



Ryan McTague, Ph.D., Superintendent  
Carl D. Vallianatos, Ed.S., Assistant Superintendent for Learning & Innovation  
Julia Pontarelli, Ed.D., Assistant Superintendent for Finance & Personnel  
Shae Gibour, Ed.S., Assistant Superintendent for Special Services

February 7, 2025

To whom it may concern,

It is my pleasure to recommend Brendan Sullivan for employment within your organization. I have known Brendan for the past year, during which time he worked within my department as a temporary summer technology worker.

Brendan is a very reliable team player who works well independently with minimal supervision and would make a positive contribution to any organization. Brendan has gained significant experience maintaining, configuring, and supporting our extensive chromebook device inventory and preparing our classroom technology for the next school year. Additionally, Brendan has assisted our IT Help Desk staff during summer and the start of school 1:1 chromebook distribution by working directly with students, parents and staff to ensure they understand how to use and care for their new technology devices.

Please contact me should you need any additional information or have questions regarding my recommendation of Brendan Sullivan.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joseph Zelek', with a stylized flourish at the end.

Joseph Zelek  
Technology Director