

Yousef Tawfiq Ahmad AlShurbase

Amman - Tabarbour

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25/5/2000

Single

Jordanian

OBJECTIVE

Looking for a job and want to associate with an organization to provide my skills.

Hardworking and eager to get opportunities to improve myself professionally and contribute to the growth of the organization with quality services.

Adept in Research, Planning, and Organization.

EDUCATION

- **Tariq Bin Ziyad Secondary School**
General Secondary Certificate | 2018
 - **Florida International Academy**
Diploma Certificate in Ticket Booking | 3 Months
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EXPERIENCE

Sales Employee

Gift Shop | 2014 - 2017

- Managed sales operations and customer interactions.
- Assisted in inventory management and product organization.

Hotel Management

Reception and Room Reservation

- Handled guest reservations, check-ins, and inquiries.
- Maintained accurate records and ensured smooth operations.

Sales Employee

Al Shaab Roasters | 5 Months

- Conducted sales transactions and maintained customer relationships.

Sales Employee & Warehouse (Operation) Service

Qattous Group Company | 11/14/2019 – 6/6/2022

- Managed warehouse operations, including inventory tracking and logistics.
- Provided excellent customer service and resolved queries effectively.

Delivery Driver

Careem Box | 2020 – Present

- Delivered packages and ensured timely delivery to customers.
- Maintained professionalism and adherence to safety protocols.

Employee at Al-Rayhan

Al-Rayhan | 1/2023 – 8/2023

- Assisted customers with product selection and provided recommendations.
- Maintained cleanliness and organization of store shelves and displays.
- Handled cash register operations and ensured accurate transaction records.
- Collaborated with team members to achieve daily sales targets.

Employee at We Market

We Market | 10/2023 – Present

- Supported customers with inquiries and ensured a positive shopping experience.
- Managed inventory by restocking shelves and organizing products efficiently.
- Operated the point-of-sale system and handled cash and card transactions.

- Contributed to maintaining a clean and welcoming store environment.
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PROFESSIONAL SKILLS

- Communication & Interpersonal Skills
 - Ability to Work for Long Hours Under Pressure
 - Proficient in Microsoft Office Programs
 - Creative and Innovative Problem Solving
 - Ability to Work Independently and in Teams
 - Quick Learner of Job Descriptions and Tasks
 - Adaptable to Different Working Conditions
 - Effective Communication and Listening Skills
 - Ambitious and Collaborative Team Player
 - Positive Behavior and Attractive Personality
 - Time Management and Multitasking Abilities
 - Self-Learning and Self-Motivation
 - Active Listening, Responsibility, and Organization
 - Enthusiastic and Flexible Teamwork
 - Attention to Detail
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LANGUAGES

- **Arabic:** Mother Tongue
 - **English:** Good
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