



TOWN OF PORTOLA VALLEY
Regular Meeting of the Town Council
Wednesday, October 12, 2022
7:00 P.M.

Craig Hughes, Mayor
Sarah Wernikoff, Vice Mayor
Jeff Aalfs, Councilmember
Maryann Derwin, Councilmember
John Richards, Councilmember

MINUTES

- 1. CALL TO ORDER** – All Councilmembers were present.
- 2. REPORT OUT OF CLOSED SESSION**
- 3. ORAL COMMUNICATIONS**

There were no speakers during Oral Communications.

4. ANNOUNCEMENTS/PRESENTATIONS

- a. Receive Presentation Regarding a Peninsula Clean Energy Update in Portola Valley
Jan Pepper, Peninsula Clean Energy CEO, presented the update.
- b. Receive Presentation from Race & Equity Committee Regarding Land Acknowledgment
Kim Marinucci, Race & Equity Chair, presented the item.

This item will be returned to the Town Council on October 26, 2022 for action.

5. CONSENT AGENDA

Melissa Thurman, Town Clerk, provided an update on Item 5.e. and explained that Section R.3 contained in the report would be amended prior to submittal to the Grand Jury to reflect the following:

“The recommendation is in process of being implemented and the goal is to have a live link on the town website via the “I Want To...” tab with another link entitled “Access Public Records”.

M/S Derwin/Wernikoff to approve the Consent Calendar and the amendment to Item 5.e. **Motion carried unanimously by roll call vote.**

- a. **Approval** of Action Minutes for the Regular Meeting of September 14, 2022
- b. **Approval** of Warrant List
- c. **Adoption** of a Resolution Confirming the State of Emergency and Need to Continue Conducting Town Public Meetings Remotely (a) A Resolution of the Town Council of the Town of Portola Valley Confirming Existing State of Emergency and Authorizing Continued Remote Public Meetings Under AB 361
- d. **Approve** the Final Map and adopt a resolution authorizing the Mayor to execute a Subdivision Improvement Agreement with YLCL Investments, LLC.
- e. **Approve** the Town of Portola Valley Response to the Grand Jury Report dated August 9, 2022 entitled “A Delicate Balance between Knowledge and Power: Government Transparency and the Public’s Right to Know”

6. PUBLIC HEARING

- a. **Waive** First Reading and Introduce an Ordinance Adopting the 2022 California Building Standards Code with Local Amendments to Those Codes and Direct the Sustainability Committee to Review, Analyze and Provide Recommendations on Updates to the Graywater “Ready” Infrastructure and Reduction of Potable Water Use on Turf Requirements with their Review of MWELO and Other Water Conservation Measures

Brandi de Garneau, Assistant to the Town Manager and Ron LaFrance, Consultant Building Official, presented the report.

Craig Hughes, Mayor, opened the public hearing.

The following members of the public spoke during the public hearing:

- John McKenna
- Dashiell Leeds
- David Cardinal
- Diane Bailey
- Robert Whitehair
- Jose Garcia
- Bruce Naegel
- Suzanne Emerson

Craig Hughes, Mayor, closed the public hearing.

M/S Richards/Derwin to waive first reading and introduce an ordinance adopting the 2022 California Building Standards Code with local amendments to those codes. **Motion carried 4-1 by roll call vote with Vice Mayor Wernikoff opposed.**

M/S Derwin/Richards to direct the Sustainability Committee to review, analyze and provide recommendations on updates to the graywater “ready” infrastructure and reduction of potable water use on turf requirements with their review of MWEL0 and other water conservation measures and consider exceptions, where appropriate, to electrification requirements, as well as upgrading water heaters and other gas appliances as a replacement. **Motion carried unanimously by roll call vote.**

- b. **Waive** First Reading and Introduce an Ordinance Amending Chapter 18.04 [Definitions] and Sections 18.12.020 [R-E DISTRICT – Principal Uses Permitted], 18.14.020 [R-1 DISTRICT – Principal Uses Permitted], AND 18.16.020 [M-R DISTRICT – Principal Uses Permitted] of Title 18 [Zoning] of the Portola Valley Municipal Code to Comply with State Law regarding Supportive and Transitional Housing

Jacob Garcia, Planning & Building Consultant, presented the report.

Craig Hughes, Mayor, opened the public hearing.

There were no speakers during the public hearing.

Craig Hughes, Mayor, closed the public hearing.

M/S Aalfs/Wernikoff to waive first reading and introduce an ordinance amending Chapter 18.04 [Definitions] and Sections 18.12.020 [R-E DISTRICT – Principal Uses Permitted], 18.14.020 [R-1 DISTRICT – Principal Uses Permitted], AND 18.16.020 [M-R DISTRICT – Principal Uses Permitted] of Title 18 [Zoning] of the Portola Valley Municipal Code to comply with state law regarding supportive and transitional housing **Motion carried unanimously by roll call vote.**

7. COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS

The Town Council reported out on attending the following committee and regional meetings:

- **Maryann Derwin:** Race & Equity Committee Meeting
- **John Richards:** ASCC, Race & Equity Committee Meeting
- **Jeff Aalfs:** Airport Roundtable; Peninsula Clean Energy
- **Sarah Wernikoff:** Portola Valley School District; ADU Ambassador Subcommittee Meeting
- **Craig Hughes:** Wildfire Preparedness Committee; BPTS

8. TOWN MANAGER REPORT

Jeremy Dennis, Town Manager, presented the report verbally.

The following member of the public spoke regarding the update:

- David Cardinal
- Kristi Corley

9. ADJOURNMENT – The meeting adjourned at 9:40 p.m.

The next Regular Town Council meeting will be held on October 26, 2022 at 7:00 p.m.

The meeting minutes were prepared by Melissa Thurman, Town Clerk, for approval at the regular meeting of November 9, 2022.

Check Register

Check Number	Vendor Number	Vendor Name	Check Amount	Check Date	BW	Check Type
Checks for Cash Account: 910-11011-000						
2635	3	A-A LOCK & ALARM INC	1,040.00	11/09/22		
2636	21	ALMANAC	1,714.00	11/09/22		
2637	26	AMERICAN PLANNING ASSOCIATION	470.00	11/09/22		
2638	44	BANK OF AMERICA	9,389.63	11/09/22		
2639	61	BRAGATO PAVING	1,472.50	11/09/22		
2640	71	BW CONSTRUCTION	1,300.00	11/09/22		
2641	121	SCA OF CA, LLC	7,017.09	11/09/22		
2642	124	COMCAST	188.17	11/09/22		
2643	135	CSG CONSULTANTS INC	25,524.50	11/09/22		
2644	143	DANIEL RISKIN	5,768.00	11/09/22		
2645	162	DLT SOLUTIONS LLC	1,658.31	11/09/22		
2646	179	FEDEX	115.00	11/09/22		
2647	213	HILLYARD INC	1,541.53	11/09/22		
2648	234	J. W. ENTERPRISES	542.88	11/09/22		
2649	261	JON MYERS	6,175.02	11/09/22		
2650	275	KRUPKA CONSULTING	4,075.00	11/09/22		
2651	307	MAZE & ASSOCIATES	4,706.00	11/09/22		
2652	324	MIRANDAS LANDSCAPE	13,356.24	11/09/22		
2653	337	O. NELSON & SON INC.	649.00	11/09/22		
2654	340	OGRADY PAVING INC.	274,697.25	11/09/22		
2655	362	PERFECT PITCH PLUMBING	368.00	11/09/22		
2656	364	PERS HEALTH	14,319.09	11/09/22		
2657	375	PLATINUM FACILITY SERVICES	5,216.68	11/09/22		
2658	376	PORTOLA VALLEY HARDWARE	250.80	11/09/22		
2659	403	RON RAMIES AUTOMOTIVE INC.	463.54	11/09/22		
2660	412	SAN MATEO SHERIFF	17,342.00	11/09/22		
2661	445	STANDARD INSURANCE CO.	572.52	11/09/22		
2662	448	STATE COMP INSURANCE FUND	5,315.25	11/09/22		
2663	490	VIGILANT SOLUTIONS	2,625.00	11/09/22		
2664	493	VINTAGE CONTRACTORS INC	3,780.00	11/09/22		
2665	511	COUNTY OF SAN MATEO - HR DEPT	105.00	11/09/22		
2666	518	GOT GOPHERS?	1,050.00	11/09/22		
2667	601	FAST SIGNS	713.29	11/09/22		
2668	642	CYBERTARY.COM	419.95	11/09/22		
2669	690	CRUZ STRATEGIES	625.00	11/09/22		
2670	712	BAYSIDE EQUIPMENT COMPANY	500.00	11/09/22		
2671	729	TOWNSEND MANAGEMENT INC	19,119.00	11/09/22		
2672	730	URBAN PLANNING PARTNERS INC	15,604.11	11/09/22		
2673	744	PATTY DEWES	3,444.43	11/09/22		
2674	752	FEHR & PEERS	8,150.63	11/09/22		
2675	803	CODA TECHNOLOGY GROUP	395.00	11/09/22		
2676	847	LISA WISE CONSULTING	4,362.50	11/09/22		
2677	860	STEPFORD	150.00	11/09/22		
2678	911	CIVICPLUS LLC	3,100.63	11/09/22		
2679	913	BROOK COFFEE	506.38	11/09/22		