

Team Meeting

14 September 2021, Tuesday

Zoom Meeting Online

1630 -1700

Meeting Topic Initial IWSP Meeting

Attendees: Amirah Binte Adam (Intern)
Fiona Seah Shu Hui (Intern)
Joleen Ng (Industry Supervisor)
Professor Malcolm Low (Academic Supervisor)
Professor Davin Lin (Academic Supervisor)

Minutes

Agenda item: Q & A with Regards Bi-Weekly Work Logs

Discussion:

- Note down what we have done in point forms, and a summary of:
 1. What we have done
 2. What we have learned
 3. What are the challenges
 - Send through email and CC Prof David Lin
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Agenda item: Q&A regarding Final Trimester Report

Discussion:

- IWSP report and Capstone report is different
 - IWSP report need to note down what have you done throughout the internship
 - Need to clearly explain which part we are working on
 - Can have something similar but need to explain in your own words
 - Focus on your part of work, the challenges and how you overcome it. Also, can show how you apply other module to the project e.g. IoT
 - Lit Review is important for report
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Agenda item: Q&A regarding Capstone Report

Discussion:

- Can focus on different parts for example, 1 person focus on mobile and 1 person focus on Geo Location
- Can separate between iOS and Android however it would be better to do both at the same time (cross-platform & native)
- Cross-platform might have some challenges e.g. cannot work in iOS
- Each of us need to do something different but need to work together

Agenda item: Presentation

Discussion:

- Gantt Chart: Need to allow time for testing
- Can do iterative process e.g. Develop and let user test. Can add more function if needed based on user feedback.
- It is better to develop android and iOS at same time
- List down all the requirements and split for capstone
- To continue developing the system from Yue Heng's team
- Joleen agrees to start the project fully on 27 September 2021