Support Team www.unioncomm.co.kr

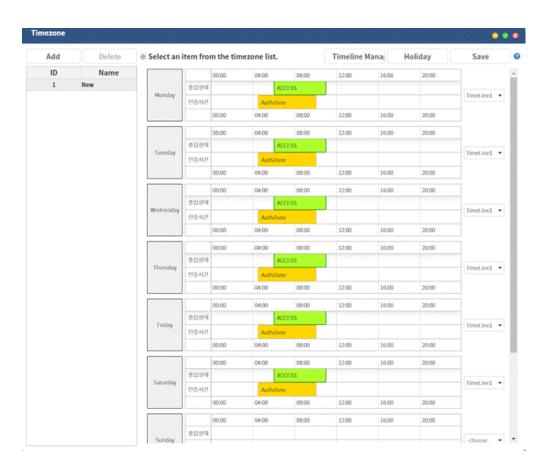


- 1. Create the Timeline to grant to access the reader as you want
 - 1> Click [New Timeline] button after inputting ID and name, then a new control is displayed to set a new schedule.
 - 2> When you double click Access Stat area, new timeline is created.
 - 3> Click the created area and set Door open / Closed door on Access Stat setting.
 - 4> Drag the area to modify timeline.
 - 5> You can set authentication method using same method
 - 6> Selected authentication methods are only acceptable on the terminal during the time, and user authentication methods are used for the other time.
 - 7> Click [Save] button to save timeline information on the server.



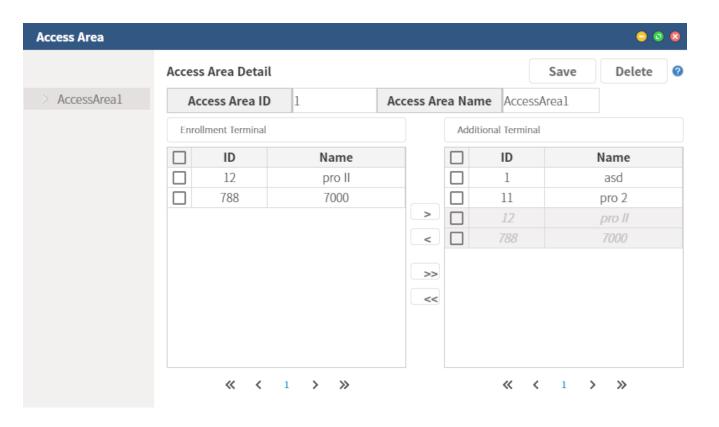


- 2. Create the Timeline to grant to access the reader as you want
 - 1> Click [Add] button to create a new time zone and you can set a schedule for a week.
 - 2> Set each day or select saved timeline on the right list box to set the daily schedule.
 - 3> The day without timeline setting follows terminal default setting.
 - 4> Click [Save] button to save timezone information on the server.



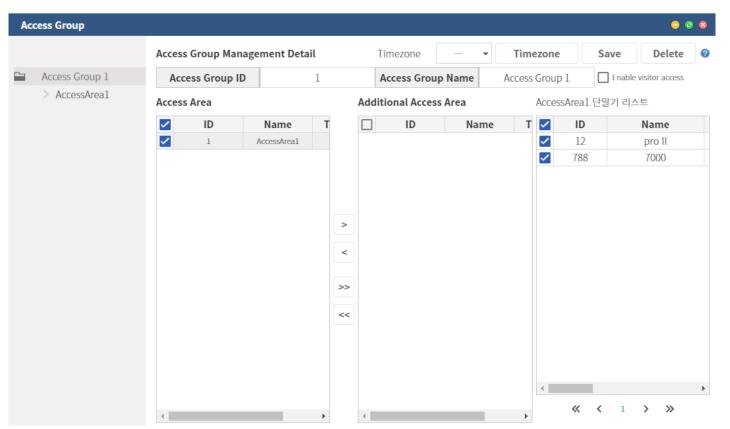


- 3. Make the Access Area for each reader on Alpeta
 - 1> Add the new access by clicking on the right mouse button.
 - 2> Select the terminals from [Additional Terminal] and click the '<' button to [Enrollment terminal].
 - 3> Click [Save] button to save access area information on the server.



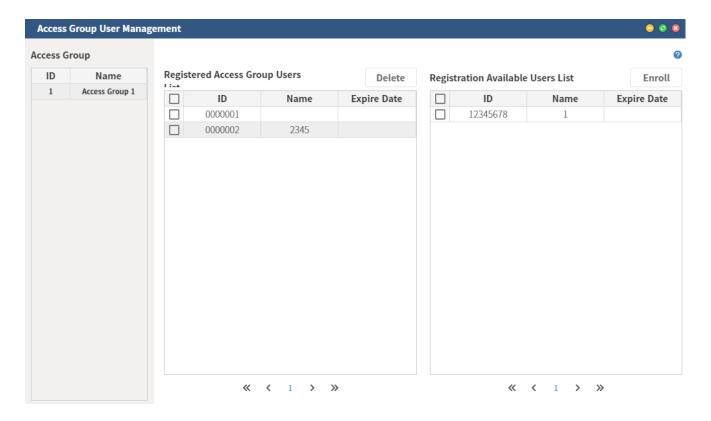


- 4. Create the Access Group for the users who access the terminals which is controlled by this Access Area
 - 1> Add the new access by clicking on the right mouse button.
 - 2> Select the access area from [Additional Access Area] and click the '<' button to [Access Area].
 - 3> Select the terminals from [Access Area Terminal List].
 - 4> Click [Save] button to save access group information on the server.





5. Add the new user or delete the registered user in Access Group User Management 1> Enroll the marked user of the available user list to register in access group user 2> Or delete the marked user of the registered access group user in access group





6. send the registered access group information to terminal.1> Submit the access group information to the checked terminal.

