



THE HOSPITALITY COMPANY

NAME (As it appears on passport): _____ THC REF NO.: _____

CURRENT POSITION: _____

POSITION MOST SUITABLE FOR: 1) _____ 2) _____

HOW DID YOU HEAR ABOUT THC (Source)? _____

Desired	First Choice	Second Choice	Third Choice
Function:			
Industry: <i>e.g Stand alone concepts or hotel</i>			
Sector: <i>e.g fine dining; bar/club fast food</i>			
Countries of Interest:			

CANDIDATE INFORMATION/CHECK LIST:

<input type="checkbox"/> Date of Birth & Age:		<input type="checkbox"/> Home phone: (include country code)	
<input type="checkbox"/> Marital Status:		<input type="checkbox"/> Mobile phone: (include country code)	
<input type="checkbox"/> Nationality/Passport:		<input type="checkbox"/> Email address:	
<input type="checkbox"/> Passport expiry date:		<input type="checkbox"/> Alternate email address:	
<input type="checkbox"/> Height & Weight:		<input type="checkbox"/> Skype ID:	
<input type="checkbox"/> Languages:		<input type="checkbox"/> Facebook user?	
<input type="checkbox"/> Currently employed?	Yes / No	<input type="checkbox"/> Linked in member?	
<input type="checkbox"/> Notice period:		<input type="checkbox"/> Twitter?	
<input type="checkbox"/> Worked in the Gulf?	Yes / No Country:	<input type="checkbox"/> Current monthly basic salary:	
<input type="checkbox"/> Date of exit: (mo/year)		<input type="checkbox"/> Approx monthly service charge:	
If currently in the Gulf please indicate type of visa:		<input type="checkbox"/> Approx monthly tips:	
<input type="checkbox"/> Tourist: Valid until (month/year)		List all other benefits being received such as meals, housing, transpo, communication allowance, etc.	
<input type="checkbox"/> Employment visa - Labour			
<input type="checkbox"/> Employment visa - Free Zone			
<input type="checkbox"/> Employment visa - Immigration			

PROFILE:

How would your Supervisor/ Manager describe you?

What do you enjoy doing the most at work?

What do you consider to be your best achievement at work in the past year?

INTERVIEWER COMMENTS:

	Very good	Good	Fair	Comments	Rating**
Appearance (Grooming)					
Appearance (Look)					
Warmth & Likeability					
Smile ☺					
Enthusiasm & spark					
Confidence					
Spoken English					
English Understanding					
Relevant experience					

** 1 = Superstar definitely recommend to hire 2 = Good candidate, recommend 3 = Maybe 4 = Regret

PLUS POINTS/ Other comments:

Interviewed by: _____ Date: _____ FT: _____