



**TOWN OF PORTOLA VALLEY**  
**Regular Meeting of the Town Council**  
**Wednesday, December 14, 2022**  
**7:00 P.M.**

Craig Hughes, Mayor  
Sarah Wernikoff, Vice Mayor  
Jeff Aalfs, Councilmember  
Maryann Derwin, Councilmember  
John Richards, Councilmember

**HYBRID MEETING**

**HISTORIC SCHOOLHOUSE - 765 Portola Road, Portola Valley, CA 94028**

**Remote Public Comments:** Meeting participants are encouraged to submit public comments in writing in advance of the meeting. Please submit your comments using this [online form](#) by 1:00 PM on the day of the meeting. Time permitting, your correspondence will be uploaded to the website. All received questions will be forwarded to Council, Commission, or Committee members for consideration during the meeting and included in the public record. Additionally, the public body will take questions using the Raise Hand button for those who attend the meeting online or by phone. Phone callers may provide comments by pressing \*9 on your phone to "raise your hand" and \*6 to mute/unmute yourself. The meeting Chair will call on people to speak by the phone number calling in.

**Assistance for People with Disabilities:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700 or by email at [mthurman@portolavalley.net](mailto:mthurman@portolavalley.net). Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**Public Hearings:** Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).

**VIRTUAL PARTICIPATION VIA ZOOM**

**To access the meeting by computer:**

<https://us06web.zoom.us/j/88636711199?pwd=ejFRZGJyNHhf1Q3BLNXMvbEoveWZnUT09>

**Webinar ID:** 886 3671 1199

**Passcode:** 539774

**To access the meeting by phone:**

1-669-900-6833 or

1-888-788-0099 (toll-free)

Mute/Unmute – Press \*6 / Raise Hand – Press \*9

*Residents have asked if they are able to see a list of participants in Zoom webinar-meetings. Craig Hughes has put together a simple website integrated with Zoom data to provide this for Town webinars. You can visit the site at <https://pv-zooms.rungie.com/> which will show a list of meetings. Clicking on a meeting will then display all participants in the meeting, as well as those who had been in the meeting but have left. The site will only show meetings once they have started and the first participant has joined.*

1. CALL TO ORDER
2. REPORT OUT OF CLOSED SESSION
3. ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject may do so now. Please note, however, that the Council is not able to undertake extended discussion or action tonight on items, not on the agenda. *Speakers' time is limited to three minutes.*

4. **CONSENT AGENDA**

The following items are voted on at once by the body, unless a member of the body requests an item be considered separately. Members of the public are permitted to comment on any item on the consent calendar before the body votes on the consent agenda.

- a. **Approval** of Action Minutes for the Special and Regular Meetings of October 26, November 9 and November 30, 2022

- b. **Approval** of Warrant List
- c. **Adoption** of a Resolution Confirming the State of Emergency and Need to Continue Conducting Town Public Meetings Remotely (a) A Resolution of the Town Council of the Town of Portola Valley Confirming Existing State of Emergency and Authorizing Continued Remote Public Meetings Under AB 361
- d. **Approve** the Re-Appointment of Raymond Williams to Serve a Four-Year Term as the Portola Valley Representative to the San Mateo County Mosquito and Vector Control District
- e. **Approve** the Willow Commons Apartments' Request for Waiver of Town Fees for Affordable Supportive Housing Project
- f. **Approve** the Portola Valley ADU/JADU Survey
- g. **Adopt** a Resolution Declaring the Results of the General Municipal Election for the Town of Portola Valley held on November 8, 2022 as Provided by Law

**5. TOWN COUNCIL REORGANIZATION**

- a. **Swearing-In** of Newly Elected Town Councilmembers Judith A. Hasko, Craig S. Taylor and Mary Hufty
- b. **Town Council** Selection of Mayor and Vice Mayor

**6. REGULAR AGENDA**

- a. **Housing Element** Update and Discussion

**7. COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS**

Oral reports arising out of liaison appointments to both in-town and regional committees and initiatives.  
*There are no written materials and the Town Council does not take action under this agenda item.*

**8. TOWN MANAGER REPORT**

*There are no written materials and the Town Council does not take action under this agenda item.*

**9. ADJOURNMENT**

The next Regular Town Council meeting will be held on January 11, 2023 at 7:00 p.m.