LINDSAY MINAMI

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EDUCATION

California Polytechnic State University, San Luis Obispo
Bachelor of Science in Computer Science   Expected June 2027
GPA: 4.0

Punahou School, Honolulu, HI
High School Diploma, Class of 2023
GPA: 3.89/4.0
Awards: Design Technology and Engineering Department Distinction Recipient, President's Award, Principal's Award, Excellence in Computer Science

SKILLS

- **Programming Languages:** HTML/CSS, JavaScript, SQL, C, Python, Swift
- **Additional Skills:** Proficiency in Japanese Language, Microsoft Office (Word/Excel/PowerPoint)

PROGRAMMING PROJECTS

Punahou School Carnival Sound Booth Web App
Languages and Tools Utilized: HTML, CSS, JS, Google Sheets API
- Created a web application that allows users to approve/deny messages written by customers
- Developed a working-relationship with the client to provide them the service that they requested

WORK EXPERIENCE

Teaching Assistant, AP Computer Science, Punahou School (10 to 15 hours/week)   2021 - 2023
- **PROGRAMMING LANGUAGES USED:** C, Python, HTML/CSS/JavaScript, SQL
- Educated 60+ students high school students on AP Computer Science topics and coursework
- Clarified confusing topics and information in a simple and understandable way

Hostess, Tanaka of Tokyo - Honolulu, HI (16 to 20 hours/week)   2022 - 2023
- Scheduled and managed reservations and walk-in customers to ensure minimum wait times and customer satisfaction
- Produced a warm and welcoming environment for guests, consistently earning positive feedback and ratings
- Mentored new employees on customer service and front of the house operations

HIGH SCHOOL CAMPUS INVOLVEMENT/VOLUNTEER WORK

Punahou School Student Government, Secretary/Treasurer   June 2019 – June 2023
- Addressed 400+ students, faculty and staff during assemblies
- Coordinated and led teams for fundraisers, and other class events (Junior and Senior Prom)

Computer Science/Coding Club, Co-Leader and Founder   August 2021 – June 2023
- Scheduled meetings and organized the meeting agendas
- Developed and explained programming/coding tutorials to 40+ meeting attendants

Punahou School Esports Program, Manager   August 2021 – June 2023
- Increased club membership by 50% by creating a more diverse environment (incl. more women and underclassmen)
- Advocated successfully for funding and additional resources from the school
- Delegated tasks to other members in leadership based on strengths and weaknesses

Cyber Safe Seniors Hawaii, Secretary   June 2022 – June 2023
- Trained groups of senior citizens on cybersecurity and how to be safe on the internet
- Performed 20 hours of community service for various senior care homes throughout the island of Oahu
- Recruited and trained 20+ volunteers for service days