

# PUBLIC WORKSHOPS

## February 2012



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  - Associate Professor in Organization Behavior and Leadership
  - PhD in Organization Development from Benedictine University
  - MS degrees in Organization Development and in Corporate Training from Loyola University Chicago
- Teaches leadership, group dynamics, ethics, diversity
- Registered Organization Development Professional
  - Specialty is leadership development, team building and group process facilitation, strategic planning
  - Clients include healthcare, banking, and manufacturing
- Spent 18 years in healthcare as manager and educator prior to academic career



# TODAY'S AGENDA

- Introductions/Agenda/Ground rules (5 min)
- The financial state of the library: report from Umbaugh & Associates (20 min)
- Questions and answers about the Umbaugh report (10 min)
- State standards that impact our options (5 min)
- Public input and suggestions (45 min)
  - **In light of the current fiscal situation as presented by Umbaugh and Assoc. what suggestions do you have for ensuring that the library is able to successfully operate within its means?"**
    - **Please limit comments to structure, organization and financing**
- Comments from the Board regarding next steps (5 minutes)



# GROUND RULES

- This is a public discussion, not a debate – the purpose is not to win an argument but to hear many points of view and explore many options and solutions for our future.
- Share the responsibility for ensuring the success of the process and the quality of recommendations.



# GROUND RULES

- Everyone is encouraged to participate and to that end, we want to ensure that there is ample time to do so:
  - State your name and address
  - Please be brief and to the point
  - Limit your comments to three minutes
  - If you have already voiced an opinion, please allow others to do so



# GROUND RULES

- Refrain from side conversations – one person speaks at a time.
- Listen to and respect the viewpoints of others – all of us bring ideas. Respect will ensure that they get heard.
  - Do not interrupt anyone while they are speaking.
  - Turn off cell phones or set them to vibrate.
  - Do your best to understand each issue. Seek first to understand and ask questions for clarification



# GROUND RULES

- Separate the people from the problems. Avoid characterizing the motives of others. Cheap shots, name calling and other disrespectful behavior will not be tolerated and those engaging in such behavior will be asked to leave.
- If you did not have the opportunity to speak and would still like to suggest something, please use the reverse side of the handout to submit your ideas.
- Keep in mind that all comments are considered a matter of public record.



- La Porte County Library Structure
  - Main Library
  - Six Branch Locations---Coolspring, Rolling Prairie, Fish Lake, Kingsford Heights, Union Mills and Hanna
  - Mobile Library
  - Serve 17 of the 21 townships in La Porte County for a service population of 64,696
- Standards(590 IAC 6-1-1) for public libraries are established to:
  - (1) encourage libraries to maintain a minimum level of service; and
  - (2) establish criteria for eligibility to receive state and federal appropriations.





# STATE STANDARDS IMPACTING OUR OPERATIONS

- Standards(590 IAC 6-1-1) for public libraries are established to:
  - encourage libraries to maintain a minimum level of service; and establish criteria for eligibility to receive state and federal appropriations.
- "Class A" means libraries serving a population greater than thirty-nine thousand nine hundred ninety-nine (39,999).
- “Class A” Libraries Fifty-five (55) hours per week, including six (6) evening hours and one (1) weekend day.



# STATE STANDARDS IMPACTING OUR OPERATIONS

- The library shall provide the following minimum services:
  - Acquisition, organization, and loan of print, audiovisual, digital, and other collections.
  - A library must expend at least seven and five-tenths percent (7.5%) of its operating fund expenditures for library collections to basic standards for collection expenditures.



# STATE STANDARDS IMPACTING OUR OPERATIONS

- **The library shall provide the following means of communication with the public:**
  - A telephone listed in the library's name.
  - An answering machine, voice mail, or other similar technology to provide operating hours of the library.
  - An e-mail address or a means of electronic contact for the library listed on the library's website.
  - A means to provide copies to the public at each location.
  - Technology available to transmit documents electronically or through phone lines, for example, a fax machine.



# STATE STANDARDS IMPACTING OUR OPERATIONS

- Library sponsored programming shall be provided with the following minimum frequency within each library district: Five (5) library programs for every one thousand (1,000) people served per year, with a minimum of twelve (12) library programs per year regardless of population served.
- Provide access directly or through the Indiana state library to large print books, Braille books, audio books, and enhanced media to patrons who are unable to read regular print, because of a visual or a physical disability.
- An integrated library system with an online public access catalog available on the library's website.



# STATE STANDARDS IMPACTING OUR OPERATIONS

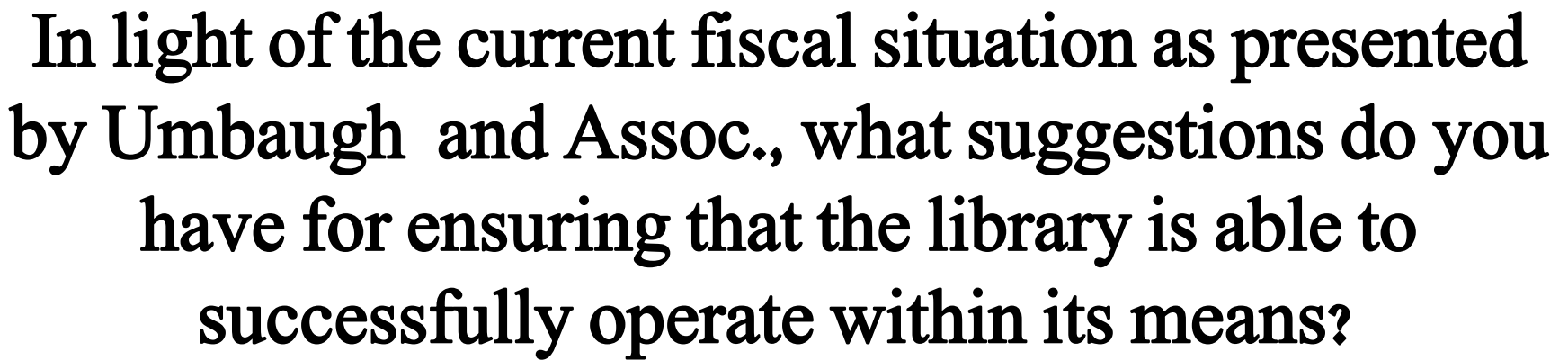
- The library shall provide public access computers with a minimum Internet connection speed of one and five-tenths megabits per second (1.5 Mbps) per fixed service location.
- Computers shall be provided for the free use of all persons regardless of residency, so long as such use would not violate any laws or other legally binding prohibitions imposed upon the person, including, but not limited to, fines owed to the library or violations of library policies.



# STATE STANDARDS IMPACTING OUR OPERATIONS

- The library shall have a base level of technology consisting of at least one (1) staff computer with office software and operating systems, connected to the Internet and a printer.
- Public access computers shall be connected to the Internet and printers as detailed as follows:
  - One (1) public access computer connected to the Internet per two thousand (2,000) served.
  - Wireless Internet access for patrons in at least one (1) location.
  - Wireless Internet access in at least one (1) location and a scanner for patrons.

For a complete review of the all the standards go to  
<http://www.in.gov/library/standards.htm>



**PLEASE LIMIT COMMENTS TO  
STRUCTURE, ORGANIZATION AND FINANCING**



# NEXT STEPS

- We encourage you to attend one of our workshops
  - Tuesday, February 14th 6:30 to 8:00 pm at South Central School
  - Wednesday, February 15 6:30 to 8:00 pm at Rolling Prairie Elementary
  - Friday, February 17 8:00 to 9:30 am at Main Library in La Porte
  - Tuesday, February 21 6:30 to 8:00 pm at Main Library in La Porte
  - Saturday February 25 10:00 to 11:30 am at Coolspring Library
- Opportunity for input will also be available on our website
- Upon gathering all of the information, the Board will meet to determine what actions will be taken to ensure the future of the library
- Projected special meeting of the Board - week of March 19th