

Quiz 4: Ch.10

截止时间	无截止时间	得分	8	问题	8	时间限制	30 分钟
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尝试历史记录

	尝试	时间	分数
最新	<u>尝试 1</u>	22 分钟	6, 满分 8 分

此测验的分数： **6**，满分 8 分
提交时间 10月23日 21:09
此尝试进行了 22 分钟。

正确!

问题 1

1 / 1 分

What is most important to convey in the employment section of your résumé?

☐

information about the size of each company you have worked for

☒

information about your successful accomplishments on the job

☐

information about how to contact your previous managers

☐

information about relevant courses you took during your academic career

问题 2

1 / 1 分

All education and employment history should be listed in chronological order.

☐

True

正确!

☒ False

问题 3

0 / 1 分

Which of the following is **not** true about a well-written job description for your resume?

☐ Each statement should start with a specific action verb.

☐ It should quantify your accomplishments.

☒ It should focus on skills and accomplishments.

☐ It should emphasize your responsibilities.

您已回答

正确答案

问题 4

1 / 1 分

Which of the following is **not** a professional font for a resume?

☐ Arial

☒ Comic sans

☐ Helvetica

☐ Times New Roman

正确!

问题 5

1 / 1 分

Which of the following should be the first section on your resume?

正确!

☒ Contact

☐ Skills

☐ Employment

☐ Education

问题 6

1 / 1 分

All action verbs on your resume should be in past tense.

☐ True

☒ False

正确!

问题 7

1 / 1 分

Which of the following is not a strong action verb?

☐ Facilitated

☐ Developed

☒ Assisted

☐ Analyzed

正确!

问题 8

0 / 1 分

Which of the following is not true about the format of a resume?

您已回答

☒ Dates should be evenly aligned along the right or left margin.

☐ The margin should be between ½ to 1 inch.

正确答案

☐ All headings should be bold and italicized.

☐ The font size should be between 10 and 14.

测验分数： **6**，满分 8 分