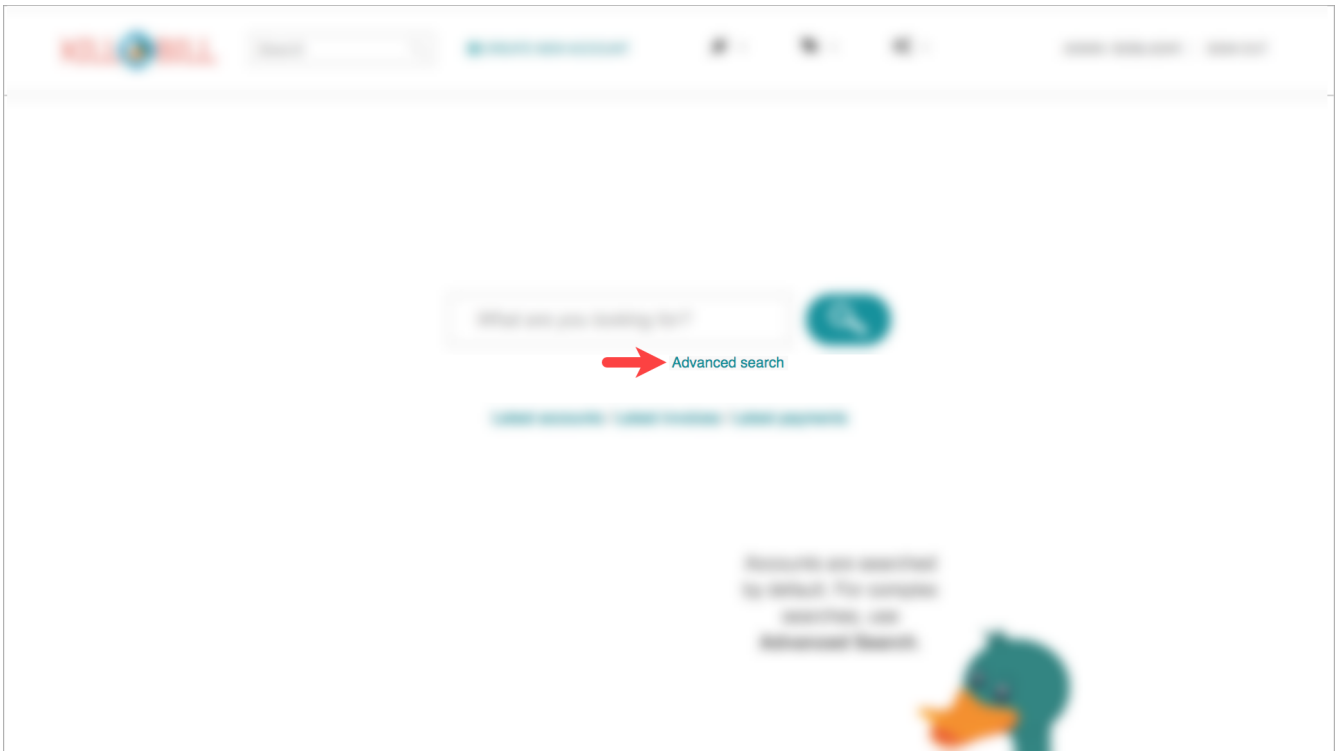To perform an advanced search:

1. On the homepage, click **Advanced search:**

Kaui displays the Advanced Search popup: image::AdvancedSearchPopup.png[width=650]

2. In the **Object type** field, select the object type you want to search for: image::AdvSearch-ObjectTypeDropdown.png[width=650]

3. In the **Search for** field, enter the identifier (ID) of the object you're searching for. (*Example:* If you're searching for a specific invoice, type in the invoice number.)

NOTE	**Note:** In addition to searching with an ID, some object types can be searched for using an external key, such as the customer account.

4. If you want Kaui to search and display the first record in the search results, click the **Fast search** checkbox.

5. Click the Search button. Kaui displays the search results.