

# **La Porte County Public Library**

## **COMPUTER AND WI-FI USE POLICY**

Information resources will be used by community members with respect for the public trust in accordance with policy and regulations established by the library's Board of Trustees and Administration.

### **INTERNET DISCLAIMER**

The Internet enables the library to provide information beyond the confines of its own collections. It allows access to ideas, information, and commentary from around the globe and a vast array of tools and resources for different age levels and points-of-view. The library does not endorse the viewpoints or vouch for the accuracy of information obtained through the Internet. Selection policies, which govern the library's purchase of materials, are not applicable to material accessed via the Internet.

### **Children's Use of the Internet**

1. Parents and users of the Internet should know that the Internet contains materials of a controversial nature.
2. All children under the age of 18 may have access to filtered Internet at all La Porte County Public Library locations through designated children's workstations. No special permission is required from parents or guardians to use these computers.
3. When accompanied by a parent or guardian, all children under the age of 18 may have unrestricted access to the Internet. Parents or guardians of these children assume responsibility for their children's use of the Internet.
4. Children under the age of 18 may have unrestricted access to the public Internet workstations in the Adult Department at Main Library and all branch libraries, if given permission by an "Internet Parental Permission Form" signed by a parent or guardian.

### **ACCEPTABLE USE**

**All computer workstations will be managed in a manner consistent with its Policy on Appropriate Library Behavior which is posted in the library.**

### **UNACCEPTABLE USE**

1. Using the Internet for malicious purposes. Examples include hampering others' Internet use, intentionally developing programs that bother other users, hacking a computer or computing systems, gaining access to information or resources without permission by the owners or right holders, distributing unsolicited advertising, spreading computer viruses.
2. Breaking any local, state, or federal law.
3. Conspiring to commit crimes.
4. Conducting illicit transactions.
5. Accessing pornographic, obscene, or sexually explicit material.
6. Violating copyright and license laws.
7. Vandalizing or disabling the property of the library.
8. Disruptive and/or inappropriate behavior including excessive volume, either in conversation or from headphones.

Any user whose conduct violates federal, state or local laws will be prosecuted to the full extent of the law. La Porte County Public Library will cooperate with the proper authorities in the investigation of illegal activities.

## **USE OF INTERNET WORKSTATIONS**

1. If you live in La Porte County and qualify for a library card, you must have a valid library card to use an Internet computer. If you live outside of the library's service area, you must present a picture ID to library staff to be logged in as a guest.
2. Internet workstations have a time limit of 30 minutes per session. If no one is waiting, you may continue to use the workstation. Library staff members have the right to ask a patron to relinquish the use of a workstation, if others are waiting.
3. Staff is able to provide limited assistance for basic computer procedures, but is not able to give advanced technical help.
4. Parents/guardians should assist children.
5. Failure to adhere to any of the above-mentioned rules may result in revocation of Internet workstation use privileges at the library.

## **USE OF WI-FI**

1. Wi-Fi access is free and filtered.
2. The wireless connection is on an unsecured network.
3. Printing from the wireless network is not available.
4. Library staff can offer basic assistance for establishing a connection, but are not able to give advanced technical help.
5. The library is not responsible for hardware or software damages.
6. The library is not responsible for theft of unattended equipment.
7. The library reserves the right to terminate a wireless Internet session at any time.

## **La Porte County Public Library**

**[www.laportelibrary.org](http://www.laportelibrary.org)**

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**Telephone: 219-362-6156**