A screenshot of a cell phone

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Technical Report

Title of report

Student Name

Word count

Summary: 250 | Main text:500

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# 1. Summary

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# 2. Body

## 2.1. Introduction

Planning based on brief of what phases was needed to get this project done.

Analysing the content received from client, to get an overview of all information and started creating Scope of Work.

## 2.2. Main section of report

### 2.2.1 Scope of Work and Gantt chart

Day 1 I started creating the scope of work revision 1A to get an overview of every Phase, Task and subtasks I need to achieve to reach my goal witch is to create a Website for Eduplaytion AS.

I have some experience with this from before and I know “the devil is in the details”.

Actually my conclusion after this project is that it may not have been detailed enough, because there are so many things you need to do to get a project going, but I will get back to this in the Conclusion section of the report.

When I started to get a grasp of what was required of me I started creating the Gantt chart revision 1A to get an overview of time that I needed to spend and of course the critical path or the “marshmallow” of the project. Also the details from my SoW also shows what I was dependable to get done before other phases or tasks could be started and they were also included in my Gantt chart.

The project I set up first and foremost according to the waterfall method, but because of feedback and guidance I had to go back and do some “scrums” to catch up with the workload as well allot of changes was made underway and they became time-consuming and delayed other work. I think the contingencies could have been planned better so stress-levels could have been lower.

Day 2 Kickoff meeting with Kingsley. Continued creating the SoW after the meeting, now with more intel of what was required of me, so updates needed to be made but revision 1A was not completed, because I knew that some changes would occur and must be implemented in the plan. I finished the SoW and Gantt chart that day.

### 2.2.2 Map structure and Sub-Domain

Day 3

## 2.3. Conclusion

# 3. References

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# 4. Acknowledgements

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# 5. Appendices

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