

SURAT REKOMENDASI KEAHLIAN DATA ANALYST

Nomor: 0325/B/SRK/DA/EKI/I/2026

Perihal: Rekomendasi Keahlian Data Analyst

Kepada Yth.
Pimpinan/ Tim Rekrutmen
di Tempat

Kami, KarirNex di bawah naungan PT Ebiz Karisma Internasional yang memiliki legalitas KEMENKUMHAM dengan NOMOR AHU-0091065.AH.01.01.TAHUN 2025, merupakan lembaga pelatihan karier yang berfokus pada peningkatan keterampilan soft skill dan hard skill bagi fresh graduate, job seeker, maupun karyawan di dunia usaha dan dunia industri (DUDI). Dengan ini menyatakan bahwa:

Nama	: Firnanda Amalia
Email	: firnandaamalia05@gmail.com
Tempat, Tanggal Lahir	: Tangerang, 25 Mei 2004
Alamat	: Tangerang
Program	: Kelas Bootcamp Data Analyst – Live Zoom, simulasi & hands-on
Periode	: 19, 21, 23 Januari 2026
Durasi Efektif	: 15 JP
Predikat Keahlian	: Intermediate

Peserta tersebut telah menguasai kompetensi Data Analyst sesuai kurikulum resmi Bootcamp Karirnex, mencakup :

1. Ruang Lingkup Kompetensi Teknis
 - a. Pengenalan *Excel*, SQL
 - b. Fundamental data analyst
 - c. Systematic data analyst
 - d. Data formatting and Data Collecting
 - e. Data cleansing
 - f. Data visualization
 - g. Data operation
 - h. Google Looker Studio
 - i. Career Preparation
2. Bukti Kinerja / Proyek
 - a. Judul Mini Project : Penyusunan Query, Laporan dan Dashboard Penjualan *Toko FMCG* Karirnex
 - b. Postingan portofolio :

[https://www.linkedin.com/posts/firnanda-amalia-a5324b2b9_portfolio-karirnex-data-a
nalyst-activity-7422034505630388224-ZwGD?utm_source=share&utm_medium=me
mber_desktop&rcm=ACoAAExjfB8BwEJ0BN1zeScmOy8gy2Ar7DJlyak](https://www.linkedin.com/posts/firnanda-amalia-a5324b2b9_portfolio-karirnex-data-analyst-activity-7422034505630388224-ZwGD?utm_source=share&utm_medium=member_desktop&rcm=ACoAAExjfB8BwEJ0BN1zeScmOy8gy2Ar7DJlyak)

Berdasarkan capaian kompetensi dan hasil evaluasi di atas, kami merekomendasikan yang bersangkutan untuk peran yang memerlukan pengolahan data dan pelaporan berbasis Microsoft Excel, SQL, Google Looker Studio antara lain *Reporting/Operations Analyst*, Data Analyst, Staf Administrasi Data, *Finance/HR Support*, atau posisi sejenis yang menuntut penguasaan *Excel, SQL*.

Untuk verifikasi, hubungi

Email : karirnex@gmail.com

Kontak WA : +62 856 0376 8742 (Reva).

Demikian surat ini dibuat agar dapat dipergunakan sebagaimana mestinya.

Bandung, 29 Januari 2026

Karirnex – Research & Career Training

Penanggung Jawab



Auliannisa Rahmania
Karirnex Leads



Nugroho Hardiyanto, S.E., M.Si., CPM (Asia)
Direktur PT. Ebiz Karisma Internasional

DATA ANALYST SKILLS RECOMMENDATION LETTER

Number: **0325/B/SRK/DA/EKI/I/2026**

Subject: **Recommendation of Data Analyst Skills**

To:

The Leader / Recruitment Team

We are **KarirNex**, the brand under the supervision of **PT Ebiz Karisma Internasional**, legally registered with the Ministry of Law and Human Rights of the Republic of Indonesia (KEMENKUMHAM) under registration number **AHU-0091065.AH.01.01.TAHUN 2025**, are a career training institution focusing on developing both soft skills and hard skills for fresh graduates, job seekers, and employees in the business and industrial sectors. Hereby declare that the following individual:

Name	: Firnanda Amalia
Email	: firnandaamalia05@gmail.com
Place & Date of Birth	: Tangerang, 25 Mei 2004
Address	: Tangerang
Program	: Bootcamp Data Analyst and Career Preparation Class – Live Zoom, simulation & hands-on
Period	: 19, 21, 23 January 2026
Effective Duration	: 15 JP
Skill Qualification	: Intermediate

has successfully demonstrated mastery of Data Analytics competencies according to the official KarirNex Bootcamp curriculum, including:

1. Scope of Technical Competencies
 - a. Introduction to Excel, SQL, and Python
 - b. Fundamentals of data analysis
 - c. Systematic data analysis
 - d. Data formatting and data collection
 - e. Data cleansing
 - f. Data visualization
 - g. Data operation
 - h. Google Looker Studio
 - i. Career preparation

2. Performance Evidence / Project

a. Mini Project Title: Development of Query, Report, and Sales Dashboard for KarirNex

FMCG Store

b. Portfolio Post:

https://www.linkedin.com/posts/firnanda-amalia-a5324b2b9_portfolio-karirnex-data-analyst-activity-7422034505630388224-ZwGD?utm_source=share&utm_medium=member_desktop&rcm=ACoAAExjfB8BwEJ0BN1zeScmOy8gy2Ar7DJlyak

Based on the competencies achieved and the evaluation results, we hereby recommend the above-named individual for roles requiring data processing and reporting using Microsoft Excel, SQL, Google Looker Studio such as Reporting/Operations Analyst, Data Analyst, Data Administration Staff, Finance/HR Support, or other related positions requiring proficiency in Excel, SQL.

For verification, please contact:

Email : karirnex@gmail.com

Kontak WA : +62 856 0376 8742 (Reva).

This letter is issued to be used accordingly and for the intended purposes.

Bandung, 29 January 2026
Karirnex – Research & Career Training
Director

Program Overseer



Auliannisa Rahmania
Karirnex Leads



Nugroho Hardiyanto, S.E., M.Si., CPM (Asia)
PT. Ebiz Karisma Internasional