

Floriane Charles

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floriane.charles@outlook.com

PROFILE BComm student in second year, pays great attention to detail and has great determination. Able to motivate others and effectively delegate tasks in group projects. Very reliable and easy to get along with.

EDUCATION

2015– Bachelor of Commerce, International Business; English Literature
John Molson School of Business, Concordia University, Montreal, Quebec

- Courses taken: Environment of World Business (IBUS 462), International Marketing Management (IBUS 465)

2013-2015 International Baccalaureate (IB) Diploma
Anglo-American School, Moscow, Russia

- Course taken: High Level Business Management
- Received Business Award in years 2014 and 2015

PROFESSIONAL EXPERIENCE

2016- Assistant Florist
(Part-time) Le Rouge Fleuriste et Cadeaux, Montréal, QC, Canada

- Skills in use : customer service, project responsibility, creativity

2014-2015 Basketball Referee
(Part-time) Anglo-American School of Moscow, Moscow, Russia

- Skills used: coaching, teaching, communication

2013-2015 Baby Sitter
(Part-time) Moscow, Russia

- Two boys aged 1 and 5 (until 3 and 7)
- Skills used: teaching, responsibility, leadership

LANGUAGES

- Fluent in French and English
- Has some knowledge in Spanish and Russian

TECHNICAL SKILLS

- Proficient in: Microsoft Word, Microsoft Excel, Microsoft Power-point, One Note
- Familiar with: SAP, Access, Wordpress
- Proficient with use of social media for marketing purposes (Facebook, Snapchat, Twitter, Instagram)

OTHER

Experience Abroad: Lived in France, Finland, Ukraine, Russia, and Canada. Studied in International schools.
