# Sales Connection Manual/Guide Documentation.

System Introduction  
Salesconnection system is a website that provides a system for companies to manage their companies and work flow.

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# Navigation Side Menu Bar.

Clicking on the top left side menu bar, displays many optional dropdown menus that act like a display directory tree. Clicking on the branches displays more pages or more branches.

(System Note: Branches are assigned by the 1.1 and 1.1.1 design, If an item is 1.1.1 it is under the branch of 1.1 vice versa 1.1.1.1 is under/inside 1.1.1.)

# 1.1 Business management Navigation

The Business management Navigation branch offers navigation to the Schedule Branch, Dashboard Branch, Site List page, Contact List page, Asset List page and Product/Services list Page. Clicking on the pages brings the user to the pages. Clicking on the branches opens out a dropdown to more page options.

## 1.1.1 Schedule Branch

The Schedule Branch contains the dropdown options to the Job Schedule page, Asset Schedule page, Job category Schedule page, Project Schedule page and List View page. Clicking on these pages in the dropdown brings the user to these pages.

### 1.1.1.1 Job Schedule Page

* In the Job Schedule, there is a calendar Widget In which in which the Allows the user how they would view it. The default Settings Daily shows a week of task.
* The user can Sort the Calendar Based on the filters Which are Pending Jobs, Overdue jobs, alerted and order by descending.
* Other Filters also include the jobs assigned to Departments, Access Type and User's Assigned. And allows the user to Favorite the Filters they commonly use.
* User can also Move the calendar to see the previous weeks and next week's calendar.
* Allows the User to Add new Jobs By clicking on the Blue Add icon on the bottom right.

### 1.1.1.2 Asset Schedule Page

* In the Asset Schedule, users will see the dates of when certain assets are scheduled for.

### 1.1.1.3 Job Category Schedule Page

* Job category functions similarly to Job schedule, but instead of displaying which staff is assigned to the job. It shows the Job category, and which dates the jobs fall on.
* Users cannot sort the job category to display which ones appears at the top.
* The user can add jobs in this page.

### 1.1.1.4 Project Schedule Page

* Project Schedule Firstly requires the user to sort by the customer associated, then select the project under the

### 1.1.1.5 List View Schedule Page

* List View is a Daily Calendar that displays the work scheduled and assigned for the day.

## 1.1.2 Dashboard Branch

The Dashboard Branch contains the dropdown option to the Job Page, Project page and the Digital Form Pages.

1.1.2.1 Job Dashboard

1.1.2.2

## 1.1.3 Site List Page

## 1.1.4 Contact List Page

## 1.1.5 Asset List page

## 1.1.6 Product/services List Page