# FIZA PATEL

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## EDUCATION

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|---|---|---|
| **B. Tech (IT) |** MIT Academy of Engineering, Pune | **Aug'19 - Present** | CGPA: 9.54 |
| **Global Certificate in Product Management |** INSAID | **Feb'22 - Present** | |

## SKILLS

Project Management, Product Management, ClickUp, Trello , JIRA , Tableau, Figma, Data Analytics, SQL, Python, Excel, Strategy, Roadmap, Market Research , UI/UX development, Wireframes, Mockups, Prototype development, Digital Marketing.

## ACHIEVEMENTS

**Runner up** | Azure Developer League Hackathon - National level hackathon by Microsoft with 1000+ participants
**3rd Rank Product Design** | Yamgar Art Studio - Designed a robot and flare glasses out of foam with 60 participants

## INTERNSHIPS

**Internshala Student Partner 27 |** Internshala          **Feb '22 - March '22**
- Created awareness of Internshala by conducting 5 meetings on Google Meet
- Registered 30+ students on the Internshala through WhatsApp
- Promoted Internshala through LinkedIn, Email and Instagram

**Software (Project) Intern |** Treelife Consulting, Mumbai      **May '21 - July '21**
- Created optimal workflow of the ClickUp software by client wise approach
- Worked with different departments like Finance, Legal and Compliance for creating 30 templates
- Organized and led 2 meetings with foreign clients regarding the Customer Relationship Management softwares
- Created a detailed 84 pages manual guide of ClickUp along with providing a demo session

## LEADERSHIP EXPERIENCE

**President** | Shutterbugs Photography Club, Pune      **Aug '19- Present**
- Organized 2 International level workshops and 10 Photography competitions with 400 + participants
- Created and designed content for club's website, competitions and workshops
- Participated in organizing National level Photography Exhibition in the Biggest Tech Fest of Pune
- Taught Portrait Photography to 50 + students in the college as part of curriculum

**Management Team** | CodeChef MITAOE Chapter, Pune      **Sept '21 - Present**
- Managed and organized the 3 Coding Events with 200+ participants
- Drafted 15 + emails for marketing about the Hackathons and Workshops
- Wrote content for 20+ flyers for the National Coding events

**Content Writer  |** Under25 MITAOE, Pune      **Oct '19 - Present**
- Part of Operations team in organizing Youth Summit targeting 250+ audience
- Wrote content for 40+ Instagram posts and 20 + WhatsApp messages for awareness of the summit
- Promoted the event on 2 different college campuses with 250 student registrations

## PROJECTS

**Fake Tweet Identifier  :** Used to identify fake tweets of twitter with help of python flask and pickle.
**HR Management System :** Used to keep a track of new employees and their attendance with help of SQL and Java
**Asset Trading:** Used to trade i.e. buy and sell the asset shares on the platform
**Find me hostel:** Used to find hostels nearby the college to ease the process for the students

## CERTIFICATIONS

- **Project Mangement: the Fundamentals –** Udemy
- **Microsoft Excel 2019 Beginners |** Alison
- **Introduction to Project Management with ClickUp |** Coursera
- **Tableau Crash Course** - Udemy
- **5- Day Workshop on Product Management |** Skill Nation
- **Product Management |** Great Learning