

EXPERIENCE

Bank of New York Mellon (BNY Mellon)

Representative, Data Management & Quantitative Analysis

Swobodna 3, 50-088 Wrocław

Oct 2019 – Apr 2020

- Scope: Global
- Pricing of funds by validating a wide range of securities like **bonds, equities, options and futures** in a high pressure, deadline driven environment
- Validating prices using Bloomberg Terminal, Reuters and Intercontinental Exchange
- Maintaining good relations with the vendors, clients and other internal departments
- Responding to Jira queries regarding evaluations in a professional manner
- Ensuring scheduled work is completed by agreed deadlines and files contain all required information

Cognizant Technology Solutions Poland SP Z O.O

Senior Process Executive

Grabarska 2, 50-079 Wrocław

Jan 2019 – Jul 2019

- Scope: EMEA, AMER and APAC
- Solving issues related to customer accounts
- Reviewing and diagnosing submissions, data compliance check
- Researching and analyzing account information using applications such as Hoovers, Data.com or external sources
- Managing customer account ownership disputes
- Cleansing and updating customer's data in the database

Fujitsu Technology Solutions Poland SP Z O.O

Service Desk Agent

Wólczańska 180, 90-530 Łódź

Aug 2017- May 2018

- Scope: United Kingdom
- Phone and email support for customer's IT related queries
- Network and e-mail accounts administration
- Setting issue's priority, escalating to other teams in charge if needed
- Providing solutions for software issues, investigating hardware devices
- Daily monitoring of query solution status

SKILLS

- **Python3:** Pandas, Matplotlib, Dash, Django, Xlsxwriter, Postgres, Regex, Object-Oriented Programming, Requests
- **SQL:** MySQL Workbench
- **Web:** HTML & CSS
- **Other:** Salesforce CRM, Service now, MS Office packages, Jira, Git
- **Additional:** Ability to work under time pressure, Team player, Flexible, Multitasking skill, Driving license

LANGUAGES

- **Polish:** Native
- **English:** C1

EDUCATION

University of Lodz

Bachelor's degree in Analytical Economics

Łódź

Sep 2018

- Thesis: "Financial analysis of the Rafako company"