

# Truman Le

[trumantle@gmail.com](mailto:trumantle@gmail.com) • (512) 758-2129  
Austin, TX

Goal oriented and technically sophisticated professional with hands-on experience in working within the healthcare and rehabilitation environments. Possess excellent analytical and leadership skills to accomplish set goals within timeframes.

## QUALIFICATIONS SUMMARY

### IT Skills

- Expert in programming languages including Java as well as R and proficient in Google Docs, Sheets, and Microsoft Office Suite.

### Healthcare

- Proven success in counseling individuals, experiencing personal challenges to mitigate anxiety and provide psychological relief.

### Data Analytics

- Instrumental in conducting data analysis in an efficient manner.

### Key Strengths

- Track record of leveraging superior organizational and prioritization skills to work independently and collaboratively manage a high-volume workload, and consistently meet deadlines.

## EDUCATION

**Bachelor of Science in Biochemistry**  
The University of Texas at Austin  
08/2019 – Present

## CERTIFICATIONS

**Certificate in Applied Statistical Modeling**  
University of Texas at Austin, On-going

## LANGUAGES

Spanish, Intermediate  
English, Fluent

## EXPERIENCE HIGHLIGHTS

**UT Austin, Austin, TX**  
**Nanochemistry Lab Mentor**

**01/2021 – Present**

Instruct freshman students in utilizing and setting up of the lab environment. Facilitate freshman students and faculty in establishing research goals with available data. Foster positive lab environment by encouraging ethical lab practices to build effective research space.

- Instructed students regarding lab skills to enhance their research skills to conduct successful and innovative experiments.
- Facilitated the professor in preparing PowerPoint presentations as well as material to educate the students regarding Nanochemistry projects.

**UT Austin Freshman Research Initiative, Austin, TX**  
**Mentor and Lab Student**

**09/2020 – Present**

Coordinate and supervise students to assure adherence of laboratory experiences with course objectives. Perform administrative roles including laboratory inventory management and ensuring proper implementation of standard operations procedures.

- Revamped research protocols and accuracy by creating comprehensive spreadsheet documents and schedules.
- Supported in leading a project with two other students to test the hypothesis including execution of lab procedures as well as independently running and analyzing the data.
- Generated multiple reports on the experiments in an efficient manner.

**Delta Epsilon Mu, Austin, TX**  
**Active Member**

**01/2020 – Present**

Collaborate with the recruitment committee to aid in hiring process of new workers. Efficiently manage the ongoing and future events with excellent record keeping ability.

- Developed management and organizational skills to lead large events and organize activities throughout the campus.

**Austin Pediatric Ophthalmology, Austin, TX**  
**Intern/Assistant**

**06/2016 – 06/2019**

Observed ophthalmology surgeries to treat cataracts, strabismus, and nystagmus through eye muscle adjustments. Learned and oversaw pre-operative procedure, and chemical and biological laboratory testing including data recording and report writing.

- Assisted the doctors in surgeries to ensure streamlined operations.

### Additional Experience

**Coach**, Westwood High School Debate, Austin, TX  
**Instructor**, Mathnasium, Austin, TX  
**Volunteer**, Crisis Text Line Austin, TX  
**Volunteer**, Hopeful Hearts Therapeutic Riding Center