069744	(IDR) 0 Ri
7	Rahadian Herbisworo	P0000012	PT. ANDHIKA LINES	DRY BULK COMMERCIAL , OPERATION & AGENCY	00/00/0000	00/00/0000		(IDR) 2 0 Ci
8	Timbul Riyadi	P0000016	PT. ADNYANA	DRY BULK COMMERCIAL , OPERATION & AGENCY	03/02/2023	07/02/2023		(IDR) 0 Ki
9	Sri Hendari	P0000017	PT. ADNYANA	OIL & GAS COMMERCIAL & OPERATION	00/00/0000	00/00/0000		(IDR) 0 Ki
10	Ruspika Hagiyani	P0000019	PT. ANDHIKA LINES	SHIP MANAGEMENT	00/00/0000	07/02/2023		(IDR) 0 Ki
11	EVY IMELDA	P0000020	PT. ANDHIKA LINES	HUMAN CAPITAL & GA	03/02/2023	10/02/2023	AF A20230203 004	(IDR) 0 PE
12	Nick Djatnika	P0000021	PT. ANDHIKA LINES	OIL & GAS COMMERCIAL & OPERATION	07/02/2023	00/00/0000		(IDR) 0 Ti
13	Eka Heryanto	P0000022	PT. ANDHIKA LINES	DRY BULK COMMERCIAL , OPERATION & AGENCY	00/00/0000	00/00/0000		(IDR) 0 Ki
14	Pribadi Arjanto	P0000023	PT. ADNYANA	OFFICE OPERATION	06/02/2023	20/02/2023	06/02/2023	(IDR) 0 Ri
15	Pribadi Arjanto	P0000024	PT. ADNYANA	OFFICE OPERATION	07/02/2023	21/02/2023	14/02/2023	(IDR) 0 Ri
16	RIMA	P0000025	PT. ADNYANA	BOD SECRETARY	08/02/2023	22/02/2023	08022023	(IDR) 0 A
17	MITHA	P0000026	PT. ANDHIKA LINES	DRY BULK COMMERCIAL , OPERATION & AGENCY	00/00/0000	00/00/0000		(IDR) 0 Di
18	EVY IMELDA	P0000027	PT. ADNYANA	HUMAN CAPITAL & GA	08/02/2023	10/02/2023		(IDR) 0 PE
19	Eddy Sukmono	P0000028	PT. ADNYANA	SHIP MANAGEMENT	00/00/0000	00/00/0000		(IDR) 0 Ci

Pilih yang berwarna Orange tua dan belum bertanda gembok. Pilih Settlement. Isi Total Expenses & Pilih Browse utk melampirkan dokumen pendukung dan Save.

FORM SETTLEMENT

Batchno: 20230202

Request Name: Timbul Riyadi

Vessel: AND ATHALIA

Voyage No: VOY.001/2023/ABL

Company: PT. ANDHIKA LINES

Divisi: DRY BULK COMMERCIAL , OPERATION & AGENCY

Barcode: P0000008

Invoice / Letter Date: 31/01/2023

Due Date: 3 (Day) 03/02/2023

Mail/Invoice No:

Amount: (IDR)

Total Expenses:

File: Browse... No file selected. Clear

Remark:
 200

Upload: Browse... No file selected. Clear Upload

CLOSE SAVE