

Biometric Technology Provider



How to use TNA in Alpeta


ACCESS CONTROL
TIME ATTENDANCE
MANAGEMENT
SOLUTIONS



How to use TNA in Alpeta

1. Terminal Info > Select "TNA Management"

Terminal Info



ID1

NameTerminal1

APB area in

APB area outOUT

TypeUBio-X Pro Lite

Function Type

TNA Management

Remote Ctrl DoorAllow use of all feat

SoftPassbackUnused

Description

UTC Setting[UTC+09:00] Seoul,

SaveDelete?

DefaultNetworkHolidaysSirenMeal Service

P Auth Level

Access Level

1:1	4:Below Normal	Anti Passback	Not Used
1:N	5:Normal		


tc


Sound Volume	2
User Key	User ID
User ID length (1..8)	4




How to use TNA in Alpeta

2. Go to the “Work Time” and setting and apply (Below shot is just basic example)


Work Time


Work Type


TNA Result

Work Time

Set a standard TNA management. Enter standard business hours and TNA process standard.

Code	Name
01	Normal

Input Info

Code	01	Name	Normal
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Time sample : yesterday[-09:45], today[09:45], tomorrow[+09:45]

Basic Clocking Config

Clocking Mode

Use All Function Keys

Time Frame

01:00 ~ 23:00

☐ Ignore if Absent

☒ Late IN Time

09:00

☐ Multiple Daily Shifts

☒ Early OUT Time

18:00

Advanced Settings

Set Shift Times

Setting	Pay Rate	Method	Time 1	Time 2
Rate 1	Normal Time	Fixed Shift([time1]~[time2])	09:00	18:00
Rate 2	No Defined	No Shift	00:00	00:00
Rate 3	No Defined	No Shift	00:00	00:00
Rate 4	No Defined	No Shift	00:00	00:00
Rate 5	No Defined	No Shift	00:00	00:00

Advanced Settings



How to use TNA in Alpeta

3. Go to the “Work Type” and setting and apply (submit) (Below shot is just basic example)

Work Time

Work Type

TNA Result

Work Type

Register rotating business schedule by using registered working hour register code.

Code	Name
0001	Basic

Input Info

Code	0001	Name	Basic
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Define Holidays

Holidays	****
Holidays Shift	

Set Schedule

Start Date	2020-07-01
Repeat After	7

Work Date	Day	Pay Rate
2020-07-01	수	01:Normal
2020-07-02	목	01:Normal
2020-07-03	금	01:Normal
2020-07-04	토	01:Normal
2020-07-05	일	01:Normal
2020-07-06	월	01:Normal
2020-07-07	화	01:Normal

Pay Rate Rules

Nomal Time Settings

Time Before Shift Setting

Overtime 1 Hours Setting

Overtime 2 Hours Setting

Off Day Hours Settings

Overtime 3 Hours Setting

Submit

Delete


Close






How to use TNA in Alpeta

4. Go to the User and apply the Schedule Code created from Work Type.

User Info





User Name

Aiden

User ID

00000001

Unique ID

Duplicate Check

Save

Delete

?

Basic	Auth	Access	Management	Etc
Schedul Code	Basic			
Meal Code	-			
Hourly pay Code				
Email Address				



How to use TNA in Alpeta

5. Go to the "TNA Result" and set period and click "T&A Processing"

Work Time

Work Type

TNA Result

TNA Result

Group list

All

Total 1

Period

2020-07-01

-

2020-07-03

Search All Record

Incomplete Record

T&A Processing

Search

ID	Name	Unique ID	Group ID	Department	Staff	Work Date	Days	Shift Name	Arrival Time
1	Aiden		No assign		No assign	2020-07-02	Thu	Normal	11:05

Success

Complete

OK

<<

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How to use TNA in Alpeta

6. There's TNA result from "Search" (Below shot is just basic example)

TNA Result

Group list

> All

Total 3

Period2020-07-01~2020-07-03Search All RecordIncomplete RecordT&A ProcessingSearch

ID	Name	Unique ID	Group ID	Department	Staff	Work Date	Days	Shift Name	Arrival Time	Departure Time	Late After Time	Early Departure	Working Time	Working Time	Normal Time	Clock
1	Aiden		No assign		No assign	2020-07-01	Wen	Normal	08:43	18:44	00:00	00:00	09:00	18:00	09:00	0
1	Aiden		No assign		No assign	2020-07-02	Thu	Normal	11:05	12:20	02:05	05:40	11:05	12:20	01:15	0
1	Aiden		No assign		No assign	2020-07-03	Fri	Normal	08:48	18:48	00:00	00:00	09:00	18:00	09:00	0

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How to use TNA in Alpeta

※ If TNA result is not showing , recheck stting or if real logs are exist in AuthLog

Access Area

Access Group---

Authlog

Authlog Export

System Log

Authlog

Total 27

Period 2020-07-02 - 2020-07-02

All

Q

Terminal ID	Terminal Nam	User ID	Unique ID	Group Name	User Name	Staff	Event Time	Auth Type	Auth Result	Function Key	Function Type
1	Terminal1	00000001			Aiden		2020-07-02 12:17:39	Fingerprint (1:N)	Success	Leave	TNA
1	Terminal1	00000002			에이든		2020-07-02 12:17:59	Fingerprint (1:N)	Success	Leave	TNA
1	Terminal1	00000001			Aiden		2020-07-02 12:18:11	Fingerprint (1:N)	Success	Leave	TNA
1	Terminal1	00000001			Aiden		2020-07-02 12:18:14	Fingerprint (1:N)	Success	Leave	TNA
1	Terminal1	00000001			Aiden		2020-07-02 12:18:30	Fingerprint (1:N)	Success	Leave	TNA
1	Terminal1	00000001			Aiden		2020-07-02 12:19:31	Fingerprint (1:N)	Success	Attend	TNA
1	Terminal1	00000001			Aiden		2020-07-02 12:20:16	Fingerprint (1:N)	Success	Attend	TNA

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