



TOWN OF PORTOLA VALLEY

Liaison Memo

TO: Mayor and Members of the Town Council

FROM: Sarah Wernikoff

DATE: March 22 2023

RE: ASCC Meeting 3.13.23

OVERVIEW:

1. Preliminary Architectural Review of addition/remodel at Alpine Inn.

- The building currently includes a 450 SF kitchen addition that was added to the historic structure. The addition is significantly substandard by current standards. The applicant proposes to demolish the 450 SF kitchen and outdoor bar and construct a 968 SF kitchen addition in the same location as the existing lean to and outdoor bar area. The project also includes a new 102 SF walk in cooler and 106 SF outdoor bathroom addition at the rear of the building. Proposed improvements are intended to bring the facility up to code by replacing the kitchen to have code compliant cleaning, dishwashing, and storage areas, upgraded electric and gas services and fire sprinkler installation. The project includes some additional changes to the site including exterior lighting, mechanical equipment pads for upgraded utility and fire sprinkler installation explained further in a later report section. Proposed improvements are intended to improve restaurant efficiency, safety and continue operations; it is not intended to expand the restaurant capacity nor do the proposed conditions require any changes to the governing CUP.
- Commissioner feedback was supportive, including the following comments: “impressed with the proposal,” “very good recommendations,” and “it’s an obvious improvement.”
- ASCC commissioners requested applicant review plans with the chair and vice chair of the Parks and Rec Committee as the next step.
- Item also included a very preliminary conversation about a potential future request for access from the rear parking area to Alpine Road to improve circulation and safety.



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TO: Mayor and Members of the Town Council

FROM: Sarah Wernikoff

DATE: Wednesday, April 12, 2023

RE: Parks & Rec Meeting 3.21.23

OVERVIEW:

1. Court Usage/Reservation Policy
 - a. Proposed policy:
 - i. Weekend policy (3-month trial): Pickleball prioritized Sat PM and Sun AM, tennis prioritized Sat AM and Sun PM.
 - ii. Any court may be used by a non-priority group UNTIL someone from the priority group shows up to play or has a reservation.
 - iii. Non-residents may ONLY make “same” day reservations, and they will have court usage visibility on Skedda.
 - iv. Sport court is not reservable.
 - b. Decision: Committee decided to defer vote to collect feedback from tennis community
2. Skateboard Ramp – pros/cons discussed, to be continued
3. Proposal for Simplifying and Clarifying Committee Operations – broad overview by Patty, to be continued
4. Trivia Night Proposal – Sat May 13th, goal of 50-75 participants, 5 rounds of 10 questions each, costs absorbed by P&R budget surplus, no ticket sales
5. Dog Park Proposals – no immediately viable options, to be continued
6. Hawthorns Property Planning – update from Midpen meeting
7. CA State Grant – no updates
8. Donated Horse Sculpture – no updates
9. Parking at Rossotti’s – Chair gave update of meeting with Alpine Inn



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TO: Mayor and Members of the Town Council

FROM: Sarah Wernikoff

DATE: Wednesday, March 22 2023

RE: PVSD Monthly Meeting 3.14.23

OVERVIEW:

1. Discussed implications of Stanford Wedge property assessment and tax issues. Next step is outreach to Stanford team.
2. Gratitude and well wishes to Jeremy from PVSD partners.