



## TOWN OF PORTOLA VALLEY Committee / Commission Liaison Report

**TO:** Mayor and Members of the Town Council

**FROM:** Mary Hufty

**DATE:** March 27, 2023

**RE:** Historic Resource Committee

**Agenda in green and liaison comments in red:**

**APPROVAL OF MINUTES:** From April 22, 2022

**NEW BUSINESS:**

- a. Review of activities and long-range plans Committee would like to approach the town counsel- for authorization for the catalogues prepared by the working group to be allowed to be put on line on the website as well as allowing public access to the digital archives- 13000 items including digital interviews
- b. Committee status- the committee is interested in pursuing a non-Brown Act Working Group or Committee status if that policy is adopted.
- c. Discussion and display of plaque to recognize significant historic preservation activities- Jelich Farm, Mangini Roadhouse, Hallett's store, Fitzhugh Home and the Alpine Inn.
- d. Determining budget request for 2023-2024 annually asks for \$3500, this year - Plaques \$500, professional scanning \$1000, \$2000 to fund an on-line presence.
- a. Re-authorization of petty-cash expenditures Requesting a reauthorization for Petty Cash \$250.

**Meets annually and as needed.**



# TOWN OF PORTOLA VALLEY

## Committee / Commission Liaison Report

**TO:** Mayor and Members of the Town Council

**FROM:** Mary Hufty

**DATE:** April 5, 2023

**RE:** Bicycle, Pedestrians & Traffic Safety Committee

**Agenda in green and liaison comments in red:**

Edward Holland, Chair, Angela Hay, Secretary- Patricia Baenen, Member Kevin Welch, Member Gary Nielson, Howard Young and the sheriff department representative in attendance.

**1. ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**

Issue was raised that committee YouTube recordings are available publicly on line- the consensus was that this was a useful source of information and a double check on minutes. Concern was the committee was not made aware and the posts were discovered incidentally.

**2. SHERIFF'S REPORT:**

No accidents to report, a request was made to increase presence of sheriff to protect on-coming traffic from >3 ft bike encroachment (from bike shoulders). Bikers agreed that we have some of the best and cleanest bike access in the Bay Area. Nielson and Holland will text specifics of areas of concern for police attention to the Sherriff's office.

**3. PUBLIC WORKS UPDATE:**

- a. General update- speeding on areas where emergency gates were open has been report. Trees on Brookside have been removed. Valley Oak emergency access may need the traffic speed trailer when opened.
- b. Request for update on Parking signage at Portola Rd in the Vicinity of Windy Hill access – a work in process

**4. DISCUSSION OF COMMITTEE BUDGET NEEDS**

FLOCK traffic monitors are being requested by the public and the Sherriff's department

## 7. ONGOING COMMITTEE BUSINESS:

Considered a round-about at both entrances of Portola Valley to slow traffic and keep our rural character, also discussed adopting it for emergency evacuation adjustment.

Parking can be used along Alpine on the street for Ford Field users if that parking is too limited due to wet mud removal of mudslides, only while mud is drying out there. .

Request to the liaison for information on plans to review/update the Circulation Element of the General Plan. Brief discussion of General Plan Discussion Group process to be followed with the next year or two with a robust process and committee review.

They are looking forward to the General Plan review to comment on the Circulation Element.

a. The next regularly scheduled meeting date is May 3<sup>rd</sup> 2023



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## Committee / Commission Liaison Report

# TOWN OF PORTOLA VALLEY

**TO:** Mayor and Members of the Town Council

**FROM:** Mary Hufty

**DATE:** March 27, 2023

**RE:** ASSC meeting

**Agenda in green and comments in red:**

6:00 PM - CALL TO ORDER

Commissioners Cheung, Sill, Wilson **present; 15 people on Zoom; 11 people in Town Hall.**

**NEW BUSINESS**

1. Architectural Review of an addition/remodel at 3915 Alpine Road-Alpine Inn; File # PLN\_ARCH0022-2021
  - A Parking management plan is requested with 3 follow up appointments to increase the access for recreation, decrease light.
  - Jacob (staff consultant) made the presentation and Laura made the recommendations, Parks and Rec, Public Works, Clubs and parents have multiple working partnership to make this work.
  - Reducing game times is not ideal. Keeping the conversation open, dedicated spaces are helpful.
  - Deke Hunter stated "we generally need more check ins". Don't hold them hostage with a reasonable management plan. Get this project going! Weather and sanitation and good food...Do it today.
  - Approved with understanding that the a parking plan would be implemented.
  
2. Architectural and Site Development Review of a new single-family residence with detached carport, hardscape improvements, and landscape improvements. 501 Wayside Road; File # PLN\_ARCH0021-2022

- Presented by Jamie. 3BR and 2 Bathrooms ie Bourrne consulting planner. 45 cubic cut and more fill. 1.5 acre. Soil type SLS 1700m sq feet. With carport. Horseshoe drive.
  - Thomas Cook house burned down in CZU complex. Materials will be changed to Harding Board and darker. Less stone because of pricing.
  - 1 ASCC and 1 conservation member will review the updated landscape plan. Reducing planting and not disturbing the unstable soils.
3. Architectural Review of an eight (8) foot tall rear yard fence application where a six (6) foot tall fence is allowed at 235 Nathhorst Avenue, File # PLN\_FNCE 0001-2023
- 8 foot fence behind Roberts on property line was denied. Will be moved back 20 feet.



# TOWN OF PORTOLA VALLEY

## Liaison Memo

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**TO:** Mayor and Members of the Town Council

**FROM:** Sarah Wernikoff

**DATE:** March 22 2023

**RE:** ASCC Meeting 3.13.23

### **OVERVIEW:**

#### **1. Preliminary Architectural Review of addition/remodel at Alpine Inn.**

- The building currently includes a 450 SF kitchen addition that was added to the historic structure. The addition is significantly substandard by current standards. The applicant proposes to demolish the 450 SF kitchen and outdoor bar and construct a 968 SF kitchen addition in the same location as the existing lean to and outdoor bar area. The project also includes a new 102 SF walk in cooler and 106 SF outdoor bathroom addition at the rear of the building. Proposed improvements are intended to bring the facility up to code by replacing the kitchen to have code compliant cleaning, dishwashing, and storage areas, upgraded electric and gas services and fire sprinkler installation. The project includes some additional changes to the site including exterior lighting, mechanical equipment pads for upgraded utility and fire sprinkler installation explained further in a later report section. Proposed improvements are intended to improve restaurant efficiency, safety and continue operations; it is not intended to expand the restaurant capacity nor do the proposed conditions require any changes to the governing CUP.
- Commissioner feedback was supportive, including the following comments: “impressed with the proposal,” “very good recommendations,” and “it’s an obvious improvement.”
- ASCC commissioners requested applicant review plans with the chair and vice chair of the Parks and Rec Committee as the next step.
- Item also included a very preliminary conversation about a potential future request for access from the rear parking area to Alpine Road to improve circulation and safety.



# TOWN OF PORTOLA VALLEY

## Liaison Memo

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**TO:** Mayor and Members of the Town Council

**FROM:** Sarah Wernikoff

**DATE:** Wednesday, April 12, 2023

**RE:** Parks & Rec Meeting 3.21.23

### OVERVIEW:

1. Court Usage/Reservation Policy
  - a. Proposed policy:
    - i. Weekend policy (3-month trial): Pickleball prioritized Sat PM and Sun AM, tennis prioritized Sat AM and Sun PM.
    - ii. Any court may be used by a non-priority group UNTIL someone from the priority group shows up to play or has a reservation.
    - iii. Non-residents may ONLY make “same” day reservations, and they will have court usage visibility on Skedda.
    - iv. Sport court is not reservable.
  - b. Decision: Committee decided to defer vote to collect feedback from tennis community
2. Skateboard Ramp – pros/cons discussed, to be continued
3. Proposal for Simplifying and Clarifying Committee Operations – broad overview by Patty, to be continued
4. Trivia Night Proposal – Sat May 13<sup>th</sup>, goal of 50-75 participants, 5 rounds of 10 questions each, costs absorbed by P&R budget surplus, no ticket sales
5. Dog Park Proposals – no immediately viable options, to be continued
6. Hawthorns Property Planning – update from Midpen meeting
7. CA State Grant – no updates
8. Donated Horse Sculpture – no updates
9. Parking at Rossotti’s – Chair gave update of meeting with Alpine Inn



# TOWN OF PORTOLA VALLEY

## Liaison Memo

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**TO:** Mayor and Members of the Town Council

**FROM:** Sarah Wernikoff

**DATE:** Wednesday, March 22 2023

**RE:** PVSD Monthly Meeting 3.14.23

### OVERVIEW:

1. Discussed implications of Stanford Wedge property assessment and tax issues. Next step is outreach to Stanford team.
2. Gratitude and well wishes to Jeremy from PVSD partners.