**Session 03 Agenda**

Hi Team,

This will be our third team meeting where we will put in some planned deadlines to have parts of the assignment completed.

Given the deadline is fast approaching we will need to start making sure our contributions are included in the MS teams files which can then be quickly added to the github repo when ready.

**Agenda**

5 mins - Team Profile

5 mins - Ideal Jobs

10 mins - Industry Data & IT work

10 mins - Project Idea

There is still a lot of work to be done. I would like to have decided which project we will go ahead with by the end of the meeting.

We also need to report on 4 areas of IT each of which should have a report of around 1200 words written (unless I am reading it incorrectly. It may be a 1,200 word report that covers 4 different sectors).

This makes up for a significant portion of the marks & will be very time consuming.

Look forward to catching up with everyone, please feel free to message me prior to the meeting if anything else needs to be discussed.

Regards,

Jarrod Petersen